



City of Port Hueneme

City Council Regular Meeting Minutes

March 15, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Live)

6:30 p.m. Regular Meeting

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on March 15, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions
- Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama called the meeting to order at 6:31 p.m. and lead the flag salute.

ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama
Absent: None

INSPIRATION Mayor Gama provided the inspiration.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

A motion was made by Mayor Pro Tem Rollins, seconded by Councilmember Perez and unanimously passed to approve the City Council Agenda of March 15, 2021.

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

There were no members of the public appearing to speak due to the City's response to the Local Emergency Declaration, which required that City Council meeting be closed to the public. Public comments were accepted via email to the City Clerk by 5:00p.m. on the day of the meeting.

General public comments were read into the record and submitted by the following:

- Mary Mooney
- Seth Bonilla

PRESENTATIONS

1. COVID-19 Update

Police Chief Andrew Salinas presented a COVID-19 update to the City Council including topics such as the County COVID-19 infection numbers, vaccine distribution timeline and information, the change in conditions for local restaurants and businesses, and the California rent relief program. Chief Salinas and Consultant Steve Kinney spoke regarding local business grant assistance available and the City's efforts to help assist the community. Chief Salinas, Steve Kinney, and City Manager Brick Conners answered Council questions.

2. City Plant Palette and Landscape Update

Community Development Director Tony Stewart and Principal Engineer Charles Cable presented an update to the City Council regarding trees in planned developments and HOAs, applicable codes and ordinances, drought executive order, reasons why certain street trees are not replaced, and announced the upcoming Tree City USA proclamation.

Public comments were read into the record and submitted by the following:

- David Scrivner

3. Graffiti Policy Presentation

Facilities Maintenance Manager Gabby Basua presented an update to the City Council regarding the City's Graffiti Policy. Ms. Basua covered public and private property, including the costs and process of cleaning up graffiti and answered Council questions.

CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

4. Approved Minutes of the City Council for the Regular Meeting of March 1, 2021
5. Received and Filed the Finance Cash Disbursements February 24, 2021 through March 8, 2021
6. Item Number 6 was Pulled from the Consent Calendar for Discussion.

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Mayor Pro Tem Rollins, seconded by Mayor Gama and passed unanimously to approve the Consent Calendar Agenda items #4-5.

AYES: Rollins, Gama, Hernandez, Perez, Martinez

PULLED FOR DISCUSSION

6. Awarded a Service Contract to Rincon Consultants, Inc., for Environmental Support Service for a Long-Term Maintenance Lake and Streambed Alteration Agreement for the Bubbling Springs Natural Channel Vegetation Removal Project and Authorized the City Manager to execute the Contract in an Amount of \$90,343.

Item #6 was pulled from the consent calendar by Mayor Gama for further discussion. Public Works Director Don Villafana and City Manager Brick Conners answered Council questions.

ROLL CALL VOTE

It was moved by Mayor Gama, seconded by Mayor Pro Tem Rollins and carried unanimously to award a Service Contract to Rincon Consultants, Inc., for Environmental Support Service for a Long-Term Maintenance Lake and Streambed Alteration Agreement for the Bubbling Springs Natural Channel Vegetation Removal Project and Authorized the City Manager to execute the contract in an amount of \$90,343.

AYES: Gama, Rollins, Hernandez, Martinez, Perez

PUBLIC HEARINGS – NONE

BUSINESS ITEMS

7. 2020 Annual General Plan and Housing Progress Report

Community Development Director Tony Stewart presented the 2020 Annual General Plan and Housing Progress Report to City Council and answered questions.

ROLL CALL VOTE

It was moved by Councilmember Hernandez, seconded by Mayor Pro Tem Rollins and carried unanimously to receive the information provided and direct staff to submit the annual report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research.

AYES: Hernandez, Rollins, Perez, Martinez, Gama

8. Citizen Advisory Commission and Transaction and Use Tax Citizens Oversight Committee Appointments

City Clerk Kristy Buxkemper presented the report to City Council regarding vacancy appointments for the Citizen Advisory Commission and the Transaction and Use Tax Citizen Oversight Committee.

