



# City of Port Hueneme

## City Council Regular Meeting Minutes Housing Authority Special Meeting Minutes

May 18, 2020

Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041

6:30 p.m. Regular Meeting

**THIS MEETING WAS BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)**

*In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:*

- *Meetings can be viewed live at:*  
<http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- *Public Comments can be submitted to [kbuxkemper@ci.port-hueneme.ca.us](mailto:kbuxkemper@ci.port-hueneme.ca.us) and must be received by 5:00p.m. on May 18, 2020 in order to be considered by City Council. All comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found [here](#).*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: [www.PortHuenemeEmergency.org](http://www.PortHuenemeEmergency.org)*

### 6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

**CALL TO ORDER / FLAG SALUTE** Mayor Hernandez called the meeting to order at 6:30 p.m. and led the flag salute.

Mayor Hernandez began the City's virtual meeting by referencing the Governor's Executive Order N-29-20 and the Orders of the Ventura County Public Health Officer's "Stay Well at Home" Order of March 20, 2020 and restated that the Council Chamber has been closed to the public due to the local emergency. City Council and Staff participated remotely to help social distancing efforts and reduce the spread of COVID-19.

### ROLL CALL

Present: Council Members Berg, Gama, Rollins (arrived at 6:35 p.m.); Mayor Pro Tem Muñoz-Schnopp; and Mayor Hernandez

Absent: None

**INSPIRATION** Mayor Pro Tem Muñoz-Schnopp provided the inspiration.

### AGENDA APPROVAL FOR CITY COUNCIL

#### [City Council Agenda Approval](#)

It was moved by Councilmember Berg, seconded by Councilmember Gama and passed 4-0-1 (Councilmember Rollins absent) to approve the City Council agenda of May 18, 2020.

**RECESS TO HOUSING AUTHORITY MEETING** Mayor Hernandez recessed the City Council meeting at 6:35 p.m.

**ROLL CALL HOUSING AUTHORITY**

Present: Members Berg, Brown, Gama, and Rollins (arrived at 6:35 p.m. prior to the Consent Calendar vote); Vice Chair Muñoz-Schnopp; and, Chair Hernandez

Absent: None

**AGENDA APPROVAL FOR HOUSING AUTHORITY**

[Housing Authority Agenda Approval](#)

It was moved by Member Berg, seconded by Member Gama and passed unanimously to approve the Housing Authority agenda of May 18, 2020.

**GENERAL PUBLIC COMMENT FOR HOUSING AUTHORITY (via submitted comments to the City Clerk)**

There were no members of the public appearing to speak due to the City's response to the Local Emergency Declaration, which required that Housing Authority meeting be closed to the public. Public comments were accepted via email to the Authority Clerk by 5:00p.m. on the day of the meeting.

No general public comment were submitted.

*Councilmember Rollins arrived at 6:35 p.m.*

**CONSENT CALENDAR AGENDA FOR HOUSING AUTHORITY**

1. [Approved the Minutes of the Housing Authority Regular Meeting of March 2, 2020](#)
2. [Received and Filed the Finance Cash Disbursements for February 25, 2020 through May 8, 2020](#)

**CONSENT CALENDAR ROLL CALL VOTE FOR HOUSING AUTHORITY**

It was moved by Member Gama, seconded by Vice-Chair Muñoz-Schnopp and carried unanimously to approve the Consent Calendar Agenda items #1-2.

AYES: Gama, Muñoz-Schnopp, Brown, Rollins, Berg, Hernandez

**PUBLIC HEARING ITEMS FOR HOUSING AUTHORITY**

3. [Housing Authority's Fiscal Year 2020-2021 Annual Plan; 5-Year Capital Grant Plan and Updated Program Policies](#)

The Public Hearing was opened at 6:40 p.m. There were no disclosures by the Board.

Authority Clerk Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the Clerk.

Housing Programs Manager Gabby Basua presented the report to Housing Authority and answered questions.

