



City of Port Hueneme

City Council Regular Meeting Minutes Successor Agency Special Meeting Minutes

January 19, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Live)

6:30 p.m. Regular Meeting

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on January 19, 2021 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.
- Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama called the meeting to order at 6:30 p.m. and led the flag salute.

ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama
Absent: None

INSPIRATION Mayor Gama and Councilmember Hernandez provided the inspiration.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

It was moved by Mayor Pro Tem Rollins, seconded by Councilmember Hernandez and passed unanimously to approve the City Council agenda of January 19, 2021.

AYES: Rollins, Hernandez, Martinez, Perez, Gama

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

There were no members of the public appearing to speak due to the City's response to the Local Emergency Declaration, which required that City Council meeting be closed to the public. Public comments were accepted via email to the City Clerk by 5:00p.m. on the day of the meeting.

No general public comments were submitted.

PRESENTATIONS

1. COVID-19 Update

Police Chief Andrew Salinas presented a COVID-19 update to the City Council regarding current COVID-19 numbers across the county, and provided an update regarding the vaccine distribution timeline and county shortage of vaccine dosages. Chief Salinas answered Council questions.

2. Capital Improvement Projects (CIP) Update

City Manager Brick Conners provided a Capital Improvement Projects update to the City Council, covering project allocation, cost allocation, project execution challenges – both internal and external, project status by significance and by department, updates on completed projects, transfers and reprogramming, and budget implications. City Manager Conners answered Council questions.

CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

3. Approved Minutes of the City Council for the Regular Meeting of December 21, 2020
4. Received and Filed the Finance Cash Disbursements December 15, 2020 through January 11, 2021
5. Second Reading, By Title Only, Waiving Full Reading, and Adopted Ordinance No. 774 Approving and Adopting a Development Agreement No. PHDA-884 Channel Bay, LLC Dispensary (2675 N. Ventura Road, Suites 101-105) under Government Code Section 65864 to 65869.5 and Ordinance NO. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code Relating to the Operation of a Cannabis Facility
6. Adopted Resolution No. 4343 Authorizing Application For, and Receipt of, Local Early Action Planning Grant (LEAP) Program Funds

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Councilmember Hernandez seconded by Councilmember Perez and passed unanimously to approve the Consent Calendar Agenda items #3-6.

AYES: Hernandez, Perez, Rollins, Martinez, Gama

PUBLIC HEARINGS

7. Public Hearing and First Reading for Consideration of Adoption of an Ordinance Adding Article VI, Chapter 3 "Floodplain Management" and Repealing Article X, Chapter 4, Part K "Flood Hazard Overlay Zone" of the Port Hueneme Municipal Code

The Public Hearing was opened at 7:39 p.m. There were no disclosures by Council.

City Clerk Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Principle Engineer Charles Cable presented the report to Council and answered questions.

No public comments were submitted from the public.

The public hearing was closed at 7:50 p.m.

ROLL CALL VOTE

It was moved by Mayor Pro Tem Rollins, seconded by Councilmember Hernandez and carried unanimously to:

1. Introduce, for first reading by title only, waiving the reading of the full text, recommending an *Ordinance of the City Council of the City of Port Hueneme, Repealing Port Hueneme*

Municipal Code Article X, Chapter 4, Part K, Sections 10590 through 10599.1; Amending Port Hueneme Municipal Code Article VI to Amend the Title of said Article; and adding a new Chapter 3 within Article VI, Commencing with Section 6045 to the Municipal Code relating to Floodplain Management to achieve compliance with the National Flood Insurance Program; and

2. Find that adoption of Article VI, Chapter 3 "Floodplain Management" is exempt from the California Environmental Quality Act.

AYES: Rollins, Hernandez, Martinez, Perez, Gama

RECESS CITY COUNCIL MEETING Mayor Gama recessed the City Council meeting at 7:53p.m.

CALL TO ORDER PORT HUENEME SUCCESSOR AGENCY The Successor Agency meeting was called to order by Mayor Gama.

SUCCESSOR AGENCY ROLL CALL

Present: Members Hernandez, Martinez and Perez; Vice-Chair Rollins, and Chair Gama

Absent: None

SUCCESSOR AGENCY BUSINESS ITEM

8. [Approval of Recognized Obligation Payment Schedule 21-22 and the Fiscal Year 2021-22 Successor Agency Administrative Budget \(July 1, 2021 through June 30, 2022\)](#)

RGS Consultant Dominique Clark presented to the Successor Agency and answered questions from the Board.

ROLL CALL VOTE FOR SUCCESSOR AGENCY

It was moved by Member Martinez, seconded by Member Hernandez and carried unanimously for the Board to adopt *Successor Agency Resolution No. 33 in accordance with California Health and Safety Code ("HSC") Section 34177, the Recognized Obligation Payment Schedule for July 1, 2021 through June 30, 2022 ("ROPS 21-22") and the attached Fiscal Year 2021-22 Administrative Budget, both prepared pursuant to HSC Section 34177.*

AYES: Hernandez, Martinez, Perez, Rollins, Gama

SUCCESSOR AGENCY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

Board members had no comments.

