



CITY OF PORT HUENEME

Citizen Advisory Commission Regular Meeting Minutes

JULY 10, 2023

**Orvene S. Carpenter Community Center, Classroom C:
550 Park Avenue
Port Hueneme, CA 93041**

4:00 PM

CALL TO ORDER

Chair Breuning called the regular meeting to order at 4:01 p.m.

ROLL CALL

Present: Commissioners: Berk, Moody, and Sanchez; Vice-Chair Auclair and Chair Breuning
Absent: None.

PUBLIC COMMENT – None.

PRESENTATIONS

1. Oath of Office for Newly Appointed Commissioner
City Clerk Georgianna Alvarez administered the oath of office to newly appointed Commissioner Janis Berk.

CONSENT CALENDAR

A motion was made by Commissioner Sanchez, seconded by Vice-Chair Auclair, to approve the consent calendar as presented.

Commissioner Berk announced that she would abstain from voting on the October 10, 2022, Minutes since she was not in attendance at that meeting.

Motion passed 4-0-0-1 as follows:

AYES: Moody, Sanchez, Auclair, Breuning

NOES: None; ABSENT: None; ABSTAIN: Berk

The Commission:

2. [Minutes](#)

Approved the October 10, 2022, Citizens Advisory Commission (CAC) Regular Meeting Minutes.

BUSINESS ITEMS

Chair Breuning announced that she would be recusing herself for Item No. 3 "Annual Hueneme Hero Award" since she is a nominee. Chair Breuning turned the meeting over to Vice-Chair Auclair at 4:04 p.m.

3. [Annual Hueneme Hero Award](#)

Recommendation: Review nominations for the annual Hueneme Hero Award and provide a recommendation to the City Council for approval.

The report was presented by Deputy City Manager Charles Peretz. Questions followed. There were no public comments.

A motion was made by Commissioner Sanchez, to nominate Becky Breuning for the annual Hueneme Hero Award. Motion failed for lack of second.

Commissioner Berk commented that it is awkward to have discussion in front of a potential nominee. Chair Breuning left the room at 4:16 p.m.

Vice-Chair Auclair reconsidered the motion made by Commissioner Sanchez to nominate Becky Breuning for the annual Hueneme Hero Award, and provided a second. Vice-Chair Auclair gave the Commissioners a moment to review the nominations. Discussion and questions followed regarding proposed nominations and the Heroes, History, and Heritage Recognition Policy.

Motion passed 4-0-0-1 as follows:

AYES: Berk, Moody, Sanchez, Auclair

NOES: None; ABSENT: None; ABSTAIN: Breuning

Vice-Chair Auclair called for further nominations or motions. None were made.

Commissioner Breuning returned to the meeting at 4:38 p.m. Vice-Chair Auclair reported out on the action taken for this item and turned the meeting back over to Chair Breuning at 4:39 p.m.

4. [Amendment to Citizen Advisory Commission Bylaws](#)

Recommendation: Review the proposed amendment to the CAC Bylaws and recommend approval by the City Council.

The report was presented by Deputy City Manager Charles Peretz. A question followed. There were no public comments.

A motion was made by Vice-Chair Auclair, seconded by Commissioner Sanchez, to recommend approval of the amended CAC bylaws.

Motion passed 5-0 as follows:

AYES: Berk, Moody, Sanchez, Auclair, Breuning

NOES: None; ABSENT: None; ABSTAIN: None

STAFF COMMENTS – None.

COMMISSIONERS COMMENTS

Commissioners commented on topics regarding the following topics:

Commissioner Moody:

- Issue at Moranda Park concerning dogs at tennis courts and the possibility of taking an item to Council regarding signage advising “No Dogs Allowed”.

Vice-Chair Auclair:

- Thanked staff
- Time of transition
- Increase Commission involvement – more items to discuss/review such as, Community Benefit Fund and Park Master Plan
- City Manager introduction at next CAC meeting
- Public Forums regarding public safety issues on the rise

Commissioner Sanchez:

- Speed on Ventura Road
- Increase Commission involvement and expansion of duties

Chair Breuning:

- Increase Commission involvement

Commissioner Berk:

- Agreed with comments regarding increased Commission involvement

Chair Auclair:

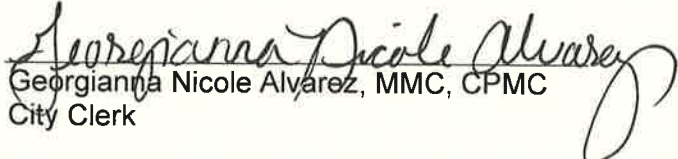
- Goal setting workshop
- Addition of agenda items

Deputy City Manager Charles Peretz commented regarding commission involvement.


ADJOURNMENT

The committee adjourned at 4:55 p.m. to its next regular quarterly meeting scheduled for October 9, 2023 at 4:00 p.m.

Respectfully Submitted:


Georgianna Nicole Alvarez, MMC, CPMC
City Clerk

Approved this 9th day of October 2023:


Becky Breuning, Chair