



# City of Port Hueneme

## City Council Regular Meeting Minutes

January 21, 2020

Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041

5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

### 5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

**CALL TO ORDER** The meeting was called to order by Mayor Hernandez at 5:34 p.m., at the above listed address.

#### ROLL CALL

Present: Council Members Gama and Rollins; Mayor Pro-Tem Muñoz-Schnopp; and Mayor Hernandez

Absent: Member Berg

#### GENERAL PUBLIC COMMENT

There were no members of the public appearing to speak.

#### CLOSED SESSION ITEM

City Clerk Buxkemper listed the item to be discussed in Closed Session.

##### 1. CONFERENCE WITH PROPERTY NEGOTIATORS

Authority: Government Code section 54956.8

##### PROPERTIES:

The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road, Port Hueneme, CA (APN 206-0-091-285, -305).

AGENCY NEGOTIATORS: Andrew Salinas- Interim City Manager; Charles Green - City Attorney; Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme

UNDER NEGOTIATION: Negotiate price and terms of payment

**RECESS TO CLOSED SESSION** The meeting recessed to Closed Session at 5:36 p.m.

### 6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

**CALL TO ORDER / FLAG SALUTE** Mayor Hernandez reconvened the meeting at 6:31 p.m. with all members present, and Councilmember Rollins led the Flag Salute.

#### ROLL CALL

Present: Council Members Gama, Rollins; Mayor Pro-Tem Muñoz-Schnopp; and Mayor Hernandez

Absent: Member Berg

**INSPIRATION** Mayor Hernandez shared her intent for the year as newly appointed Mayor, and provided the inspiration honoring Martin Luther King Jr. recognizing his leadership abilities.

## AGENDA APPROVAL FOR CITY COUNCIL

### City Council Agenda Approval

It was moved by Mayor Pro Tem Muñoz-Schnopp, seconded by Councilmember Rollins and unanimously carried to approve the City Council agenda of January 21, 2020, with the amendment to move Agenda Item #10 to immediately follow the Consent Calendar.

## REPORT ON CITY COUNCIL CLOSED SESSION ACTION

Deputy City Attorney Spaulding stated there was no reportable action on the closed session item.

## GENERAL PUBLIC COMMENT

The following provided public comment:

- David Scrivner

## PRESENTATIONS

1. Alaska Flight 261 20<sup>th</sup> Anniversary Memorial Proclamation

Mayor Hernandez gave a brief background on the Alaska Airline Flight 261 tragedy and invited the community to attend the 20<sup>th</sup> Anniversary Memorial scheduled for January 31, 2020.

2. Genesis LLC Presentation on Plans for City's "Blue House" Property

Jim Gilmore and Kalven Harrison from Genesis, LLC presented on their plans for potential development of the City's "Blue House" property and their plans to submit development plans in the near future.

3. Ventura Audubon Society Presentation on Snowy Plover Nesting at Ormond Beach

President Hartley from the Ventura Audubon Society presented on the Snowy Plover Nesting at Ormond Beach, described the nesting process, predators for the Snowy Plovers and how relationships and volunteers can help bring awareness to the threats and endangerment of these birds.

4. Funding for Pensions and the City's Unfunded Liability Presentation

CEO Pete Constant from Retirement Security Initiative presented to Council on the City's Unfunded Liability and the challenges Port Hueneme faces funding pensions.

5. City Parks Maintenance and Improvement Projects Presentation

Recreation Programs Manager Anna Hanely presented on the City Parks Maintenance and Improvement Projects.

## CONSENT CALENDAR AGENDA

**The Mayor read the titles of the items on the Consent Calendar prior to the motion.**

6. Approved Minutes of the City Council Regular Meeting of December 16, 2019
7. Approved Finance Cash Disbursements for December 6, 2019 through January 9, 2020
8. Read, by Title Only Waiving Full Reading of Text, and Adopted Ordinance No. 760 Approving and Adopting a Development Agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code Relating to the Operation of a Cannabis Facility for Tech Delivery Solutions, LLC

### **CONSENT CALENDAR ROLL CALL VOTE**

It was moved by Council Member Rollins, seconded by Mayor Pro Tem Muñoz-Schnopp and carried with a 4-0-1 (Councilmember Berg absent) to approve the Consent Calendar Agenda items 6-8.

AYES: Rollins, Muñoz-Schnopp, Gama, Hernandez

ABSENT: Berg

### **PUBLIC HEARINGS**

#### **10. Tobacco Retailer and Electronic Vaping Products Licensing Ordinance**

The Public Hearing was opened at 8:22 p.m. There were no disclosures by Council.

City Clerk Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Deputy City Attorney Spaulding gave a presentation and answered Council questions.

The following provided public comment:

- Constance Peach
- Paul Flores
- Nick Miranda
- Genesis Rangel
- Jesus Ramos
- Mario Mares
- Britney Solomon
- Marisol Mendoza
- Emily Moranda

14 Letters of support were received by the Office of the City Clerk and recorded for the record for the record prior to the Public Hearing.

The public hearing was closed at 8:57 p.m.

### **ROLL CALL VOTE**

It was moved by Council Member Gama, seconded by Council Member Rollins, and carried with a 4-0-1 (Councilmember Berg absent) to introduce for first reading, by title only, waiving full reading, an *Ordinance of the City Council of the City of Port Hueneme, California, adding a new Chapter 7 to Article V, beginning with Section 5616, to the City of Port Hueneme Municipal Code for the purposes of regulating tobacco and electronic cigarette retailers.*

AYES: Gama, Rollins, Muñoz-Schnopp, Hernandez

ABSENT: Berg

#### **9. Major Modification #2 to Planned Development/Conditional Use Permit No. PHCU-836 and Development Agreement No. PHDA-837 Hueneme Patient Consumer Collective, LLC, Medical and Adult Use Cannabis Dispensary with Delivery Services (501 W. Channel Islands Blvd., Suites #301-303)**

The Public Hearing was opened at 8:57 p.m. There were no disclosures by Council.