ADJOURNMENT OF SUCCESSOR AGENCY

The Successor Agency adjourn at 8:07 p.m. to the next regular meeting at a date TBD (as needed).

RECONVENE CITY COUNCIL REGULAR MEETING Mayor Gama reconvened the City Council meeting.

BUSINESS ITEMS

9. [Update on Proposed Repairs to the Tennis and Pickleball Courts at Moranda Park](#)

Public Works Director Don Villafana provided an update to the City Council regarding the proposed repairs to the tennis and pickleball courts at Moranda Park.

A joint public comment statement was submitted by a group in support of the restoration of the public courts and was read into the record by City Clerk Buxkemper.

Mayor Gama announced he would be recusing himself prior to the roll call vote.

ROLL CALL VOTE

It was moved by Mayor Pro Tem Rollins, seconded by Councilmember Perez, and passed by majority vote (4-1-0 with Mayor Gama abstaining) to receive and file the report.

AYES: Rollins, Perez, Hernandez, Martinez

ABSTAIN: Gama (due to a stated conflict of interest living within 500 feet of Moranda Park)

10. Resolution Regarding Health, Vision and Dental Benefits and Matching Contributions to the City's 457 Deferred Compensation Plan to Members of the City Council

Deputy City Manager Charles Peretz provided the report to the City Council and answered questions.

ROLL CALL VOTE

It was moved by Councilmember Hernandez, seconded by Mayor Pro Tem Rollins, and passed unanimously to adopt *Resolution No. 4344 of the City Council rescinding Resolution 4308 and adopting a new Resolution for the provision of health, dental, or vision benefits or reimbursement of health benefits to City Councilmembers and matching contributions of up to \$100 per pay period for deferred compensation to members of the City Council.*

AYES: Hernandez, Rollins, Martinez, Perez, Gama

11. City Council Liaison Committee Appointments for 2021

City Clerk Kristy Buxkemper provided the report to the City Council.

Mayor Gama made a motion that the Mayor and Mayor Pro Tem be the delegates on the City-Port Standing Committee. The motion was seconded by Mayor Pro Tem Rollins and was passed unanimously by Council.

Councilmembers discussed the remaining various committees, regional boards, and commissions and reorganized appointments for the calendar year 2021. The Council unanimously agreed on all newly assigned appointments.

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

All request items to be placed on future agendas will require a motion, a second, and a majority vote per adopted Council policies.

Mayor Gama: Announced his excitement to be a part of VCOG and bring a new energy. Indicated one of the topics at the VCOG meeting he attended was a letter to the Governor regarding outdoor dining, to which he was disappointed it was voted down. Indicated that restaurant-related businesses are suffering, and urged others to look at the health of the economy and support those hanging on. Encouraged all to take the vaccines seriously and to take care of ourselves. Indicated his desire for City Council to find ways to help organizations like VCOG. Announced BEACON is preparing for the Sand Summit on February 18, 2021, which is timely due to the current dredging cycle and the Port deepening project.

Future agenda items – Requested a presentation regarding the potential name change of the City. No vote was taken as City Manager Connors indicated that item was already scheduled to be on the next Council agenda.

Mayor Pro Tem Rollins: Questioned what could realistically be done to get youth involved in outdoor activities. Proposed staff come back with a study as to what would be possible during COVID-19.

Future Agenda Item: A motion was made by Mayor Gama for staff to present alternatives for increased youth activities during COVID-19 and to develop a plan for after COVID-19. The motion was seconded by Mayor Pro Tem Rollins and passed unanimously. It was additionally proposed that the Parks Master Plan could address this issue.

Announced REACH was increasing their fundraising efforts by increasing marketing. Goals over the next year included outreaching to nonprofits and other programs to fund. Detailed that the Association of Water Agency was developing a plan of action where there will be a State mandate in the next 5 years to reduce water statewide. Detailed findings from the most recent Port Hueneme Water Agency meeting, indicating an increased water usage since last year.

Councilmember Hernandez: Announced she was on the League of California Cities Public Safety Committee. Spoke regarding Flight 261 and indicated that the memorial would be held virtually, with many volunteers helping to bring the monument live to those families who lost their loved ones.

Councilmember Martinez: Reemphasized his desire to fix up the City parks and to explore how the City can create more programs for the youth.

Councilmember Perez: Requested an update on the Community Development Fund to finish project allocation. City Manager Connors announced there would be a City-Port Standing Committee before that item would be brought back to Council. Indicated her joint work with Councilmember Hernandez to address placing a cap on the fees local businesses have to pay delivery apps.

Future Agenda Item: Councilmember Perez made a motion to bring forward a City Ordinance to address the issue. Councilmember Hernandez suggested a possible presentation from the City Manager. Mayor Pro Tem Rollins seconded the motion. City Clerk Buxkemper clarified Councilmember Perez' motion, to which she amended to request a presentation on the item. Mayor Pro Tem Rollins seconded the motion and it passed unanimously.

ADJOURNMENT

The City Council adjourned at 10:03 p.m. to the regular meeting of Monday, February 1, 2021, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.

Minutes approved by City Council: February 1, 2021



Steven A. Gama
Mayor



Kristy Buxkemper
City Clerk