



City of Port Hueneme

City Council Regular Meeting Minutes Surplus Property Authority Board Special Meeting Minutes Port Hueneme Housing Authority Board Special Meeting Minutes

May 17, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Virtual Meeting Broadcast Live)

6:00 p.m. Closed Session | 6:30 p.m. Regular Meeting

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on May 17, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions
- Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

6:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Gama called the closed session meeting to order at 6:02 p.m.

ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; Mayor Gama
Absent: None

GENERAL PUBLIC COMMENT (10 Minutes)

No closed session general public comments were submitted.

CLOSED SESSION ITEMS

Deputy City Attorney Kevin Spaulding read the closed session items into the record.

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager and Charles Peretz, Deputy City Manager

EMPLOYEE ASSOCIATION: SEIU Service Employees International Union, Local 721

Mayor Gama asked if Council had any conflict of interest disclosures with the above listed item. No conflicts of interest were disclosed.

RECESS TO CLOSED SESSION Mayor Gama recessed the closed session meeting at 6:03 p.m.

Closed session adjourned at 6:52 p.m.

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA Mayor Gama called the meeting to order at 6:54 p.m. and lead the flag salute.

ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama
Absent: None

CLOSED SESSION REPORT Deputy City Attorney Kevin Spaulding provided the closed session report indicating no reportable action.

INSPIRATION Councilmember Perez provided the inspiration.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

A motion was made by Mayor Pro Tem Rollins seconded by Mayor Gama and unanimously passed to approve the City Council Agenda of May 17, 2021.

AYES: Rollins, Gama, Hernandez, Martinez, Perez

GENERAL PUBLIC COMMENTS

There were no members of the public appearing to speak due to the City's response to the Local Emergency Declaration, which required that City Council meeting be closed to the public. Public comments were accepted via email to the City Clerk by 5:00p.m. on the day of the meeting.

General public comments were read into the record and submitted by the following:

- Steve Kinney

PRESENTATIONS

1. Ventura County Lodging Association Presentation
Brian Tucker with the Ventura County Lodging Association presented to Council providing a background on the VCLA, travel impacts, industry forecast, regional performance, outreach strategy, and resources. Mr. Tucker answered Council questions.
2. Noise and Air Quality Presentation – Port of Hueneme
The Port of Hueneme presented to the City Council regarding the Ports partnership with the City, noise monitoring locations, air quality monitoring stations, details regarding health impacts, education on black carbon, and detailed how air quality is driven by seasonal change and wildfires.
3. Public Works Department Quarterly Update
Public Works Director Don Villafana provided a comprehensive department quarterly update to Council with updates regarding each division within the Public Works department. Mr. Villafana provided updates on specific projects including: projects at the beach, field restoration at the parks, gopher eradication efforts, solid waste collection services, system repairs and upgrades to water lines, tennis court reconstruction, road rehabilitations, bike and pedestrian enhancements, and an update on department vacancies.

CONSENT CALENDAR AGENDA

The Mayor read the titles/recommendations of the items on the Consent Calendar prior to the motion.

4. Approved Minutes of the City Council for the Regular Meeting of May 3, 2021
5. Received and Filed the Finance Cash Disbursements from April 27, 2021 through May 10, 2021

6. [Second Reading, By Title Only, Waiving Full Reading, and Adopted Ordinance No. 779 Amending Sections 3601 through 3611 of Chapter 7 of Article III of the Municipal Code Relating to Smoking and Vaping Regulations on City-Owned Properties and Throughout the City of Port Hueneme](#)
7. [Citizen Advisory Commission and Transaction and Use Tax Citizens Oversight Committee Appointments – Appointed Walter Moody for a 4-Year Term to the Citizen Advisory Commission and Josue Mendez for a 2-Year Term to the Transaction and Use Tax Citizen Oversight Committee](#)
8. [Adopted Resolution No. 4352 Authorizing the Community Services and Recreation Programs Manager to Contract with the Ventura County Agency on Aging to Continue Administering the Senior Nutrition Program in Cooperation with the County of Ventura](#)
9. [Allocated \\$25,808.90 from the Police Department Office Equipment Account to Purchase Emergency Operations Center Computer Equipment Such as Laptop Computers, Webcams, Wireless Mice, Printers, and a Charging Cart for the Emergency Operations Center, and adopted Resolution No. 4353 Authorizing the Acceptance of \\$12,904.45 from the 2020 Emergency Management Performance Grant \(EMPG\) to fund 50% of the Cost of the Project](#)
10. [Awarded Contracts for City Towing Services to Platinum Towing and Payless Towing for the City and Police Towing Services for a Contract Term of June 1, 2021 through June 30, 2024 with Two Additional One-Year Extensions Available Upon Mutual Consent at the Discretion of the City Manager as Authorized by City Council](#)

