



City of Port Hueneme

City Council Regular Meeting Minutes

July 6, 2020

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:30 p.m. Regular Meeting

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- *Meetings can be viewed live at:*
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on July 6, 2020 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org*

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Hernandez

Mayor Hernandez called the meeting to order at 6:30 p.m. and led the flag salute.

Mayor Hernandez announced that due to the Governor's Executive Order N-29-20 and the Orders of the Ventura County Public Health Officer's "Stay Well at Home" Order of March 20, 2020 that the Council Chamber has been closed to the public due to the local emergency. City Council and Staff participated remotely to help social distancing efforts and reduce the spread of COVID-19.

ROLL CALL

Present: Council Members Berg, Gama, Rollins; Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez

Absent: None

INSPIRATION Councilmember Rollins provided the inspiration.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

It was moved by Councilmember Berg, seconded by Councilmember Rollins, and passed unanimously to approve the City Council agenda of July 6, 2020.

AYES: Berg, Rollins, Gama, Muñoz-Schnopp, Hernandez

GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)

There were no members of the public appearing to speak due to the City's response to the Local Emergency Declaration, which required that City Council meeting be closed to the public. Public comments were accepted via email to the City Clerk by 5:00p.m. on the day of the meeting.

There were no public comments submitted.

PRESENTATIONS

1. [Pride Proclamation – Honoring and Recognizing LGBTQ Pride Month](#)

Mayor Hernandez read a proclamation recognizing and honoring June as LGBTQ Pride Month.

2. [Tennis Court Repairs Update](#)

Public Works Director Don Villafana presented an update to Council. Council requested a follow up agenda item regarding background, analysis, and recommendations on tennis court repairs.

3. [Community Benefit Fund Update](#)

City Manager Conners provided an update to the City Council regarding the Community Benefit Fund. Detailed a recent meeting between the City/Port Joint Committee and discussed the timeline on project approval. Mayor Hernandez and Mayor Pro Tem Muñoz-Schnopp also provided an update from their participation in the committee meeting.

Council asked questions regarding the nomination and cost estimation process for the Community Benefit Fund and provided feedback and comments regarding the Community Benefit Fund.

4. [COVID-19 Community Update](#)

Chief Salinas presented a COVID-19 update to the City Council and provided information regarding the increase in positive cases countywide and detailed the City's decision, in conjunction with other local cities, to close the Port Hueneme beaches and pier for the 4th of July holiday. Chief Salinas also provided an update regarding the increased fireworks citywide due to the cancellation of holiday firework shows throughout Ventura County as a result of the COVID-19 quarantine.

CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

5. [Approved Minutes of the City Council for the Regular Meeting of June 15, 2020](#)

6. [Finance Cash Disbursements for June 6, 2020 through June 23, 2020](#)

Item #6 was pulled by Councilmember Gama for discussion. No action was taken on this item during the consent calendar roll call vote.

7. [Directed Staff to Begin a Formal Biennial Review of the Conflict of Interest Code for the City and City Agencies and Authorized the City Manager to Sign and Submit the 2020 Local Agency Biennial Notice](#)

8. [Update the Comprehensive Pay Schedules for the Two Remaining Years of the Approved Memorandum of Agreements \(MOA\) for July 1, 2020 to June 30, 2021 and July 1, 2021 to June 20, June 30, 2022 with the Police Officers' Association \(POA\) and the Service Employees International Union Local 721 \(SEIU\) and Unrepresented Executive Management & Professional Employees Resolution 4281](#)

Item #8 was pulled by Councilmember Gama for discussion. No action was taken on this item during the consent calendar roll call vote.

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Mayor Pro Tem Muñoz-Schnopp, seconded by Councilmember Gama and passed unanimously to approve the amended Consent Calendar Agenda items #5 and #7. Items #6 and #8 were pulled for discussion.

AYES: Muñoz-Schnopp, Gama, Berg, Rollin, Hernandez

PULLED FOR DISCUSSION

6. [Finance Cash Disbursements for June 6, 2020 through June 23, 2020](#)

This item was pulled for discussion to clarify format changes. Staff answered Council questions.