No public comment were submitted from the public.

Housing Authority Board members deemed it necessary to provide additional review time for all members to review the necessary documents. A brief break was taken for all Board Members to review the Annual Plan documents.

The public hearing was closed at 6:49 p.m.

## **ROLL CALL VOTE FOR HOUSING AUTHORITY**

It was moved by Member Berg, seconded by Member Gama and carried unanimously to adopt Resolution No. 558 of the Board of Commissioners of the Housing Authority of the City of Port Hueneme, California, approving the Fiscal Year 2020-2021 Public Housing Annual Plan.

AYES: Berg, Gama, Brown, Rollins, Muñoz-Schnopp, Hernandez

## **BUSINESS ITEMS FOR HOUSING AUTHORITY - NONE**

### **AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS**

Member Brown announce an upcoming surgical appointment and Board members provided well wishes for a quick recovery.

### **ADJOURNMENT OF HOUSING AUTHORITY**

The Housing Authority adjourned at 6:51 p.m. to the regular meeting of April 6, 2020, to be held at 6:30 p.m. in the City Hall Council Chamber.

**RECONVENE CITY COUNCIL REGULAR MEETING** Mayor Hernandez reconvened the City Council.

### **GENERAL PUBLIC COMMENT (via submitted comments to the City Clerk)**

There were no members of the public appearing to speak due to the City's response to the Local Emergency Declaration, which required that City Council meeting be closed to the public. Public comments were accepted via email to the City Clerk by 5:00p.m. on the day of the meeting.

No general public comment were submitted.

## **PRESENTATIONS**

1. [COVID-19 Community Update](#)

Police Chief Andrew Salinas provided Council a comprehensive update on COVID-19 and the City's response to the pandemic. Chief Salinas answered Council questions.

2. [Beach Erosion Authority for Clean Oceans and Nourishment \(BEACON\) Presentation](#)

Brian Brennan with BEACON presented to Council and answered Council's questions.

3. [Ventura County Harbor District Presentation](#)

Suzy Watkins with the Ventura County Harbor District presented to Council and answered Council questions.

4. [Earth Day Presentation](#)

Councilmember Gama presented to Council on the efforts over the past few years of the volunteer efforts to clean up Hueneme Beach and the importance of protecting our environment.

5. [Beach Clean-Up Costs Update](#)

City Manager Conners presented to Council on costs associated with beach clean-up within the Oxnard jurisdiction and answered Council questions.

6. [Public Works Week Proclamation](#)

Mayor Hernandez read the Proclamation recognizing National Public Works Week and Public Works Director Don Villafana shared a video honoring the dedicated efforts and contributions of Public Works professionals.

## CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

7. Approved Minutes of the City Council for the special meeting of April 28, 2020 and the regular meeting of May 4, 2020
8. Received and Filed the Finance Cash Disbursements for April 24, 2020 through May 8, 2020
9. Read by Title Only, Waiving Full Reading of Text, and Adopted Ordinance No. 768 Approving and Adopting a Development Agreement under Government Code Section 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code Relating to the Operation of a Cannabis Facility (Development Agreement No. PHDA-871 – High Farms Delivery, LLC Dispensary Located at 501 W. Channel Islands Blvd, Suite 201)
10. Read by Title Only, Waiving Full Reading of Text, and Adopted Ordinance No. 769 Approving and Adopting a Development Agreement under Government Code Section 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code Relating to the Operation of a Cannabis Facility (Development Agreement No. PHDA-874 – Innovative Concepts Investment Group, LLC Dispensary Located at 521 W. Channel Islands Blvd, Suite 11)
11. Read by Title Only, Waiving Full Reading of Text, and Adopted Ordinance No. 770 Approving and Adopting the Addition of a New Part E to Chapter 8, Article II, Commencing with Section 3914.21 of the City's Municipal Code, Prohibiting the Release of Latex or Other Lighter-than-Air Balloons
12. Authorized the City Manager to Award Contract to J&H Engineering General Contractors, Inc., for the Resurfacing of Ventura Road from Pleasant Valley Road to 350 South of Sunkist Street

### CONSENT CALENDAR ROLL CALL VOTE

It was moved by Councilmember Rollins, seconded by Mayor Pro Tem Muñoz-Schnopp and carried unanimously to approve the Consent Calendar Agenda items #7-12.

