



# City of Port Hueneme

## City Council Regular Meeting Minutes

February 1, 2021

Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041 (Broadcast Live)

6:00 p.m. Closed Session | 6:30 p.m. Regular Meeting

**THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)**

*In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:*

- *Meetings can be viewed live at:*  
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to [kbuxkemper@ci.port-hueneme.ca.us](mailto:kbuxkemper@ci.port-hueneme.ca.us) and must be received by 5:00p.m. on February 1, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: [www.PortHuenemeEmergency.org](http://www.PortHuenemeEmergency.org)*

### 6:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

**CALL TO ORDER** Mayor Gama called the closed session meeting to order at 6:02 p.m.

### ROLL CALL

Present: Council Members Hernandez, Martinez (arrived at 6:06p.m.), Perez; Mayor Pro Tem Rollins; and Mayor Gama

Absent: None

### GENERAL PUBLIC COMMENT

No Closed Session public comments were received.

### CLOSED SESSION ITEMS

Deputy City Attorney Kevin Spaulding read the closed session item into the record.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Authority: Government Code Section 54956.9(d)(1)  
*Ronald Austin v. City of Port Hueneme – Ventura County Superior Court Case No. 56-2020-00542396-CU-WM-VTA*

**RECESS TO CLOSED SESSION** The Council recessed to closed session at 6:04 p.m. Councilmember Martinez took his seat at the virtual dais at 6:06 p.m.

## 6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

**CALL TO ORDER / FLAG SALUTE** Mayor Gama called the meeting to order at 6:39 p.m. and lead the flag salute.

### ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama  
Absent: None

**CLOSED SESSION REPORT** Deputy City Attorney Spaulding provided a closed session report indicating there was no reportable action.

**INSPIRATION** Mayor Pro Tem Rollins provided the inspiration.

### AGENDA APPROVAL FOR CITY COUNCIL

#### [City Council Agenda Approval](#)

It was moved by Mayor Pro Tem Rollins, seconded by Councilmember Hernandez and passed unanimously to approve the City Council agenda of February 1, 2021.

AYES: Rollins, Hernandez, Martinez, Perez, Gama

### GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

There were no members of the public appearing to speak due to the City's response to the Local Emergency Declaration, which required that City Council meeting be closed to the public. Public comments were accepted via email to the City Clerk by 5:00p.m. on the day of the meeting.

No general public comments were submitted.

### PRESENTATIONS

1. [COVID-19, Community and Crime, and Business Update](#)

Police Chief Andrew Salinas presented a comprehensive crime update to Council including a 2020-year review, which indicated an overall decrease in crime. Chief Salinas also provided a COVID-19 update, providing information regarding the county's current numbers, vaccine dosage distribution, and an update on the Port Hueneme Pier availability.

2. [Chamber of Commerce Update](#)

City Manager Conners presented an update on the City's efforts to support local business' during COVID-19, including the City's assumption of duties usually executed by a Chamber of Commerce. City Manager Conners spoke on topics regarding the economic recovery group, components of the disaster Council, business advocacy and agency liaison, policy analysis and implementation, the Go Hueneme mobile app, business support provided to the community, and State Grant applications. City Manager Conners answered Council questions.

Tracy Sisson Phillips from the Port Hueneme Chamber of Commerce participated in the presentation answering Council questions regarding Chamber of Commerce activities, the status of the Chamber during COVID-19 and whether the organization is equipped to support local businesses.

3. [Gopher Holes at Moranda Park Update](#)

City Manager Brick Conners provided an update to the City Council regarding gopher holes at Moranda Park, including options and effectiveness, abatement methods, temporary remedies, and next steps. City Manager Conners answered Council questions.

A Public Comment for item #3 was read into the record by City Clerk Kristy Buxkemper and received by:

- David Scrivner

## CONSENT CALENDAR AGENDA

The Mayor read the titles and recommendations of the items on the Consent Calendar prior to the motion.

4. [Approved Minutes of the City Council for the Special Meeting of January 13, 2021 and the Regular Meeting of January 19, 2021](#)
5. [Received and Filed the Finance Cash Disbursements January 12, 2021 through January 25, 2021](#)  
*Mayor Gama asked for clarification as to whether there was a legal requirement for receiving and filing the cash disbursement report. Finance Director Ken McDonald indicated there were no legal requirements.*
6. [Second Reading, By Title Only, Waiving Full Reading, and Adopted Ordinance No. 775 an Ordinance of the City Council of the City of Port Hueneme, Repealing Port Hueneme Municipal Code Article X, Chapter 4, Part K, Sections 10590 through 10599.1; Amending Port Hueneme Municipal Code Article VI to Amend the Title of said Article; and adding a new Chapter 3 within Article VI, Commencing with Section 6045 to the Municipal Code relating to Floodplain Management to achieve compliance with the National Flood Insurance Program and found that adoption of Article VI, Chapter 3 "Floodplain Management" is exempt from the California Environmental Quality Act \(CEQA\)](#)

### CONSENT CALENDAR ROLL CALL VOTE

It was moved by Councilmember Hernandez, seconded by Mayor Pro Tem Rollins and passed unanimously to approve the Consent Calendar Agenda items #4-6.