ROLL CALL VOTE

It was moved by Councilmember Gama, seconded by Councilmember Rollins and passed unanimously to approve item #6 to receive and file the finance cash disbursements for June 6, 2020 to June 23, 2020.

AYES: Gama, Rollins, Berg, Muñoz-Schnopp, Hernandez

8. [Adopted Resolution No. 4329 to Update the Comprehensive Pay Schedules for the Two Remaining Years of the Approved Memorandum of Agreements \(MOA\) for July 1, 2020 to June 30, 2021 and July 1, 2021 to June 20 June 30, 2022 with the Police Officers' Association \(POA\) and the Service Employees International Union Local 721 \(SEIU\) and Unrepresented Executive Management & Professional Employees Resolution 4281](#)

This item was pulled for discussion to clarify the two-year budget timeline process and discuss effects of COVID-19 on the budget.

ROLL CALL VOTE

It was moved by Councilmember Gama, seconded by Mayor Pro Tem Muñoz-Schnopp and passed unanimously to approve item #8 with an amendment to correct a clerical typo and adjust the stated date from June 20th to be corrected to June 30th.

AYES: Gama, Muñoz-Schnopp, Berg, Rollins, Hernandez

PUBLIC HEARINGS - NONE

BUSINESS ITEMS

City Manager's Department

9. [Heroes, History, and Heritage Draft Policy Review](#)

City Manager Brad Conners presented the report and answered Council questions regarding the roles and responsibilities, policy for donations, upkeep of the monuments, role of the Citizen Advisory Commission, and the timeframe and deadlines for project approvals.

No action or roll call vote was taken following Council comments and suggestions to the draft Heroes, History, and Heritage Policy. Council provided direction for staff to finalize and return with a policy for adoption at a future Council meeting.

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Mayor Hernandez: Indicated her desire to have an opportunity to discuss the benefits of BEACON before their Board approved a membership fee increase. Announced her General Plan interview was a good discussion. Thanked the City staff for their quick response and action to organizing and holding a "Feed the Front Line" event, which was a huge success. Relayed that her Ventura Regional Sanitation District meetings were very budget-focused, due to the regional struggle financially related to COVID-19.

Mayor Pro Tem Muñoz-Schnopp: Announced that the City/Port Standing Committee will be scheduling another meeting soon and that the Sister City Annual Conference will be a free, virtual event and welcomed everyone to register. Indicated that the California JPIA contracted with a group called Safe Hub who will identify 50 buildings within the portfolio of cities, to install technology that can identify how severe the effects of an earthquake are on buildings. Announced that the Annual VCOG meeting was moved to September in hopes of having a socially-distanced in-person event. Indicated a letter was sent to the Senate to engage in hopes of a 6-month extension for the Housing Element Update due to COVID-19. Reminded the public and small businesses of the imminent deadline to apply for business grant funds.

Council Member Berg: Provided a reminder that Gold Coast Transit was still providing free transportation throughout Ventura County and announced an upcoming new route.


Council Member Gama: Announced that he BEACON was finalizing the transition to a paid Executive Director position and indicated the Board was considering a 100% membership dues increase. Spoke regarding BEACONS positive efforts concerning beach erosion and commented on the dredging process and the problems that could develop if delayed. Announced that at the next BEACON Board meeting in late July, all members would be voting on the membership dues increase and it would need unanimous approval to request the increase. Indicated his desire for the City Council to condemn all senseless acts of violence, especially those pertaining to children.

Council Member Rollins: Reported that the Air Pollution Board will not be meeting and indicated he had no other reports.

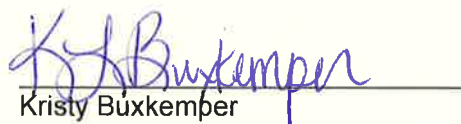
Mayor Hernandez reminded the public to visit the City's Emergency Website for updated information regarding COVID-19 at www.PortHuenemeEmergency.org.

ADJOURNMENT

The City Council adjourned at 9:21p.m. to the regular meeting of Monday, July 20, 2020, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.



Laura Hernandez
Mayor



Kristy Buxkemper
City Clerk