AYES: Rollins, Muñoz-Schnopp, Berg, Gama, Hernandez

### PUBLIC HEARINGS – NONE

### BUSINESS ITEMS

#### *City Manager's Department*

13. Calling for, Giving Notice of, and Requesting Consolidation of a General Municipal Election on November 3, 2020, for the Election of Certain Officers and Adoption of Pertaining Resolutions

City Clerk Kristy Buxkemper presented to Council on the upcoming 2020 Election.

### ROLL CALL VOTE

It was moved Mayor Pro Tem Muñoz-Schnopp, seconded by Councilmember Rollins to:

1. Adopt Resolution No. 4318 of the City Council of the City of Port Hueneme calling and giving notice of the Municipal General Election to be held on Tuesday, November 3, 2020, for the Election of certain officers as required by the provisions of the laws of the State of California, and requesting the Ventura County Board of Supervisors consolidation of said

- election with the Statewide General Election to be held on said date pursuant to section 10403 of the Elections Code; and
2. Adopt Resolution No. 4319 of the City Council of the City of Port Hueneme adopting regulations for candidates for elective office pertaining to candidate statements and other materials submitted to the voters and the costs thereof for the Municipal General Election to be held on Tuesday, November 3, 2020.

AYES: Muñoz-Schnopp, Rollins, Berg, Gama, Hernandez

#### **PUBLIC COMMENTS RECEIVED**

- Ricardo Holden

#### **COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS**

**Mayor Hernandez:** Continues to participate in remote meetings including the RDP-21, Sanitation District, and Association of Water Agency. Expressed concern over the school districts distance learning plan and the impacts to parents and the community; directed the City Manager to follow up with the District Superintendent. Asked staff to follow up on her participation in the Ventura County Continuum of Care Alliance. Indicated desire to plan something virtual in honor of Memorial Day.

**Mayor Pro Tem Muñoz-Schnopp:** Detailed her continued meetings with the City Manager regarding the Community Benefit Fund and announced it would be brought back before the Council in June. Reported on an upcoming JPIA meeting, and detailed the progress and report update from the Port Hueneme Water Agency. Requested the departments resume doing quarterly update presentations for Council, and for the Ventura County Lodging Association to present to Council in the near future. Lastly, indicated Cal Lutheran University is providing seminars for those 50 years of age or older and recommended the opportunity for the Port Hueneme community to participate.

**Council Member Berg:** Reported on a meeting with Go Rail to promote the importance of railway. Volunteered to help get info on quieting the neighborhood and indicated he would share with Council and staff.

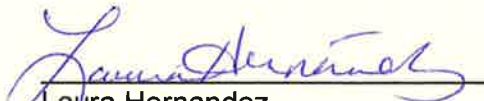
**Council Member Gama:** Attended BEACON meeting last Friday who announced major upcoming changes, which will be a topic in the near future to consider a new way of financing BEACON's activities. Requested an update on the sidewalk inspection program. Requested we adjourn the meeting in honor of former Councilmember John Sharkey.

**Council Member Rollins:** Attended a REACH meeting with the agenda topics of: The real guppy program where they donated money for kids to buy books in English and Spanish; approved funding for Sunkist 5<sup>th</sup> grade program for a bus trip to UCLA to encourage college; and funded crates storage containers for the Hueneme Education District to provide food to families during the COVID emergency.

