



City of Port Hueneme

Citizen Advisory Commission Special Meeting Minutes

October 28, 2021 at 3:00 P.M.

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041
(Virtual Meeting/Broadcast Live via Zoom)

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON OCTOBER 4, 2021

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/85432187520?pwd=MGc4VIINdE1NQ2F5NWIPNFpHbmpUUT09>
Dial by your location: Meeting ID: 854 3218 7520 / Passcode: 454590
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)((2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.
- Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. The City Council will allocate a reasonable amount of time for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).
- Written comments are requested to be received by 2pm and can be submitted to the City Clerk at: kbuxkemper@ci.port-hueneme.ca.us.
- All Public Comments will be part of the official record and minutes will notate all submissions.
- Additional electronic meeting guidelines can be found [here](#) and at the end of the agenda
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

3:00 P.M. – COMMISSION SPECIAL MEETING AGENDA

CALL TO ORDER Chair Breuning called the special meeting to order at 3:07 p.m.

ROLL CALL

Present: Commission Members Auclair and Sanchez; Vice-Chair Downing; and Chair Breuning

Absent: Commissioner Moody (*arrived at 3:40 p.m. during discussion of item #4*)

GENERAL PUBLIC COMMENT

There were no general public comments received.

PRESENTATIONS – NONE

CONSENT CALENDAR

The Chair read the titles of the items on the Consent Calendar prior to the motion.

1. [Approved Minutes of the Citizen Advisory Commission for the Meetings of November 19, 2020 and July 13, 2021](#)

CONSENT CALENDAR ROLL CALL VOTE

A motion was made by Commissioner Auclair, seconded by Commissioner Sanchez and passed by majority vote 4-1 (Commissioner Moody absent) to approve consent calendar agenda item #1.

AYES: Auclair, Sanchez, Downing, Breuning
ABSENT: Moody

BUSINESS ITEMS

2. Heroes, History and Heritage Nomination – Johnathan Sharkey Memorial Walkway
Deputy City Manager Charles Peretz presented the report to the Citizen Advisory Commission regarding a proposed memorial walkway for former Councilmember Jonathan Sharkey.

Commissioner Auclair thanked staff for their report and indicated his support for the proposed nomination.

No comments were made by any members of the public.

ROLL CALL VOTE

A motion was made by Commissioner Auclair, seconded by Vice-Chair Downing and passed by majority vote 4-1 (Commissioner Moody absent):

1. Approve the application to name a designated portion of the beach walkway in honor of former Mayor and Councilmember Johnathan Sharkey as described in this report;
2. Approve the application as a City-sponsored project and authorize the expenditure of \$1,000 to subsidize the cost of the project and up to \$300 annually for ongoing maintenance; and
3. Direct staff to coordinate a ceremony held to commemorate the dedication of this project but require that any direct costs be paid for by non-City funds.

AYES: Auclair, Downing, Sanchez, Breuning
ABSENT: Moody

3. Heroes, History and Heritage Nomination – Douglas Breeze Memorial Tree
Deputy City Manager Charles Peretz presented the report to the Citizen Advisory Commission regarding a proposed memorial tree for former Councilmember Douglas Breeze and answered questions from the Commissioners.

Vice-Chair Downing expressed concerns regarding the applicant's suggested location near the entrance of City Hall and his desire to find an alternate location including the impact and inability of the City and Communities to hold events in front of City Hall.

Commissioner Auclair thanked staff and applauded the thoughtful application honoring Mr. Breeze. Indicated support for the tree's location and its ability to provide greenery and a canopy helping to provide a shade shelter for this area.

No comments were made by any members of the public.

ROLL CALL VOTE

A motion was made by Commissioner Auclair, seconded by Vice-Chair Downing and passed by majority vote 4-1 (Commissioner Moody absent) to:

1. Approve the application to honor former Mayor, Councilmember and Public Works Director Douglas Breeze with a Memorial Tree in the location proposed by staff; and
2. Approve the expenditure of City funds for the purchase and installation of a memorial plaque, tree planting and ongoing maintenance efforts; and

3. Direct staff to coordinate a ceremony held to commemorate the dedication of this project but require that any direct costs be paid for by non-City funds.

