



# City of Port Hueneme

## City Council Regular Meeting Minutes Port Hueneme Housing Authority Special Meeting Minutes

September 16, 2019

Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041

5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

### 5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

**CALL TO ORDER** The meeting was called to order by Mayor Berg at 5:31 p.m., at the above listed address

#### ROLL CALL

Present: Council Members Gama, Muñoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez; and, Mayor Berg

Absent: None

#### PUBLIC COMMENT

There were no members of the public appearing to speak.

#### CLOSED SESSION ITEMS

City Attorney Green listed the item to be discussed in Closed Session and announced that Councilmember Rollins will recuse himself due to a conflict of interest on the Closed Session item below.

##### 1. CONFERENCE WITH PROPERTY NEGOTIATORS

Authority: Government Code section 54956.8

PROPERTY: 700 E. Port Hueneme Road, Port Hueneme, California 93041

AGENCY NEGOTIATORS: Rod Butler - City Manager, Tony Stewart - Community Development Director, Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme and Red Mule Group

UNDER NEGOTIATION: Negotiate price and terms of payment

**RECESS TO CLOSED SESSION** The meeting recessed to Closed Session at 5:34 p.m.

### 6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

**CALL TO ORDER / FLAG SALUTE** Mayor Berg reconvened the meeting at 6:30 p.m. with all members present and Mayor Berg led the Flag Salute.

**INSPIRATION** Council Member Muñoz-Schnopp provided the inspiration.

#### ROLL CALL

Present: Council Members Gama, Muñoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez; and, Mayor Berg

Absent: None

## **AGENDA APPROVAL FOR CITY COUNCIL**

### [City Council Agenda Approval](#)

It was moved by Council Member Muñoz-Schnopp, seconded by Mayor Pro Tem Hernandez and unanimously carried to approve the City Council Agenda of September 16, 2019.

## **REPORT ON CITY COUNCIL CLOSED SESSION ACTION**

City Attorney Green stated there was no reportable action on the closed session item. Councilmember Rollins was recused from the entire Closed Session Meeting.

**RECESS TO SPECIAL HOUSING AUTHORITY MEETING** Mayor Berg recessed the City Council meeting and convened the Housing Authority Board

## **ROLL CALL HOUSING AUTHORITY**

Present: Members Brown, Gama, Muñoz-Schnopp, and Rollins; Vice Chair Hernandez; and, Chair Berg

Absent: None

## **AGENDA APPROVAL FOR HOUSING AUTHORITY**

### [Housing Authority Agenda Approval](#)

It was moved by Board Member Rollins, seconded by Board Member Gama and unanimously carried to approve the Housing Authority Agenda of September 16, 2019.

## **GENERAL PUBLIC COMMENT FOR HOUSING AUTHORITY**

No members of the Public were present to speak.

## **CONSENT CALENDAR AGENDA FOR HOUSING AUTHORITY**

1. [Approved the Minutes of the Housing Authority Special Meeting of June 24, 2019 and Cancelled Meeting of July 1, 2019](#)
2. [Ratified the Finance Cash Disbursements for June 22, 2019 through September 6, 2019](#)

## **CONSENT CALENDAR VOTE FOR HOUSING AUTHORITY**

It was moved by Vice Chair Hernandez, seconded by Board Member Rollins, and unanimously carried to approve the Housing Authority Consent Calendar.

## **BUSINESS ITEMS FOR HOUSING AUTHORITY**

3. [Authorization for Out of State Travel for Attendance to Housing Choice Voucher \(HCV\) Specialist Training](#)

It was moved by Board Member Rollins, seconded by Board Member Gama, and unanimously carried to authorize out-of-state travel to Milwaukee, Wisconsin, for the Housing Specialist to attend Housing Choice Voucher (HCV) Specialist Training.

## **AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS**

Board Member Brown request emailed copies of the agenda and complimented the clean up job, tree trimming and painting at Mar Vista.

## ADJOURNMENT OF HOUSING AUTHORITY

The Housing Authority adjourned at 6:36 p.m. to the regular meeting of October 7, 2019, to be held at 6:30 p.m. in the City Hall Council Chamber.

**RECONVENE CITY COUNCIL REGULAR MEETING** Mayor Berg reconvened the City Council.

## GENERAL PUBLIC COMMENT

The following provided public comment:

- Tom King
- Carolyn Schropshier
- Steve Kinney

## PRESENTATIONS

### 1. [No Place Like Home – Ventura County Behavioral Health Presentation \(VCBH\)](#)

Housing Manager Susan White with the Ventura County Behavioral Health Department gave a presentation on “No Place Like Home” and the relationship of VCBH to Housing and answered Council questions.

