



Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

Water Agency Regular Meeting Minutes

July 19, 2021

Port Hueneme City Hall:

250 North Ventura Road, Port Hueneme, CA 93041

2:30 p.m. Closed Session / 3:00 p.m. Regular Meeting

CALL TO ORDER CLOSED SESSION Chair Rollins called the Closed Session meeting to order at 2:32p.m.

ROLL CALL

Present: Members Bouchard, Hernandez, and Martinez (alternate); Ex-Officio Member Jacobsen; Vice-Chair Debley; and Chair Rollins

Absent: Member Perez

PUBLIC COMMENTS

No closed session public comments were submitted to the Agency Clerk.

CLOSED SESSION ITEMS

Deputy Attorney Kevin Spaulding read the closed session items into the record.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Authority: Government Code § 54956.8

PROPERTY: APN 231-0-190-19 on the corner of Hueneme Road and Perkins Road

AGENCY NEGOTIATORS: Executive Director Brad Conners, Deputy City Attorney Kevin Spaulding, Public Works Director Don Villafana

NEGOTATING PARTIES: Port Hueneme Water Agency and City of Oxnard

UNDER NEGOTIATION: Price and terms of payment.

RECESS TO CLOSED SESSION Chair Rollins recessed to closed session at 2:33p.m.

CALL TO ORDER REGULAR SESSION Chair Rollins called the meeting to order at 3:24p.m.

ROLL CALL

Present: Members Bouchard, Hernandez, Martinez (alternate); Ex-Officio Member Jacobsen; Vice-Chair Debley and Chair Rollins

Absent: Member Perez

PUBLIC COMMENT

No public comments were received.

AGENDA APPROVAL FOR WATER AGENCY

[Port Hueneme Water Agency Agenda Approval](#)

It was moved by Member Bouchard, seconded by Member Hernandez and motion passed by majority vote to approve the Port Hueneme Water Agency Agenda of July 19, 2021.

PRESENTATIONS- NONE

CONSENT AGENDA

1. [Approved Minutes of the Water Agency Regular Meeting of June 21, 2021 and the Special Meeting of July 8, 2021](#)
2. [Received and Filed the Cash Disbursement Report for June 15, 2021 through July 12, 2021](#)

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Member Bouchard, seconded by Member Hernandez and carried by majority vote to approve the Consent Agenda items #1-2.

AYES: Bouchard, Hernandez, Martinez, Debley, Rollins

PUBLIC HEARING - NONE

BUSINESS ITEMS

3. Brackish Water Reclamation Demonstration Facility – Operational Report

Public Works Director Don Villafana presented the operational report and answered questions from the Board.

ROLL CALL VOTE

It was moved by Member Hernandez, seconded by Member Bouchard, and motion carried unanimously to receive and file the report.

AYES: Hernandez, Bouchard, Martinez, Debley, Rollins

4. Adoption of 2020 Water Shortage Contingency Plan and Resolution

Public Works Director Don Villafana presented the report along with MKN Consultants regarding the 2020 Water Shortage Contingency Plan and answered questions from the Board.

On the record Jacobsen – Navy's intent not to take water or hinder city or Channel islands district. They have clauses in there if it came to that.

Bouchard – incorrect document. Can we postpone to September

Hernandez – IRP what does it mean?
4.241 – typo (consultant updated)

Jacobsen – we can update this if we wanted to include specific language for united and callegus - ? Consultant – yes, please contact Don and we can make those changes.

Delay motion

ROLL CALL VOTE

It was moved by Member Bouchard, seconded by Vice-Chair Debley, and motion carried unanimously to continue this item to the meeting of September 20, 2021 for consideration of adopting the 2020 Water Shortage Contingency Plan (WSCP) for management of the PHWA water resources.

AYES: Bouchard, Debley, Hernandez, Martinez, Rollins

BOARD MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

No comments.

ADJOURNMENT

The Water Agency adjourned at 3:52 p.m. to the regular meeting of Tuesday, September 7, 2021, at 4:00 p.m. at the City Hall Council Chamber.

Approved by the PHWA Board on 9/7/2021:



Richard Rollins, Chair



Kristy Buxkemper, Agency Clerk