AYES: Hernandez, Rollins, Martinez, Perez, Gama

### PUBLIC HEARINGS - None

### BUSINESS ITEMS

7. [Research Process for City Name Change](#)  
City Manager Brick Conners presented to Council regarding the City's potential name change and answered Council questions.

Council discussion ensued regarding the reasoning behind the proposed name change, the research timeline, and the importance of giving residents an opportunity to participate.

### ROLL CALL VOTE

It was moved by Mayor Gama, seconded by Councilmember Martinez and passed unanimously to authorize staff to conduct research into issues associated with the potential change of the official City name.

AYES: Gama, Martinez, Hernandez, Rollins, Perez

### COUNCIL MEMBERS' REPORTS AND COMMENTS

**Mayor Gama:** Reported it was his most enjoyable weekend as a member of the Council, referencing his participation in the Alaska Memorial and Habitat for Humanity events. Reminded of the upcoming Sand Summit on February 18<sup>th</sup>. Applauded Mayor Pro Tem Rollins' inspiration and reemphasized the need to focus on the school-aged population and how to best help the community coming out of COVID-19.

**Mayor Pro Tem Rollins:** Congratulated the City for participating in so many good community events this weekend; including the Alaska Memorial and Habitat for Humanity events. Indicated some upcoming meetings for Gold Coast Transit, SCAG, and Ventura County Transportation Commission.

**Councilmember Hernandez:** Spoke regarding the Alaska memorial live stream event and expressed how pleased she was with the family's response. Conveyed her gratitude to staff and the Council for their support. Ask for clarification on the list of Council committee assignments as to whether the alternate positions were listed. Spoke regarding the Ventura County Regional Sanitation District and detailed how the proposed landfill extension has been continued pending the need to address community concerns.

**Councilmember Martinez:** Expressed his pleasure at seeing Council, City Manager, and the Police Department involved in the weekend events; referencing the Habitat for Humanity and Alaska Memorial events.

**Councilmember Perez:** Indicated she was looking forward to her first upcoming SCAG committee meeting.

### **REQUEST FOR FUTURE AGENDA ITEMS**

All request items to be placed on future agendas will require a motion, a second, and a majority vote per adopted Council policies.

#### **Mayor Gama Requests:**

1. Request for a special meeting or an upcoming agenda item to give the Council a platform to express and identify their goals and priorities.

**ROLL CALL VOTE:** A motion was made by Councilmember Martinez, seconded by Mayor Pro Tem Rollins and passed by majority vote to agendize the requested item (Vote: 4-0-1 – Councilmember Hernandez disagreed as to the need of the item due to the goals and priorities already expressed in the implemented Strategic Plan).

#### **Mayor Pro Tem Rollins Requests:**

1. Requested an update or plan of action to present to council regarding Hueneme Beach Festival and the steps necessary to make it happen.

**ROLL CALL VOTE:** A motion was made by Mayor Gama, seconded by Councilmember Martinez and passed unanimously 5-0 to add the requested item to an upcoming Council agenda.

2. Requested an update on the proposed dog park item; including where we currently stand and the progress that's been made.

Mayor Gama clarified that the dog park would be addressed in the Parks Master Plan and no roll call vote was taken on this request.

#### **Councilmember Hernandez Requests:**

1. Requested a cost breakdown of COVID-19 costs to-date and what expenses may be covered under the CARES act. Provided the opportunity to accomplish this as an executive memo to Council or placed on an upcoming agenda at the City Manager's discretion.

**ROLL CALL VOTE:** A motion was made by Mayor Gama, seconded by Mayor Pro Tem Rollins and passed unanimously (5-0) to approve the request. Clarified that it could be sent in whatever manner the City Manager thought to be appropriate. Council unanimously agreed.

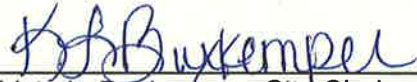
### **ADJOURNMENT**

The City Council adjourned at 9:10p.m. to the regular meeting of Tuesday, February 16, 2021, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.



**Minutes approved by City Council: February 16, 2021**

  
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Steven A. Gama, Mayor

  
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Kristy L. Buxkemper, City Clerk