### 2. [Future Leaders of America Student Presentation on Flavored Tobacco](#)

Mayor Pro Tem introduced the Future Leaders of America Students who gave a presentation on Flavored Tobacco products and the effect on today's youth, the availability of such products, and an account of the current restrictions in Port Hueneme. The Future Leaders recommend the Council ban flavored tobacco products in the best interest of the community and the City's youth. Mayor Pro Tem Hernandez announced that the City was currently working on revising an Ordinance to strengthen local laws and Mayor Berg indicated that the City could require additional signage.

The following provided public comment:

- Gabriel Terran

### 3. [HDL Presentation on Cannabis Development Agreement Terms](#)

City Manager Butler announced this presentation would be combined with action on agenda item #12.

Steve Kinney of Kharis Navigating and Tim Crowmarty with HdL gave a presentation on Cannabis Development Agreement Terms and then took action to approve agenda item 12: [Policy Revision on Cannabis Development Agreement Terms](#)

### 4. [Proposed Beachfront Hotel](#)

Dan Zaharoni gave a presentation on the design for a proposed Beachfront Hotel and answered Council questions. No action was taken by Council on this presentation only item.

The following provided public comment:

- Cynthia Weiss
- Diane Hotindorff
- Lennie Vann
- Jim McIntyre
- Joy Gabbard
- Sara Rinck

- Tom King
- Steven Auclair
- Conny Ortiz

## CONSENT CALENDAR AGENDA

5. Approved Minutes of the City Council Regular Meeting of September 3, 2019
6. Ratified the Finance Cash Disbursements for August 17, 2019 through September 6, 2019
7. Awarded of Sole Source Contract to All City Management Services for Crossing Guard Services for the 2019-2020 School Year
8. Awarded a 3-year Contract for Citywide Street Sweeping Services (With Option for Two 1-Year Extensions) to Venco Power Sweeping, Inc.; Authorized Expenditures of \$119,427.84 for FY 2019-20 Plus a Contract Contingency Not-to-Exceed \$17,914.05 (15%); and Authorized an increase to the Contract each Fiscal Year Not-to-Exceed the Annual Consumer Price Index
9. Authorized the Execution of a Professional Services Agreement (PSA) with Milner-Villa Engineers for Additional Engineering and Temporary Staffing Services in the Amount of \$88,000
10. Purchase of Public Safety Equipment – Sole Source Purchase of Solar Powered Message Board Trailer with License Plate Readers, Two Police Unit Mounted License Plate Readers, and Facial Recognition Software in the Amount of \$79,820.53 from Vigilant Solutions  
\*This item was pulled by a member of the public.
11. Approved Amendment No. 1 to Existing City Manager Employment Agreement between the City of Port Hueneme and Rod B. Butler

## CONSENT CALENDAR VOTE

It was moved by Council Member Muñoz-Schnopp, seconded by Mayor Pro Tem Hernandez, and unanimously carried to approve the Consent Calendar Agenda items 5-9 and item 11. Item #10 was pulled from the Consent Calendar and moved as a Business Discussion item.

## PUBLIC HEARINGS - NONE

## CITY COUNCIL BUSINESS ITEMS

10. Purchase of Public Safety Equipment – Sole Source Purchase of Solar Powered Message Board Trailer with License Plate Readers, Two Police Unit Mounted License Plate Readers, and Facial Recognition Software in the Amount of \$79,820.53 from Vigilant Solutions

This item was pulled from the consent calendar for further discussion.

Chief Salinas gave a report and answered Council questions.

The following provided public comment:

- Steven Auclair

## ROLL CALL VOTE

It was moved by Mayor Pro Tem Hernandez, seconded by Council Member Gama, and unanimously carried to authorize the purchase of public safety equipment of a solar powered

message board trailer with license plate readers, two police unit mounted license plate readers, and facial recognition software from Vigilant Solutions.

### **City Manager**

#### **12. Policy Revision on Cannabis Development Agreement Terms**

This item was voted on following presentation item #4 by HdL. Tim Cromarty from HdL presented on policy revisions on Cannabis Development Agreement Terms and answered Council questions.

City Manager Butler and Steve Kinney clarified the request to adopt all of the new rates included in the staff report and notated that the rate for retail is unchanged at 5%.

#### **ROLL CALL VOTE**

It was moved by Council Member Gama, seconded by Mayor Pro Tem Hernandez, and unanimously carried to approve a policy revision on cannabis development agreement negotiating terms.

