



City of Port Hueneme

City Council Regular Meeting Minutes

July 15, 2019

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER The meeting was called to order by Mayor Berg at 5:30 p.m., at the above listed address

ROLL CALL

Present: Council Members Gama, Muñoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez; and, Mayor Berg

Absent: None

PUBLIC COMMENT

There were no members of the public appearing to speak.

CLOSED SESSION ITEM

City Attorney Green listed the item to be discussed in Closed Session.

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Rod Butler, City Manager, Joseph M. Tanner, Interim Deputy City Manager; and Ken McDonald, Finance Director

EMPLOYEE ASSOCIATION: Unrepresented Management and Professional Employees

RECESS TO CLOSED SESSION

The meeting recessed to Closed Session at 5:30 p.m.

6:30 P.M. COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Berg reconvened the meeting at 6:30 p.m. with all members present and Mayor Pro Tem Hernandez led the Flag Salute.

INSPIRATION Mayor Berg provided the inspiration.

ROLL CALL

Present: Council Members Gama, Muñoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez; and, Mayor Berg

Absent: None

AGENDA APPROVAL

Agenda - Approval of Agenda

It was moved by Council Member Muñoz-Schnopp, seconded by Mayor Pro Tem Hernandez and unanimously carried to approve the City Council Agenda of July 15, 2019, with the amendment to correct the spelled of Toland Road in agenda item #5.

REPORT ON CLOSED SESSION ACTION

City Attorney Green stated there was no reportable action on the closed session item.

PRESENTATIONS

1. [Hueneme at 75 Presentation](#)

Chief Salinas and Steve Kinney presented to Council on community improvement projects and the possibility of the City being renamed "Hueneme Beach" leading up to the City of Port Hueneme's 75th year anniversary.

2. [Ventura County Fair Presentation](#)

Country Fair with Ocean Air is the theme for the 2019 Ventura County Fair. The fair will run from July 31-Aug 11, 2019 with online presale tickets available.

3. [City Strategic Plan Update](#)

Karuna Mirchandani from Aria Consulting gave a presentation and updated Council on the City's Strategic Planning efforts.

4. [Lake Hueneme and Sand Replenishment Issues Presentation](#)

Councilmember Gama, an appointed member of BEACON, provided an update and photo documentation on the status of the sand erosion at the beach following the dredge in March 2019. Brian Brennan from BEACON assisted in confirmation of the sand issues Port Hueneme faces at the beach and encouraged the City and community organization to work together to find a solution.

Mayor Berg and Council provided direction to City Manager Butler to initiate the process to coordinate a regional group meeting to address the sand replenishment issue.

4A. [Gold Coast Transit District New Facility Video Presentation](#)

The Mayor presented a video and gave a brief update on the Gold Coast Transit Districts impressive new facility.

GENERAL PUBLIC COMMENT

The following provided public comment:

1. Elizabeth Alvarez
2. Rick Kehoe
3. Tracy Sisson Phillips
4. Sharon Kloeris
5. David Scrivner

CONSENT CALENDAR AGENDA

After clarification on item #6, Cash Disbursements, specifically in regards to Amazon and Paypal purchases, it was moved by Council Member Rollins, seconded by Council Member Muñoz-Schnopp, and unanimously carried to approve the Consent Calendar Agenda. City Manager Butler committed to finding a way to provide a more detailed report to show the City's expenditures.

5. [Minutes of the City Council regular meeting of July 1, 2019 and the City Council special meeting of July 9, 2019](#)

Approved the minutes with amendment to correct the spelling of Toland Rd in the City Council regular meeting minutes of July 1, 2019.

6. [Finance – Cash Disbursements for June 22, 2019 through July 5, 2019](#)
Ratified the disbursements.
7. [Ratification of Labor Contract with Service Employees International Union \(SEIU\) Local 721](#)
Ratified a three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and General Unit Employees represented by SEIU Local 721 with a contract period from July 1, 2019 – June 30, 2022.
8. [Ratification of Labor Contract with Police Officers Association \(POA\)](#)
Ratified a three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and the Port Hueneme Police Officers Association (POA) with a contract period from July 1, 2019 – June 30, 2022.
9. [Authorization for Out of State Travel for Police Chief Salinas and Police Chaplain Carter](#)
 1. Authorized Police Chief Andrew Salinas to attend the FBI Nation Academy Annual Training Conference hosted by the FBI National Academy in Phoenix, Arizona from July 19-24, 2019.
 2. Authorized Police Chaplain Merrick Carter to attend the International Conference of Police Chaplains in Wichita, Kansas from July 21-26, 2019.

AYES: Rollins, Muñoz-Schnopp, Gama, Hernandez, Berg

PUBLIC HEARINGS

10. [Planned Development/Conditional Use Permit No. PHCU-856 and Development Agreement No. PHDA-857 for GreenOcean Cannabis Cultivation Business \(501 W. Channel Islands Blvd., Suites #207 & 208\)](#)

The Public Hearing was opened at 8:20 p.m. There were no disclosures by Council.

City Clerk Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Community Development Director Stewart gave a presentation and answered Council questions. Applicants Andrew Spett and Bryan Stubbs were present and answered Council questions regarding their proposed business.

Appearing to speak for public testimony were:

1. Zahar Lalji

The public hearing was closed at 8:42 p.m.

