



CITY OF PORT HUENEME

City Council Regular Meeting Minutes

Monday, March 4, 2024

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041**

6:30 PM Open Session

The following information was provided to the public on how to observe and/or participate in City meetings:

- Meetings may also be viewed at: <https://porthuenemeca.suiteonemedia.com/>
- Public comments may be submitted in person or in writing.
In-Person: Complete a speaker request card located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak. Public Comment is limited to 3 minutes per speaker, unless for good cause, the Mayor amends the time limit. A speaker's time may not be transferred to another speaker.
Written: All written public comments shall be no more than 500 words and are subject to the Public Records Act. Written comments should be submitted to the City Clerk by 5:00 p.m. on the day of the City Council meeting by email or directly to the City Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "Public Comment and meeting date".
- Additional electronic meeting guidelines can be found at the end of the agenda.

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

Mayor Perez called the meeting to order at 6:30 p.m. and led the flag salute.

ROLL CALL

Present: Councilmembers Steven A. Gama, Laura D. Hernandez, Roberto "Bobby" Martinez; Mayor Pro Tem Martha R. McQueen-Legohn; Mayor Misty Perez

Absent: None

INSPIRATION

Given by Mayor Pro Tem McQueen-Legohn

PUBLIC COMMENT

Public comments were provided in person by the following:

- Stan Carrizosa
- John Cinatl
- Greg Ross

Public comments were submitted via email and read by City Clerk Georgianna Alvarez by the following:

- Danny Carrillo
- Joan Tharp

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

A motion was made by Councilmember Martinez, seconded by Councilmember Gama, and passed unanimously to approve the City Council Agenda of March 4, 2024.

CONFLICT OF INTEREST DECLARATION – None.

PRESENTATIONS

1. Crisis Intervention Team (CIT) Officer of the Year Awards

In recognition of having received the CIT Officer of the Year Award, Police Chief Federico presented a Certificate of Recognition to Public Safety Dispatcher Jennifer Floriano.

CONSENT CALENDAR

A motion was made by Councilmember Gama, seconded by Mayor Pro Tem McQueen-Legohn, to approve Consent Calendar Item Nos. 2 – 5, as presented.

Motion passed 5-0 as follows:

AYES: Gama, Hernandez, Martinez, McQueen-Legohn, Perez

NOES: None; ABSENT: None; ABSTAIN: None

City Council:

2. Minutes

Approved the February 20, 2024, City Council Regular Meeting Minutes.

3. Register of Disbursements

Received and filed the City's register of disbursements for the period of February 10, 2024 through February 26, 2024.

4. Second Reading and Adoption of the Updated Cannabis Ordinance and Adoption of the Updated Cannabis Implementing Resolution

1. Read, by title only, waiving a full reading, and adopted Ordinance No. 796 entitled, "An Ordinance of the City Council of the City of Port Hueneme, California, Amending Article III of the Municipal Code to supersede Ordinance 784, which comprises Chapter 12, to implement various laws of the State of California by allowing medicinal and nonmedicinal and/or commercial cannabis facilities within the City subject to regulatory parameters that protect public health, safety, and welfare"; and

2. Adopted the revised Cannabis Implementing Resolution No. 4483 entitled, "A Resolution of the City Council of the City of Port Hueneme, California, establishing application requirements, minimum qualifications, locational criteria for medicinal and nonmedicinal cannabis activity pursuant to Articles III and X of the Port Hueneme Municipal Code, standard revenue sharing for cannabis-related development agreements entered into pursuant to Chapter 12 of the Municipal Code, procedures for the annual review of development agreements pursuant to Government Code Section 65865.1, and procedures for change in ownership or transfer of an interest in cannabis businesses."

5. Approve a Professional Services Agreement with Complete Paperless Solutions for a Citywide Document Scanning Project

Approved a professional services agreement with Complete Paperless Solutions (CPS) for a document scanning project with a not to exceed amount of \$75,000 by piggybacking on a competitively bid agreement negotiated by the City of Wildomar, and authorized the City Manager to execute the agreement.

PUBLIC HEARINGS – None.

BUSINESS ITEMS

6. [2023 Annual General Plan and Housing Progress Report](#)

Recommendation: Receive the information provided by staff and any public comment made on the item, and direct staff to submit the annual report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research.

Community and Economic Development Director Tony Stewart presented the report. Comments and questions followed. There were no public comments.

A motion was made by Councilmember Gama, seconded by Councilmember Hernandez, to receive the information provided by staff and any public comment made on the item, and direct staff to submit the annual report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research.

Motion passed 5-0 as follows:

AYES: Gama, Hernandez, Martinez, McQueen-Legohn, Perez

NOES: None; ABSENT: None; ABSTAIN: None

7. [Spanish Language Translation Availability for City Council Meetings](#)

Recommendation: Direct staff to include language on each agenda in Spanish that offers translation services upon request.

City Manager James Vega presented the report. Questions followed.

Public comments were submitted via email and read by City Clerk Alvarez by the following:

- Jasmine Duron
- Farah Stack

A motion was made by Councilmember Hernandez, seconded by Councilmember Gama, to direct staff to include language on each agenda in Spanish that offers translation services upon request.

Discussion followed.

