



City of Port Hueneme

City Council Regular Meeting Minutes

October 21, 2019

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER The meeting was called to order by Mayor Pro Tem Hernandez at 5:30 p.m., at the above listed address

ROLL CALL

Present: Council Members Gama, Muñoz-Schnopp, and Rollins; and Mayor Pro-Tem Hernandez
Absent: Mayor Berg

PUBLIC COMMENT

There were no members of the public appearing to speak.

CLOSED SESSION ITEMS

City Attorney Green listed the items to be discussed in Closed Session.

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Rod Butler, City Manager; and Ken McDonald, Finance Director

EMPLOYEE ASSOCIATION: Unrepresented Management and Professional Employees

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Position: City Manager

Authority: Government Code Section 54957 (b)(1)

RECESS TO CLOSED SESSION The meeting recessed to Closed Session at 5:32 p.m.

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER Mayor Pro Tem Hernandez reconvened the meeting at 6:31 p.m.

FLAG SALUTE Mayor Pro Tem Hernandez led the Flag Salute.

INSPIRATION Council Member Rollins provided the inspiration.

ROLL CALL

Present: Council Members Gama, Muñoz-Schnopp, and Rollins; and Mayor Pro-Tem Hernandez
Absent: Mayor Berg

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

It was moved by Council Member Muñoz-Schnopp, seconded by Council Member Gama and unanimously carried to approve the agenda of October 21, 2019.

REPORT ON CITY COUNCIL CLOSED SESSION ACTION

City Attorney Green stated there was no reportable action on the closed session items.

GENERAL PUBLIC COMMENT

The following provided public comment:

- Larry Downing
- Tracy Sisson Phillips
- Linda Caplan

PRESENTATIONS

1. [2019 State of the Region Report – Ventura County Civic Alliance](#)

David Maron with the Ventura County Civic Alliance presented the 2019 State of the Region report to Council and answered questions.

2. [Alaska Airlines Flight 261 20th Anniversary Memorial Presentation](#)

Anarudh and Steve Campbell, representing the families of Alaska Airlines Flight 261, gave an update on the 20th Anniversary memorial of Alaska Airlines Flight 261 and verbally honored the first responders, the City Council and the City Manager for their continued support. They answered Council questions and encouraged the community to attend the 20th Memorial Service on January 31, 2020.

3. [Hueneme Bay Association Donation to Police Explorers](#)

The Hueneme Bay Association presented a donation to the Port Hueneme Police Explorers in the amount of \$1,720 to support the program and fund Police Explorer programs.

4. [Coastal Clean Up Day Presentation](#)

Mayor Pro Tem Hernandez presented a video from the September 21, 2019 Coastal Clean-Up Day which thanked the over 400 volunteers and community organizations who supported the beach clean-up effort.

5. [City Parks Maintenance Improvement Projects Update / Recreation Programming Update](#)

Recreation Program Manager Anna Hanely presented on the City Parks Maintenance Improvement Projects and Recreation Programming, providing updates to Council and answered their questions.

6. [Update on the City of Port Hueneme's Strategic Plan](#)

Christine Grimm with ARIA Consulting presented an update on the City of Port Hueneme's Strategic Plan and answered Council questions.

CONSENT CALENDAR AGENDA

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

7. [Approved Minutes of the City Council Special Meeting of October 1, 2019 and Regular Meeting of October 7, 2019](#)

8. [Approved Finance Cash Disbursements for September 28, 2019 through October 11, 2019](#)

9. [Adopted Resolution No. 4291 of the City of Port Hueneme Supporting the Reducing Crime and Keeping California Safe Act of 2020](#)
10. [Approved a Second Term Employment Agreement for Police Chief Andrew Salinas and Corresponding Salary Range Adjustments for the Classification of City Manager and Police Chief](#)

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Council Member Gama seconded by Council Member Muñoz-Schnopp, and carried to approve the Consent Calendar Agenda items 7-10.

AYES: Council Members Gama, Muñoz-Schnopp, Rollins, Mayor Pro Tem Hernandez
ABSENT: Mayor Berg

PUBLIC HEARINGS

11. [Planned Development/Conditional Use Permit No. PHCU-862 and Development Agreement No. PHDA-863 \(Freedom 1st Association Cannabis Dispensary / 233. E. Channel Islands Blvd.\)](#)

The Public Hearing was opened at 8:05 p.m. There were no disclosures by Council.

