



# CITY OF PORT HUENEME

## Citizen Advisory Commission Special Meeting Minutes

**Monday, November 13, 2023**

**Port Hueneme City Hall  
250 North Ventura Road, Port Hueneme, CA 93041**

**6:00 PM**

### **CALL TO ORDER**

Chair Breuning called the meeting to order at 6:00 p.m.

### **ROLL CALL**

Present: Commissioners Berk, Moody, and Sanchez; Vice Chair Auclair and Chair Breuning  
Absent: None

**PUBLIC COMMENT** – None.

**PRESENTATIONS** – None.

### **CONSENT CALENDAR**

A motion was made by Commissioner Berk, seconded by Vice Chair Auclair, to approve the consent calendar as presented.

*Motion passed 5-0 as follows:*

AYES: Berk, Moody, Sanchez, Auclair, Breuning

NOES: None; ABSENT: None; ABSTAIN: None

The Commission:

1. Minutes

Approved the October 9, 2023, Citizens Advisory Commission (CAC) Regular Meeting Minutes.

### **BUSINESS ITEMS**

2. Heroes, History and Heritage Policy Nomination – Richard Bard Monument

*Recommendation:* Review the application submitted by the Oxnard Harbor District to construct and install a Richard Bard monument on City property and make a recommendation to City Council.

The report was presented by Deputy City Manager Charles Peretz and a presentation was provided by Miguel Rodriguez, Community Outreach Manager of the Port of Hueneme-Oxnard Harbor District. A question followed.

Public comments were submitted in writing and ready by Clerk Georgianna Alvarez, by the following:

- Babbitt Family
- Patricia Wittry

Public comments were provided in person by the following:

- Jess Herrera
- Mary Anne Rooney
- Joan Tharp
- Steven Gama

A motion was made by Vice Chair Auclair, seconded by Commissioner Sanchez, to receive and file the informational report. Deputy City Manager Charles Peretz clarified that the recommendation is to review the application and then make an advisory recommendation to the Council; therefore, no vote was taken. Discussion followed.

A motion was made by Vice Chair Auclair to approve the application as presented. Motion failed for lack of second. Comments followed.

A motion was made by Commissioner Berk, seconded by Commissioner Sanchez, that the City, Council and commissioners come back with an alternate location. Discussion followed. (No vote was taken – motion was superseded.)

A motion was made by Vice Chair Auclair, seconded by Commissioner Sanchez, to recommend to City Council for adoption for the placement of a statue at a location to be determined by the City Council or referred back to CAC for location suggestions.

*Motion passed 5-0 as follows:*

AYES: Berk, Moody, Sanchez, Auclair, Breuning

NOES: None; ABSENT: None; ABSTAIN: None

3. Continued Item: After Action Report – Hueneme Beach Festival

*Recommendation:*

1. Receive information about the costs, resources and event details associated with the execution of the 2023 Hueneme Beach Festival; and
2. Consider recommendations to be made to the City Council regarding the planning and execution of the 2024 Hueneme Beach Festival including direction to prepare a Request for Proposal for event planning services.

The report was presented by Deputy City Manager Charles Peretz. A question followed.

Public comments were submitted in writing and read by Clerk Georgianna Alvarez, by the following:

- Briana Silva
- Beverly Kelley
- Joan Tharp

A motion was made by Vice Chair Auclair, seconded by Commissioner Sanchez, to:

1. Receive information about the costs, resources and event details associated with the execution of the 2023 Hueneme Beach Festival; and
2. Consider recommendations to be made to the City Council regarding the planning and execution of the 2024 Hueneme Beach Festival including direction to prepare a Request for Proposal for event planning services.

Discussion followed.

Deputy City Manager Peretz requested that the motion be more specific so that the direction of the CAC is clear. Discussion followed.

A motion was made by Commissioner Berk, seconded by Commissioner Sanchez, to:

1. Receive information about the costs, resources and event details associated with the execution of the 2023 Hueneme Beach Festival; and
2. Consider recommendations as presented and noted below to be made to the City Council regarding the planning and execution of the 2024 Hueneme Beach Festival including direction to prepare a Request for Proposal for event planning services.
  - Local focus
  - Reengage non-profits partners
  - High emphasis on Beach focus with beach activities
  - Youth involvement
  - Include community resources
  - 1-day event
  - Growing in sponsorships
  - Including the

Deputy City Manager Peretz received clarification from the Commission that the motion includes the items on the slide that was a summary of the comments from the last meeting and if any of the items conflict with each other the items suggested at this meeting would take precedent. Items listed on the slide were as follows:

- Underutilization of Beach
- Need to Enhance Community Group Involvement
- Financial Concerns / Self Sustaining
- Avoid Conflicts with VC Fair & VC Pride Events
- Regional Event / Maximize Attendance
- Retain Cannabis Presence at Event
- Reduction to 1-Day Event
- Sports – Basketball, Surf, Volleyball, Triathlon
- Navy, Chumash, Community Group Activities
- Desire for Additional Community Feedback

*Motion passed 5-0 as follows:*

AYES: Berk, Moody, Sanchez, Auclair, Breuning

NOES: None; ABSENT: None; ABSTAIN: None

**STAFF COMMENTS – None.**

### **COMMISSIONERS COMMENTS**

Commissioners commented on the following:

Vice Chair Auclair:

- Happy Native American Heritage Month & Chumash
- Thanksgiving
- Hanukkah and holiday season

Chair Breuning:

- Merry Christmas and holiday season

Commissioner Berk:

- Requested an update on the CAC email for public communications
  - Deputy City Manager Charles Peretz provided an update and provided clarification for public comment submissions
- CAC meeting time

**ADJOURNMENT**

The Citizen Advisory Commission adjourned at 7:37 p.m. to its next regular meeting scheduled for Monday, January 8, 2024, at 6:00 p.m.

Respectfully Submitted:

  
Georgianna Nicole Alvarez, MMC, CPMC  
Commission Clerk

Approved this 8<sup>th</sup> day of January, 2024:

  
Becky Breuning, Chair