Motion passed 5-0 as follows:

AYES: Gama, Hernandez, Martinez, McQueen-Legohn, Perez

NOES: None; ABSENT: None; ABSTAIN: None

8. [Removal of Parking Restriction on San Pedro Street](#)

Recommendation: Approve the removal of the parking restriction on the westside of San Pedro Street between Pleasant Valley Road and Clara Street and authorize staff to consult with Naval Base Ventura County.

City Manager Vega presented the report. There were no public comments. Questions followed.

A motion was made by Councilmember Martinez, seconded by Councilmember Gama, to approve the removal of the parking restriction on the westside of San Pedro Street between Pleasant Valley Road and Clara Street and authorize staff to consult with Naval Base Ventura County.

Motion passed 5-0 as follows:

AYES: Gama, Hernandez, Martinez, McQueen-Legohn, Perez

NOES: None; ABSENT: None; ABSTAIN: None

CITY COUNCIL WORKSHOP

9. City Council Goals

Recommendation: Provide feedback and direction regarding City Council goals, with a focus on guidance related to strategic partnerships with City Partners (Goal 5).

City Manager Vega presented the report.

Public comments were provided in person by the following:

- Randall Thomas-Small

Discussion followed including but not limited to suggestions for partnerships with the Port of Hueneme-Oxnard Harbor District, City of Oxnard, Navy Base, School District, Ventura County Supervisor, and HOA Coalition.

City Manager Vega indicated, for future planning, a plan would be set to discuss the Committees at the first couple of meetings at the beginning of the year to discuss talking points for meetings throughout the year; that the Council Appointments and Committee list for 2025 would be updated to include Clean Power Alliance and Councilmember Hernandez's position on the RDP (Regional Defense Partnership) Strategic Committee would also be added to the list.

City Manager Vega indicated staff will reach out to these different partners, put together a plan for the year and then come back to Council for guidance. City Manager Vega further indicated that these items would be brought back individually, one or two at a time, over the next couple of meetings.

There was Council consensus to move forward with the plan as indicated by City Manager Vega.

CITY MANAGER COMMENTS AND REPORTS

City Manager James Vega provided comments and reports regarding the following topics:

- Voting Information
- Small Business Administration Disaster Loan Outreach Program Update
- Upcoming Council Meeting topics

City Manager Vega indicated an item would be brought back to Council regarding a discussion of the Bard monument.

COUNCILMEMBERS' REPORTS AND COMMENTS

Council provided comments and reports regarding the following topics:

Councilmember Martinez:

- Upcoming REACH (Recreation, Education, Arts & Culture in Hueneme) Special Meeting
- Upcoming Sister City Committee Meeting
- Basketball update

Councilmember Gama:

- Pedestrian safety
- Shout out to Camilo Garcia, student

- Attended BEACON (Beach, Erosion, Authority for Clean Oceans and Nourishment) meeting
- Ventura County Animal Services
- Hueneme Beach cleanup and upcoming Surfriders and Coastal Keepers event

Councilmember Hernandez:

- Thanked City Staff for the Run for Your Heart and Bubbling Springs Park groundbreaking events
- Attended VFW Memorial Service
- Add VFW to partnership list
- Attended Mural Committee and provided mural project update
- Attending RDP planning meetings for Washington, D.C., trip
- Upcoming anniversary of Pedro Valdez' death – April 19th
- Upcoming REACH Open House

Mayor Pro Tem McQueen-Legohn:

- Participating in meetings
- Upcoming RDP Washington, D.C., trip
- Upcoming Museum Governance Committee meeting
- Attended and presented at the First Robotics Competition

Mayor Perez:

- Attended all meetings
- Chumash rendering, second phase of the Community Benefit Fund – mural or statue process

REQUEST FOR FUTURE AGENDA ITEMS

Councilmember Martinez:

1. Inquired about the turn signal on Hueneme Road and Ventura Road mentioned during public comment. City Manager Vega indicated he would follow up and then send an informational email to Council.

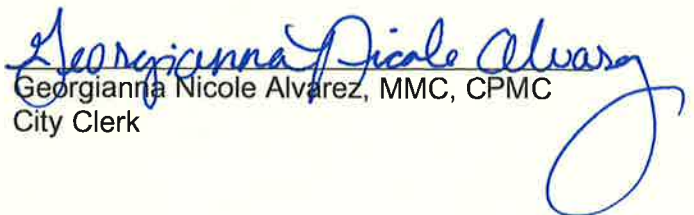
Councilmember Hernandez:

1. Requested an item be added to a future Council agenda regarding discussion of the placement of the Bard statue, seconded by Mayor Perez. Motion passed unanimously, 5-0.

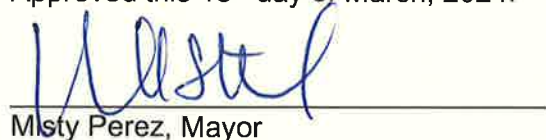
ADJOURNMENT

The City Council adjourned at 8:32 p.m. to its next regular meeting scheduled for Monday, March 18, 2024, at 6:30 p.m.

Respectfully Submitted:


Georgianna Nicole Alvarez, MMC, CPMC
City Clerk

Approved this 18th day of March, 2024:


Misty Perez, Mayor