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Mayor Pro Tem Rollins seconded by Councilmember Hernandez and passed unanimously to approve the Consent Calendar Agenda items #4-10.

AYES: Rollins, Hernandez, Martinez, Perez, Gama

PUBLIC HEARINGS - NONE

BUSINESS ITEMS

11. [Request for Additional Police Staffing](#)

Police Chief Andrew Salinas provided the report and answered questions from the City Council.

ROLL CALL VOTE

It was moved by Councilmember Hernandez, seconded by Councilmember Martinez and passed unanimously to approve general fund allocations needed to add a full-time sworn police officer position whose sole purpose will be to address homeless issues and cannabis compliance including education and awareness.

AYES: Hernandez, Martinez, Rollins, Perez, Gama

CALL TO ORDER JOINT SESSION OF THE PORT HUENEME CITY COUNCIL, THE PORT HUENEME SURPLUS PROPERTY AUTHORITY, AND THE PORT HUENEME HOUSING AUTHORITY

Mayor Gama called the joint session meeting to order at 9:46 p.m.

ROLL CALL SURPLUS PROPERTY AUTHORITY

Present: Members Hernandez, Martinez, Perez; Vice-Chair Rollins; and, Chair Gama

Absent: None

ROLL CALL PORT HUENEME HOUSING AUTHORITY

Present: Members Brown (experienced technical issues but present for the vote on item #12), Hernandez, Martinez, Perez; Vice-Chair Rollins; and, Chair Gama

GENERAL PUBLIC COMMENT FOR SURPLUS PROPERTY AUTHORITY

GENERAL PUBLIC COMMENT FOR HOUSING AUTHORITY

No general public comments were submitted for the Surplus Property Authority or Housing Authority.

BUSINESS ITEMS FOR JOINT CITY COUNCIL, SURPLUS PROPERTY AUTHORITY, AND PORT HUENEME HOUSING AUTHORITY

12. Interim Finance Director Appointment

City Manager/Executive Director Brad Connors presented the report to members from the City Council, Surplus Property Authority and Housing Authority and answered questions.

ROLL CALL VOTE FOR CITY COUNCIL

It was moved by Councilmember Hernandez seconded by Mayor Pro Tem Rollins and passed unanimously to:

1. Confirm the City Manager's Appointment of Inez Kiriú as Interim Director of Finance for the City; and
2. Adopt City Council Resolution No. 4354 authorizing the City Manager to execute a temporary employment agreement for Interim Director of Finance services in conformance with California Public Employees' Retirement System and state law requirements; and
3. Approve the terms of the temporary employment agreement with Interim Director of Finance Inez Kiriú

AYES: Hernandez, Rollins, Martinez, Perez, Gama

ROLL CALL VOTE FOR PORT HUENEME SURPLUS PROPERTY AUTHORITY

It was moved by Surplus Property Authority Member Hernandez, seconded by Vice-Chair Rollins and passed unanimously to:

1. Confirm the Executive Manager's Appointment of Inez Kiriú as Interim Director of Finance for the Surplus Property Authority; and
2. Adopt Surplus Property Authority Resolution No. 46 authorizing the Executive Manager to execute a temporary employment agreement for Interim Director of Finance services in conformance with California Public Employees' Retirement System and state law requirements; and
3. Approve the terms of the temporary employment agreement with Interim Director of Finance Inez Kiriú

AYES: Hernandez, Rollins, Martinez, Perez, Gama

ROLL CALL VOTE FOR PORT HUENEME HOUSING AUTHORITY

It was moved by Housing Authority Member Hernandez, seconded by Vice-Chair Rollins and passed unanimously to:

1. Confirm the Executive Manager's Appointment of Inez Kiriú as Interim Director of Finance for the Port Hueneme Housing Authority; and
2. Adopt Housing Authority Resolution No. 562 authorizing the Executive Manager to execute a temporary employment agreement for Interim Director of Finance services in conformance with California Public Employees' Retirement System and state law requirements; and
3. Approve the terms of the temporary employment agreement with Interim Director of Finance Inez Kiriú

AYES: Hernandez, Rollins, Brown, Martinez, Perez, Gama

AGENCY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

Chair Gama commented and emphasized the importance of the installation of new windows expressing his hope for progress on the project.