AYES: Auclair, Downing, Sanchez, Breuning

ABSENT: Moody

4. Heroes, History and Heritage Nomination – Ellis Green Memorial Tree

Deputy City Manager Charles Peretz presented the report to the Citizen Advisory Commission regarding a proposed memorial tree for former Councilmember Ellis Green.

Applicant Steven Gama provided comments regarding his nomination and a brief history of former Councilmember and Mayor Ellis Green. Requested some consideration on the location of the proposed tree and indicated that both Ellis Green and Doug Breeze both deserve a prominent location for their memorial tree.

Vice-Chair Downing repeated his concerns with planting a tree in the front location near the entrance of City Hall and requested that Steven Gama do his best to keep the front entrance area clear of any future tree plantings or requests.

Commission Moody arrived at 3:40 p.m.

Commissioner Auclair recommended the approval of a tree honoring Ellis Green but with the amendment to allow the City Council to select the location.

City Manager Conners indicated that he would work with applicants and Council to find an appropriate alternate location.

ROLL CALL VOTE

A motion was made by Commissioner Auclair, seconded by Vice-Chair Downing and passed unanimously to:

1. Approve the application to honor of former Mayor and Councilmember Ellis Green with a Memorial Tree in the location proposed by staff; and
2. Approve the expenditure of City funds for the purchase and installation of a memorial plaque, tree planting and ongoing maintenance efforts; and
3. Direct staff to coordinate a ceremony held to commemorate the dedication of this project but require that any direct costs be paid for by non-City funds.

AYES: Auclair, Downing, Moody, Sanchez, Breuning

5. 2020 Annual Hueneme Hero Award – Miguel Rodriguez

Deputy City Manager Charles Peretz presented the report to the Citizen Advisory Commission regarding a proposed 2020 Annual Hueneme Heroes Award for Miguel Rodriguez and answered questions from the Commission.

Commissioner Auclair expressed his support to see a nomination for Miguel Rodriguez and detailed his personal knowledge and provided a brief background describing Rodriguez' honorable advocacy and inspiring community service work.

Vice-Chair Downing expressed his concerns regarding whether the applicant lived locally in Port Hueneme. Indicated that he supported the nomination, but would like to ensure recipients are Port Hueneme residents.

Commissioner Auclair expressed his understanding, but indicated his concern with delaying the item due to the irregularity of the Commission meetings.

Commissioner Moody expressed his desire to see an emphasis placed on the community's youth.

Commissioner Auclair indicated that perhaps a future meeting would allow for the Commission to further define the policy. He also added supportive information that nominee Miguel Rodriguez did serve the youth and community.

Deputy City Manager Charles Peretz helped clarify that the current policy recognized those who made significant contributions to the community, with no residency requirement. City Manager Brick Conners defined the criteria of the policy, and a background on the awards and the ability to honor and accept a multitude of different nominations for various categories of awards.

No comments were made by any members of the public.

ROLL CALL VOTE


A motion was made by Commissioner Auclair, seconded by Vice-Chair Downing and passed unanimously to make a recommendation to the Port Hueneme City Council to approve the 2020 Annual Hueneme Heroes Award for Miguel Rodriguez.

AYES: Auclair, Downing, Moody, Sanchez, Breuning

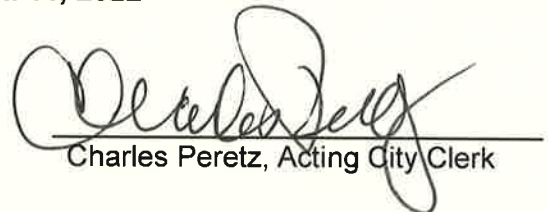
ADJOURNMENT

The Citizen Advisory Commission adjourned at 3:59 p.m. to a date yet to be determined, or on an as-needed basis.

Minutes approved by Citizen Advisory Commission: April 11, 2022



Becky Breuning, Chair



Charles Peretz, Acting City Clerk