



# City of Port Hueneme

## City Council Regular Meeting Agenda

**April 15, 2019**

**Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041**

**Call to Order/Flag Salute:** The meeting was called to order by Mayor Pro-Tem Hernandez, the time being 6:30 p.m. at the above listed address.

**Inspiration:** Council Member Rollins presented the inspiration.

### **Roll Call:**

Present: Council Members Gama, Munoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez  
Absent: Mayor Berg

1. Agenda - Approval of Agendas

It was moved by Council Member Munoz-Schnopp, seconded by Council Member Gama, and unanimously carried noting the absence of Mayor Berg, to pull Item No. 14 from the agenda.

It was moved by Council Member Munoz-Schnopp, seconded by Council Member Rollins, and unanimously carried noting the absence of Mayor Berg, to approve the agenda of April 15<sup>th</sup> as amended.

### **Public Comment:**

Appearing to speak were: Becky Breuning, David Scrivner, Catherine Broude, Vivian Hernandez, Veronica Miranda, Carol Ellinger, Edilia Morrow and Joyce Bell.

### **City Council Consent Agenda:**

It was moved by Council Member Gama, seconded by Council Member Munoz-Schnopp, and unanimously carried noting the absence of Mayor Berg, to approve the Consent Agenda

Item No. 4 was removed for discussion and is listed below.

1. Minutes of the Regular meeting of April 2, 2019 – approved.
2. Finance- Cash Disbursements March 16<sup>th</sup> through April 5, 2019 - ratified.
3. Proposed Road Maintenance and Rehabilitation Projects - adopted the Resolution.

Resolution No. 4258

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENENE, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019/2020 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

5. 2018 Emergency Management Performance Grant (EMPG) - adopted the Resolution.

Resolution No. 4260

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF \$12,500.00 IN FUNDS FROM THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG); and, authorized the allocation of \$12,500.00 to purchase Ballistic Helmets.

6. Amending the Port Hueneme Municipal Code Pertaining to Sidewalk Vending - 2<sup>nd</sup> Reading - adopted by title only and waive further reading of the Ordinance

Ordinance No. 754

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, REPEALING ARTICLE III, CHAPTER 3, DIVISION 17 AND ADOPTING ARTICLE V, CHAPTER 6, COMMENCING WITH SECTION 5601 OF THE PORT HUENEME MUNICIPAL CODE PERTAINING TO SIDEWALK VENDING; and, take such additional action as may be required

7. Validation Action Regarding Standby Pay Policy - adopted the Resolution.

Resolution No. 4261

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, APPROVING AND AUTHORIZING RETROACTIVE PAYMENT OF STAND BY AND CALL OUT PAY SCHEDULES FOR WATER CLASSIFICATION EMPLOYEES TO THE DATE OF THAT CERTAIN SIDE LETTER AGREEMENT DATED FEBRUARY 16, 2016

**Items removed from Consent:**

4. Community Service Officer Job Classification and Salary Schedule - adopted the Resolution.

Police Chief Salinas presented the Staff Report.

It was moved by Council Member Gama, seconded by Council Member Rollins, and unanimously carried noting the absence of Mayor Berg, to adopt the Resolution.

Resolution No. 4259

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME AUTHORIZING A CREATION OF A COMMUNITY SERVICE OFFICER JOB CLASSIFICATION AND ADOPTION OF A SALARY SCHEDULE FOR THE CLASSIFICATION OF COMMUNITY SERVICE OFFICER

**Public Hearing:**

8. City's National Pollutant Discharge Elimination System (NPDES) Stormwater Management Program for inclusion into the Benefit Assessment Program of the Ventura County Watershed Protection District (VCWPD)

The Public Hearing was opened at 6:56 p.m. There were no disclosures from the Council. City Clerk Domen affirmed proof of publication and a complete set of documents on file.

Waste Water Coordinator Camarillo presented the Staff Report.

There were no members of the public appearing to speak.

The Public Hearing was closed at: 6:59 p.m.

It was moved by Council Member Munoz-Schnopp, seconded by Council Member Gamma, and unanimously carried noting the absence of Mayor Berg, to adopt the Resolution.

Resolution No. 4262

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, DETERMINING AN ASSESSMENT FOR THE CITY'S NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM - STORMWATER MANAGEMENT PROGRAM TO BE RECOMMENDED FOR INCLUSION INTO THE BENEFIT ASSESSMENT PROGRAM OF THE VENTURA COUNTY WATERSHED PROTECTION DISTRICT

**City Council Business Items:**

***Finance***

9. Community Benefit Fund Project Update

Interim Deputy City Manager Tanner and Finance Director McDonald presented the Staff Report.

Council Member Rollins requested the current Council be allowed to review the allocations and to have citizen input.

Council Member Gama left the dais at 7:11 p.m., and returned at 7:12 p.m.

Appearing to speak was: Catherine Broude.

10. 2017-18 Fiscal Year Comprehensive Annual Financial Report (CAFR) Presentation

Finance Director McDonald presented the Staff Report and responded to questions from the Council.

There were no members of the public appearing to speak.

***Public Works***

11. Public Works Quarterly Report

Public Works Director Villafana presented a Power Point presentation and responded to questions from the Council.

There were no members of the public appearing to speak.

### **Police**

#### 12. Monthly Crime and Community Activities Update

Police Chief Salinas presented a Power Point presentation.

There were no members of the public appearing to speak.

### **City Manager**

#### 13. Establishing a Human Resources Job Classification and Salary Schedule

Interim Deputy City Manager Tanner and City Manager Butler presented the Staff Report.

It was moved by Council Member Rollins, seconded by Council Member Munoz-Schnopp, and unanimously carried noting the absence of Mayor Berg, to adopt the Resolution.

##### Resolution No. 4263

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, AUTHORIZING A CREATION OF A HUMAN RESOURCES MANAGER AND ADOPTION OF A SALARY SCHEDULE FOR THE CLASSIFICATION OF HUMAN RESOURCES MANAGER

#### 14. Consideration of City Facility Dedication to Honor the Service of Former Councilmember Jon Sharkey

This item was removed from the agenda and was not discussed.

*Recommendation:* That the City Council consider a request from Councilmember Munoz-Schnopp to dedicate and re-name the Hueneme Beach Pier in honor of former longtime Councilmember Jon Sharkey. If this request is approved, it is recommended that the Council direct staff to return with a proposed project budget and timeline to implement the facility re-naming and dedication, to include a bronze plaque at the location and a dedication ceremony.

### **Council Members' Reports, Comments, and Requests for Future Agenda Items:**

Council Member Munoz-Schnopp requested the updating of the business license tax be placed on a future agenda; and, reported that she will be a guest speaker at the Friends of the Library meeting on May 5<sup>th</sup>.

Council Member Gama reiterated his previous requests for one-time money expenditures and leasing versus selling properties to be put on agenda; and, requested the process for getting items on the agenda be clarified.

Council Member Rollins requested a formal naming policy for City facilities.

Mayor Pro-Tem Hernandez reiterated her previous request for an Ordinance on vaping and tobacco in regards to teenagers.

**Continuation of Public Comment:**

There were no members of the public appearing to speak.

**Adjournment:**

The meeting adjourned at 9:05 p.m., to the Regular meeting of Monday, May 6, 2019, to be held at 5:30 p.m. in the City Hall Council Chambers.

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Will Berg  
Mayor

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Susan M. Domen, MMC  
City Clerk