It was moved by Council Member Muñoz-Schnopp, seconded by Mayor Pro-Tem Hernandez, and unanimously carried to:

- a. Adopt *Resolution No. 4280 of the City Council of the City of Port Hueneme Approving of Conditional Use Permit No. PHCU-856 for GreenOcean, LLC, (Cannabis Cultivation Business) and the Mitigated Negative Declaration*; and
- b. Introduce, by title only, and waive further reading, *an Ordinance Approving and Adopting a Development Agreement Under Government Code Sections 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code Relating to the Operation of a Cannabis Facility (GreenOcean, LLC, DBA "GreenOcean")*.

ROLL CALL VOTE

AYES: Gama, Muñoz-Schnopp, Rollins, Hernandez, Berg

CITY COUNCIL BUSINESS ITEMS

Public Works

11. [Authorization to Purchase Vehicles and Equipment in the FY 19-20 Budget](#)

Deputy Public Works Director Frank Camarillo presented a report and answered Council questions.

Council discussed and recommended that staff begin a study to explore the possibility of purchasing hybrids or other energy efficient vehicles, and to address the future need of electric vehicle power stations.

It was moved by Mayor Pro Tem Hernandez, seconded by Council Member Rollins, and unanimously carried to approve the purchase of vehicles and equipment in the FY 19-20 budget, appropriate funding, and authorized staff to utilize various cooperative purchasing agreements to complete the purchases.

AYES: Hernandez, Rollins, Gama, Muñoz-Schnopp, Berg

12. [Authorization to Award Contract to ACCO Engineered Systems for the Slurry Seal of Ventura Road from Port Hueneme Road to B Street](#)

Public Works Director Villafana presented the report and answered questions from Council Members.

It was moved by Mayor Pro Tem Hernandez, seconded by Council Member Muñoz-Schnopp, and unanimously carried to authorize the City Manager to award a contract to ACCO Engineered Systems for the slurry seal of Ventura Road (North & South bound) from Port Hueneme Road to B Street.

AYES: Hernandez, Muñoz-Schnopp, Gama, Rollins, Berg

Recreation

13. [Recreation and Lifeguard Services Update](#)

Recreation Programs Manager Anna Hanely and Senior Lifeguard Brian Hewitt presented an update on Recreation and Lifeguard Services. Council received and filed the report.

Police

14. [Crime and Community Activities Update](#)

Police Chief Salinas presented an update on Crime and Community Activities and answered Council questions. Council received and filed the report.

City Manager

15. [Transaction and Use Tax Citizens Oversight Committee Appointment and Update on Scheduled Advisory Body Mandatory Brown Act Training](#)

It was moved by Rollins, seconded by Mayor Pro Tem Hernandez and carried unanimously to:

1. Appoint Nancy Breeze to the Transaction and Use Tax Citizens Oversight Committee to fill the vacant seat of resigned member Chuck Morgan; and
2. Receive and file an update on the scheduled Brown Act Training for the Transaction and Use Tax Citizen Oversight Committee and the Citizens Advisory Commission.

AYES: Rollins, Hernandez, Gama, Muñoz-Schnopp, Berg

16. Legal Services Agreement with Green de Bortnowsky, LLP, Continuing Services as Port Hueneme's City Attorney

It was moved by Council Member Muñoz-Schnopp, seconded by Mayor Pro Tem Hernandez and carried unanimously to:

1. Approve a new legal services agreement with the law firm of Green de Bortnowsky, LLP, to continue service as Port Hueneme City Attorney, effective July 15, 2019; and
2. Authorize the Mayor to execute the updated Professional Services Agreement for City Attorney Services with Green de Bortnowsky, LLP, effective July 15, 2019.

AYE: Muñoz-Schnopp, Hernandez, Gama, Rollins, Berg

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

1. **Mayor Pro-Tem Hernandez:** Provided a reminder of the AWA meeting regarding water issues. Spoke regarding the earthquakes that hit and expressed surprised to how people responded to earthquakes. Reminded the community to duck and cover instead of running outdoors. Expressed the importance of education for the community and how it is crucial to prepare our residents for future earthquakes.
2. **Council Member Muñoz-Schnopp:** Provided a reminder about the Community Garden and how there are only a few spots left. She attended the VCOG meeting and provided an update that an update on the state of cannabis will be on the September agenda. Indicated that a big CJPIA board meeting is coming up next week where over 80 cities are expected to attend. As a future agenda request, Muñoz-Schnopp requested a report on audit status of cannabis businesses. Honored and recognized former Council Member Jim Hensley.
3. **Council Member Gama:** Reminiced on attending a meeting regarding Affordable Housing with former Council Member Jim Hensley and spoke on how active Jim was in the community; expressing how much he'll be missed in our community.
4. **Council Member Rollins:** Spoke on the first time he met former Council Member Jim Hensley and honored that Jim always wanted to do what was best for the community. Gave an update on the newly hired Executive Direction for the Air Pollution District. Spoke regarding REACH and asked Recreation Services Director Anna Hanley to speak regarding the City of Port Hueneme's upcoming Movies in the Park series.
5. **Mayor Berg:** Announced that the Council will close the meeting in recognition of former Council Member Jim Hensley. Asked for staff to look at new Crossing Guard lights, similar to the ones in Oxnard. Recommended staff speak to the owner of the restaurant at the Pier, Surfside Seafood, regarding the lack of parking spaces for his employees, to which City Manager Butler indicated they'd already met and the City will provide options.

ADJOURNMENT

The City Council adjourned the meeting in honor of former Council Member Jim Hensley at 10:15 p.m. to the regular meeting of September 3, 2019, to be held at 6:30 p.m. in the City Hall Council Chamber.



Will Berg
Mayor



Kristy Buxkemper
City Clerk