ADJOURNMENT OF THE SURPLUS PROPERTY AUTHORITY, AND PORT HUENEME HOUSING AUTHORITY

The Surplus Property Authority adjourned to the next meeting with a date yet to be determined. The Port Hueneme Housing Authority adjourned to the next regular meeting of June 7, 2021.

RECONVENE CITY COUNCIL REGULAR MEETING Mayor Gama reconvened the City Council regular meeting.

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Gama: Expressed that one of his priorities is the sand at the beach and provided background on the bi-annual dredge cycle. Indicated that he planned to attend an upcoming BEACON meeting and his intention to help the organization lobby for additional funding and more sand. Detailed his participation in the NAMI walks for Mental Health Awareness Month and indicated the youth have suffered and his desire to make youth a focus area.

Mayor Pro Tem Rollins: Announced that REACH will have a ceremony for the next brick installation. Indicated the Ventura County Air Pollution Board has an opening for a member from Port Hueneme on the Advisory Council and his desire to help fill that position. Attended a recent Gold Coast and Ventura County Transportation Committee meetings, and asked for the public to reach out to him with any concerns regarding the public transportation system.

Councilmember Hernandez: Detailed her opportunity to tour Ormond Beach with the Audubon Society, and encouraged people to stay off the dunes between March through September to preserve the Snowy Plovers. Announced an upcoming event planning meeting with TradeCraft, and asked the City Manager for a calendar of events. Indicated her intention to organize more events at Bubbling Springs Park, and announced Coastal Clean-Up Day on September 18th. Attended the Chamber of Commerce breakfast, applauding Captain Chism for speaking on behalf of the base. Requested that the Mayor's concept of the youth being VIPs be voted on by the Council and an opportunity to discuss if that was the Council's intent.

Councilmember Martinez: No committee reports to provide and asked Mayor Pro Tem Rollins for an update report on REACH.

Councilmember Perez: Indicated she attended the VCOG meeting as an alternate, and detailed her involvement in reporting the three most important issues the City of Port Hueneme currently faced being: infrastructure, business recovery, and mental health and homelessness. Spoke regarding the County of Human Services and SB91 regarding rent relief. Provided an update on the increase in new homeless people in Ventura County and the new programs aimed to help homeless issues. Indicated that Ventura County experienced one of the highest increases in rent.

REQUEST FOR FUTURE AGENDA ITEMS

All request items to be placed on future agendas require a motion, a second, and a majority vote per adopted Council policies.

Councilmember Hernandez: Requested an update on costs and complexities of maintaining a graffiti and vandalism program and for staff to share information about removing graffiti and the cos, and vandalism.

ROLL CALL VOTE: A motion was made by Councilmember Hernandez, seconded by Mayor Pro Tem Rollins and carried unanimously 5-0 to approve the requested item for a future Council agenda.

Mayor Gama: Requested an agenda item regarding the Beach Festival, and the ability to discuss how to promote youth involvement in our city and the ability to establish a VIP tent for youth, and other youth activities for the Hueneme Beach Festival.

ROLL CALL VOTE: A motion was made by Mayor Gama, seconded by Councilmember Martinez and carried unanimously 5-0 to approve the requested item for a future Council agenda.

Further request this item to be on next City Council meeting to which Mayor Pro Tem Rollins seconded. Discussion ensued and Deputy City Attorney Spaulding asked for Council to cease discussion on a topic that was not agendized.


ADJOURNMENT

The City Council adjourned at 10:27 p.m. to the regular meeting of Monday, June 7, 2021, to be a virtual meeting broadcasted at 6:30 p.m. from the City Hall Council Chamber.

Minutes approved by City Council: June 7, 2021



Steven A. Gama, Mayor



Kristy Buxkemper, City Clerk