City Clerk Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Community Development Director Stewart gave a presentation and answered Council questions.

Owner of HPC spoke to Council regarding the modification to the Conditional Use Permit.

No speakers appeared for public testimony.

The public hearing was closed at 9:12 p.m.

### **ROLL CALL VOTE**

It was moved by Council Member Rollins, seconded by Council Member Gama, and carried with a 4-0-1 (Councilmember Berg absent) to:

1. Adopt Resolution No. 4305 of the City Council of the City of Port Hueneme, granting approval of Conditional Use Permit No. PHCU-836 MM#2; and
2. Introduce, by title only waiving full reading, *an Ordinance approving and adopting a major modification to a development agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code relating to the operation of a cannabis facility for Hueneme Patient Consumer Collective, LLC.*

AYES: Rollins, Gama, Muñoz-Schnopp, Hernandez

ABSENT: Berg

### **BUSINESS ITEMS**

#### ***City Manager***

#### **11. Police Crime and Community Update**

Chief Salinas presented to Council and answered questions. Council received and filed the report.

#### **12. Emergency Preparedness and Communication Manager Job Classification and Salary Schedule**

A. Salinas, Interim City Manager

Chief Salinas presented to Council and answered questions. Council discussion ensued.

Councilmember Gama suggested that staff amend the draft job description to include the discussed possible additions to the duties regarding emergency preparedness items and to bring back a revised job classification with the mid-year budget in July.

Mayor Hernandez reminded the Council that an updated emergency plan was required by City Ordinance and timely to update the City's outdated plan.

### **ROLL CALL VOTE**

It was moved by Mayor Pro Tem Muñoz-Schnopp, seconded by Council Member Rollins, and carried with a 4-0-1 vote (Councilmember Berg absent) to authorize a new classification specification for the position of Emergency Preparedness and Communication Manager and adopt Resolution No. 4306 establishing the salary schedule for this position.

AYES: Muñoz-Schnopp, Rollins, Gama, Hernandez

ABSENT: Berg

**13. City Council Liaison Committee Appointments for 2020**

City Council discussed committee appointments and either appointed or reappointed Councilmembers to each liaison committee.

**ROLL CALL VOTE**

It was confirmed by unanimously voice vote to confirm the 2020 Council appointments and reappointments to various committees, regional boards, and commissions as amended.

***Finance Department***

**14. Transactions and Use Tax Citizen Oversight Committee Meeting Update**

Finance Director McDonald provided Council an update regarding the Transaction and Use Tax Citizen Oversight Committee meeting to Council and answered questions. Director McDonald announced that Dawn Taylor was appointed Chair and David Scrivner was appointed Vice-Chair and indicated the committee's next quarterly meeting will be held on April 14, 2020.

Council received and filed the report.

***City Attorney***

**15. Update Regarding Odor Complaint in Southeastern Port Hueneme**

Deputy City Attorney Spaulding presented to Council an odor update and answered questions. Council received and filed the report.

**COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS**

**Mayor Hernandez:** Spoke regarding the Food Pantry and her desire to host a Mayor's Forum to bring together agencies who work with the homeless population to work together and help resolve the issues specific to the county and Port Hueneme. Asked if there was a set policy for the distribution of cannabis money to organizations through to Community Benefit Fund and asked for a presentation from staff. Recommended using the Citizen Advisory Commission on engagement for the Hueneme Beach Festival.

**Mayor Pro Tem Muñoz-Schnopp:** Announced that the Port Hueneme Water Agency had passed the 2019-20 budget and that there were no rate increases for member organizations. Notated the budget included improvements for United Water Conservation and that there could be a potential variance request in the PHWA's future. The PHWA will be reorganizing at their meeting of February 18, 2020. Spoke regarding the Council of Governments emergency ordinance for HEMP growers. Attended the Ventura Coastal Association of Realtors who were building a coalition and indicated they were addressing the counties impacted by Coastal Commission oversight. Asked for community participation in volunteering and establishing a Sister City Committee.

**Council Member Berg:** Absent


**Council Member Gama:** Spoke in regards to the Martin Luther King Jr. March and the importance of recognizing everyone's value. Commented on the turn out and the participation of youth and the High School Band. Made comments regarding the disaster and emergency preparedness for the Food Truck Event at the beach and suggested remedies for a staging area and hopes to place a future agenda item for a Truck Traffic Study, (or all traffic study) which could be jointly funded by the Port and City. Asked for an update on the mid-year

budget review and requested a budget workshop calendar. Indicated his desire for the City's unfunded liability to be a priority.

**Council Member Rollins:** Indicated that he recalled the City funding a plan for low-income households could apply for funds to fix up their homes and indicated a desire to evaluate the potential for the City to reinstitute a low-interest loan program to parallel with the upcoming implementation of the sidewalk maintenance plan. Announced REACH's new motto of "Reach Hueneme Beach" and the potential for the non-profit to sell bumper stickers. Also attended the Martin Luther King Jr. March and expressed it was touching to see so many in attendance pushing for equal rights for ALL people.

#### **ADJOURNMENT**

The City Council adjourned at 11:13 p.m. to the special closed session meeting of Saturday, January 25, 2020 at 9:00 a.m. and the regular meeting of Monday, February 3, 2020, to be held at 6:30 p.m. in the City Hall Council Chamber.

  
\_\_\_\_\_  
Laura Hernandez  
Mayor

  
\_\_\_\_\_  
Kristy Buxkemper  
City Clerk