City Clerk Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Community Development Director Tony Stewart gave a presentation and answered Council questions.

The following provided public comment:

- Steve Kinney
- Debbie Gohlice
- William Gohlice

The public hearing was closed at 8:27 p.m.

ROLL CALL VOTE

It was moved by Council Member Rollins, seconded by Council Member Muñoz-Schnopp, and carried with a 4-1-0 vote (Berg absent) to:

- a. *Adopt Resolution No. 4292 of the City Council of the City of Port Hueneme granting approval of Conditional Use Permit Application No. PHCU-862; and*
- b. *Introduce for first reading, by title only and waive full reading of, an Ordinance approving and adopting a Development Agreement under Government Code Section 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code relating to the operation of a cannabis business facility for Application No. PHDA-863.*

AYES: Rollins, Muñoz-Schnopp, Gama, Hernandez
ABSENT: Mayor Berg

CITY COUNCIL BUSINESS ITEMS

Police Department

12. [Monthly Crime and Community Activities Update](#)

Chief Salinas gave a report on the monthly crime and community activities update and answered Council questions. Council received and filed the report.

Community Development Department

13. Authorizing Application For and Receipt of SB 2 Planning Grant Program Funds

Community Development Director Tony Stewart gave a report on SB2 Grand Program Funds and answered Council questions.

The following provided public comment:

- Amanda Fagan

ROLL CALL VOTE

It was moved by Council Member Gama, seconded by Council Member Rollins, and carried with a 4-0-1 vote (Berg absent) to adopt *Resolution No. 4293 of the City Council of the City of Port Hueneme, California, authorizing application for, and receipt of, SB 2 Planning Grant Program Funds.*

AYES: Gama, Rollins, Muñoz-Schnopp, Hernandez

ABSENT: Mayor Berg

City Manager

14. Approval of a Fleet Management Services Agreement with Enterprise Fleet Management

City Manager Butler gave a report and answered Council questions.

ROLL CALL VOTE

It was moved by Council Member Muñoz-Schnopp, seconded by Council Member Gama, and carried with a 4-0-1 vote (Berg absent) to:

1. Authorize Vehicle Replacement and Maintenance Program for the City of Port Hueneme;
2. Authorize a Master Equity Lease Agreement between the City of Port Hueneme and Enterprise Fleet Management;
3. Authorize a Vehicle Maintenance Agreement between the City of Port Hueneme and Enterprise Fleet Management;
4. Authorize Enterprise Fleet Management to liquidate designated surplus vehicles on behalf of the City of Port Hueneme.

AYES: Muñoz-Schnopp, Gama, Rollins, Hernandez

ABSENT: Mayor Berg

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Mayor Berg: Absent

Mayor Pro-Tem Hernandez: Attended the Annual League of California Cities Conference in Long Beach where there were many useful presentations and she was able to connect with other community council members. Announced her attendance at the City-Port Committee meeting which she and Mayor Berg would provide updates in the near future.

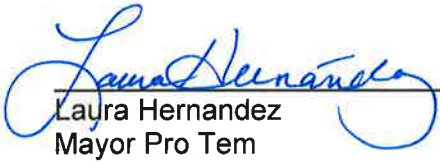
Council Member Gama: Recommend the student body president of Hueneme High School to be part of the REACH board. He attended the Port Hueneme Senior Prom calling it a great event with a lot of future potential. Attended a *Young and Brave* fundraiser at Hollywood Beach which raised over \$10,000 for kids battling cancer.

Council Member Muñoz-Schnopp: Announced the Port Hueneme Water Agency's earlier meeting that day, which heard a presentation by United Water Conservation who are putting together a treatment facility to receive water without minerals. Facilities Condition Assessment will be followed up each month and will help prioritize the work that needs to be done. Thanked Council Members Gama and Rollins for attending the CJPIA conference with her; which had great speakers and topics. She attended the Library Tea, which is a big fundraiser put together by the Friends of Port Hueneme Library, which invests the funds right back into community services.

Council Member Rollins: Announced that REACH is looking for a High School student to be part of the Board so they are able to get input from the youth.

ADJOURNMENT

The City Council adjourned at 9:14 p.m. to the regular meeting of November 4, 2019, to be held at 6:30 p.m. in the City Hall Council Chamber.



Laura Hernandez
Mayor Pro Tem



Kristy Buxkemper
City Clerk