ROLL CALL VOTE

It was moved by Mayor Gama, seconded by Councilmember Hernandez and carried unanimously to make the following appointments to the City's Advisory Bodies:

1. Appoint Cindy Sanchez to the Citizen Advisory Commission for a 4-year term; and
2. Appoint Enrique' Diazconti to the Transaction and Use Tax Citizens Oversight Committee for a 2-year term; and
3. Re-Appoint Members Kloeris, Scrivner, and Taylor to the Transaction and Use Citizens Oversight Committee for additional 2-year terms.

AYES: Gama, Hernandez, Martinez, Perez, Rollins

9. Authorization for an Additional Landscape Maintenance Worker I Position to Assist with Gopher Control and General Landscape Maintenance

Principal Engineer Charles Cable presented the report to City Council and answered questions.

ROLL CALL VOTE

It was moved by Mayor Gama, seconded by Councilmember Martinez and carried unanimously to approving the following:

1. Approve one new full-time position in the Landscape Maintenance Division, Landscape Maintenance (LM 1); and
2. Amend the FY 2020-2021 Operating Budget to include a full-time LM 1 position with an annual cost not-to-exceed \$67,314 in salary and benefits.

AYES: Gama, Martinez, Rollins, Hernandez, Perez

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Gama: Announced his attendance at a recent VCOG meeting and detailed a presentation the board received regarding the importance of staying in your vehicle in the event anyone is stuck on the freeway. Mayor Gama emphasized the importance of personal safety. Detailed an additional presentation from the Racial Justice Coalition who have been active members for 15 years in Ventura County. Expressed his excitement that younger people are

getting involved with beach clean-up and service efforts and encouraged the increasing efforts to work together across the border with Oxnard.

Mayor Pro Tem Rollins: Announced that an "Athletes for Mental Health" group was being formed from the City's Senior Exercise Program to help raise money. Detailed the promotion of REACH at the Wheelhouse Beach Event. Attended the Ventura County Transportation Committee where the Port of Hueneme made a presentation and detailed the Ports efforts to reduce emissions. Indicated that the Transportation Commission implemented a free towing program to encourage safety and reduce traffic. Announced that Gold Coast is converting buses to hydrogen and electric to be cost efficient and better for the environment. Provided an update on the Port Hueneme Water Agency, including an upcoming inspection of the electrical system.

Councilmember Hernandez: Announced that the Ventura Regional Sanitation District is scheduled to go before the County Board of Supervisor for a continuance of a Conditional Use Permit. Indicated that she had submitted a comment in support of expanding Toland Landfill and hoped it would be approved. Detailed her work with Councilmember Martinez on a report regarding Homelessness which would be presented to Council with findings and to provide an opportunity to suggest recommendations.

Councilmember Martinez: Detailed REACH's efforts regarding a Sharkey Memorial Walkway. Mentioned the Wheelhouse fundraiser at end of the month where they'd be giving out flyers and stickers. Announced he'd met with Assembly Member Jacqui Irwin who indicated we have her full support and is happy to help if we have any questions.

Councilmember Perez: Provided an update on an upcoming mental health initiative, indicating that there was almost 100% participation with every city in Ventura County in a fundraising effort. Expressed that several organizations have already created team pages, with Port Hueneme in the lead for fundraising. Announced an upcoming t-shirt sale, coffee with a cop event, and other fundraising efforts to come.

REQUEST FOR FUTURE AGENDA ITEMS

All request items to be placed on future agendas require a motion, a second, and a majority vote per adopted Council policies.

Councilmember Hernandez Request: Announced that the Future leaders of America have asked to be on an upcoming agenda and will present to Council in April. No vote taken.

Councilmember Martinez: Mentioned his desire to have the County speak to us on homeless issue and to look at the Continuum of Care Agreement and what financial obligations it commits the City to. Indicated that when we are ready that will be one of the items requested and someone from County can come to present. No vote was taken.

ADJOURNMENT

The City Council adjourned in honor of Johnny Adamson at 9:17 p.m. to the regular meeting of Monday, April 5, 2021, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.

Minutes approved by City Council: April 5, 2021



Steven A. Gama, Mayor



Kristy Buxkemper, City Clerk