#### **13. Sale of City-Owned Property at 700 E. Port Hueneme Road to Red Mule Group, LLC**

Council Member Rollins recused himself due to Conflict of Interest at 8:47 p.m.

Steve Kinney presented a report to Council and answered questions.

Mayor Berg asked Council if there were any ex-parte communicatios

- Council Member Gama indicated that he met with Red Mule
- Mayor Pro Tem Hernandez indicated that she met with Red Mule
- Mayor Berg indicated that he met with Red Mule
- Council Member Muñoz-Schnopp indicated she did not meet with Red Mule

#### **ROLL CALL VOTE**

It was moved by Council Member Gama, seconded by Council Member Muñoz-Schnopp, and unanimously carried to approve and authorize the Mayor to execute a Purchase and Sale Agreement (PSA) with Red Mule Group, LLC, for the disposition of property at 700 E. Port Hueneme Road.

#### **14. Designation of Voting Delegate and Alternate(s) for the 2019 League of California Cities Annual Conference and Council Direction to Voting Delegate on League Resolutions**

City Clerk Kristy Buxkemper gave a report to Council and answered questions.

#### **ROLL CALL VOTE**

It was moved by Council Member Rollins, seconded by Mayor Berg, and unanimously carried to:

1. Approve Resolution No. 4287 designating Mayor Pro Tem Hernandez as a Voting Delegate and Mayor Berg and Council Member Muñoz-Schnopp as an Alternates for the 2019 League of California Cities Annual Conference to be held October 16-18, 2019 in Long Beach; and
2. Authorize the City Clerk to submit the approved Resolution to the League of California Cities; and
3. To bring back the League of California Cities Resolutions to the 10/7/19 City Council Meeting for review.



## COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

**Mayor Berg:** Sat in for Council Member Muñoz-Schnopp for the Ventura Council of Governments (VCOG) meeting, which was very informative. Attended the RDP-21 meeting which had a presentation by BEACON member Brian Brennan and Council Member Steven Gama who presented on Beach issues. Indicated the need for additional funding, but clarified the amount of sand wasn't based on funding it is based on contract agreement with government for a specific amount of sand. The group will continue to advocate in Washington D.C. for increased amounts of sand.

**Mayor Pro-Tem Hernandez:** Spoke regarding the Regional Beach Erosion meeting and thanked the Port of Hueneme for their help in hosting and organizing the meeting. Thanked everyone for their observance of 9/11, expressed appreciation to Staff and the Police Department, and praised the reflection time provided prior to the Fire Department's flag salute. Announced her participation to help plan for the 20 year anniversary for Alaska 261 and asked to meet with staff to develop an action plan and to talk about roles and responsibilities in the event of an emergency. Commented on the City's efforts to move forward with the Strategic Plan and invited the public to attend the upcoming City Council Strategic Planning Workshop on October 1, 2019. Thanked Public Works Director Don Villafana for the hard hats and vest Council received and for helping prepare Council in the event of the need for first responders. Announced she would attend the Chamber Breakfast to hear the State of the City presentation by Mayor Berg, and that she would participate at the Beach Clean Up Day.

**Council Member Gama:** Attended a leadership forum at Reagan Library. Announced that Saturday, September 21, 2019 is California Coastal Cleanup Day and they were anticipating over 100 participants with a focus on the Ormond beach area. Requested a discussion on unfunded liability and for more information with details from 2010 to present.

**Council Member Muñoz-Schnopp:** Announced that the Port Hueneme Water Agency would hear a rescheduled presentation by United Water Conservation District Groundwater Team on October 21, 2019. Announced that the Friends of Port Hueneme Library puts on their Annual Tea in October and it is the largest fundraiser to provide services for our community. Praised City Manager Rod Butler for pulling the City through "dark times," helping to generate revenue, and praised him for his time and tenure. Announced Mr. Butler will be transitioning out of his role as City Manager and that the City would be opening the position for recruitment.

**Council Member Rollins:** Spoke in regards to the Port Hueneme Water Agency meeting, commented on the process of filtering water, and encouraged water reduction by the community. Announced that the Air Pollution Board has a new Executive Director and his first meeting will be on October 9, 2019. Spoke regarding new natural gas tanks for all school buses in Oxnard and Simi Valley to help keep green emission gases down and commented on the October 2, 2019 Clean Air Day. Requested an update on City Park issues and improvements and for a Landscape report to be brought back as a future agenda item.

### ADJOURNMENT

The City Council adjourned at 9:29 p.m. to the regular meeting of October 7, 2019, to be held at 6:30 p.m. in the City Hall Council Chamber.

  
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Will Berg  
Mayor

  
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Kristy Buxkemper  
City Clerk