Mayor reminded the public to visit the City's Emergency Website for updated information regarding COVID-19 at [www.PortHuenemeEmergency.org](http://www.PortHuenemeEmergency.org).

#### **ADJOURNMENT**

The City Council adjourned at 9:59 p.m. in honor of Jon Sharkey to the regular meeting of Monday, June 1, 2020, to be broadcasted at 6:30 p.m. from the City Hall Council Chamber.

  
Laura Hernandez  
Mayor

  
Kristy Buxkemper  
City Clerk

**From:** Ricardo Holden <[rick@holdenon.com](mailto:rick@holdenon.com)>  
**Subject:** Beach Closure Comment for City Council Meeting.  
**Date:** May 17, 2020 at 8:23:18 PM PDT  
**To:** [councilemail@ci.port-hueneme.ca.us](mailto:councilemail@ci.port-hueneme.ca.us)

A Story aired on April 18th on CBS channel 2 Los Angeles and KCal 9, Santa Barbara and Ventura County television station in which our city Mayor was interviewed on a story titled "Beach Back Open". The story on April 18th was an announcement that our beach was open with restrictions. At that time parking was available in Parking lot A. At the same time many other nearby beaches had closed, leaving Port Hueneme beach as one of the only options for beach goers our outdoor activities. It's pretty obvious that when all the other beaches are closed, beach goers would flock to open beaches such as Port Hueneme Beach. The following day a large amount of people visited Port Hueneme Beach as expected once an announcement is aired to Millions of homes. On April 22nd another Story aired on additional Television stations immediately prior to the oncoming heat wave. The messages from both the county, our city staff, and our Mayor throughout the closure process were inconsistent, and left many local residents unsure of the rules, or availability and even seemed to recommend that residents not visit the beach, yet we made announcements that reached millions potentially prompting many to visit Port Hueneme Beach, this appeared very contradicting. On April 30th our beach was closing down in response to the Governor's press conference about beach over crowding that aired the day before, then promptly opened back up when the Governor only closed Orange County, then later the same day Port Hueneme Beach was closed. I believe that local residents may have lost access to beach parking due to over crowding from non local visitors, which may have been the result of Media publicity announcing to millions of people that Port Hueneme beach was one of the few open beaches. I would hope that our city would discuss press releases, and come to an agreement about what is being released to the media, the impact it has, and whom will be impacted. Im not sure all of our city staff would have agreed to having public officials interviewed in a story that in my opinion invited crowds to Port Hueneme beach. I think it is unfair that residents are burdened with the loss of parking, pier and bathrooms due to the crowding and non compliance of guidelines from non local visitors whom may not have the same regards for protecting future availability thus potentially violating rules that may have lead to further and extended closures. Even our Governor mentioned this. Our beach parking is still closed, yet I have paid for a full year of parking, Im not asking for a refund I take pride in our community, much more than a person from Simi Valley or Camarillo would, those cities were the cities of residence from other people interviewed in the CBS Los Angeles Story that aired on April 18th. Not one person from Port Hueneme other than the Mayor was interviewed in the story, I would have told the reporter "What are the consequences of you airing this story? Would more people come to our beach after watching your story? Why would you come here and jeopardize our community?".

#### Timeline of events

March 22nd Port Hueneme Pier is Closed  
April 1st Beach Closed to all activity - Beach Parking is Closed  
April 18th Beach Partially Open - Parking Lot A Open every other space is open.  
April 18th News Story Airs with our Mayor Announcing our beach is partially open on Los Angeles Santa Barbara and Ventura CBS stations. Laura Hernandez's Boyfriend David Dockter provides drone footage for the Story showing a practically empty beach.  
April 19th Port Hueneme Beach has abundant crowds showing up.  
April 22nd Another News Story Airs on Keyt abc 3, Fox 11 and KCOY 12 again informing additional people of our beach being opened.  
April 23rd-26th Heat wave and large amount of crowds arrive at Port Hueneme Beach. Complaints