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# City of Port Hueneme

## City Council Regular Meeting Minutes

April 2, 2019

Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041

### 5:30 p.m. Council Closed Session Agenda

The meeting was called to order at 5:30 p.m. by Mayor Pro-Tem Hernandez at the above listed address.

Present: Council Members Gama, Munoz-Schnopp and Rollins; Mayor Pro-Tem Hernandez  
Absent: Mayor Berg

Council Member Munoz-Schnopp left Closed Session at 5:41 p.m.

### Public Comment:

There were no members of the public appearing to speak.

### Closed Session:

Deputy City Attorney Spaulding listed the items to be discussed in Closed Session.

1. PUBLIC EMPLOYEE PERFORMANCE REVIEW/EVALUATION  
Pursuant to Government Code Section 54957  
Title: City Manager
2. PUBLIC EMPLOYEE PERFORMANCE REVIEW/EVALUATION  
Pursuant to Government Code Section 54957  
Title: City Attorney
1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Authority: Government Code section 54956.9(d)(4)  
Based on existing facts and circumstances, the City Council is meeting to decide whether to initiate litigation.  
Number of potential cases: One (1)

### Recess to Closed Session:

The meeting recessed at 5:31 p.m. to Closed Session.

The meeting reconvened in Open Session at 6:30 p.m. noting the absence of Council Member Munoz-Schnopp (arrived at 7:22 p.m.) and Mayor Berg.

**Reconvene/Flag Salute:** Mayor Pro-Tem Hernandez

**Inspiration:** Council Member Gama

1. Agenda – Approval of Agenda

It was moved by Council Member Gama, seconded by Council Member Rollins, and unanimously carried noting the absence of Council Member Munoz-Schnopp and Mayor Berg, to approve the Agenda of April 2, 2019.

**Announcement of Closed Session Action:**

Deputy City Attorney Spaulding listed the items discussed and stated there were no actions to report.

**Public Comment:**

Appearing to speak were: Becky Breuning and Bernadette McDowell.

**Presentations:**

1. Habitat for Humanity of Ventura County - Mr. Darcy Taylor, Chief Executive Officer, History of Habitat in Ventura County and Proposed Inaugural Housing Project in the City of Port Hueneme

Mr. Taylor provided a history on the Ventura County projects for Habitat for Humanity, an overview of a proposed housing project in Port Hueneme, and answered questions from Council.

**City Council Consent Agenda:**

It was moved by Council Member Gama, seconded by Council Member Rollins, and unanimously carried noting the absence of Council Member Munoz-Schnopp and Mayor Berg, to approve the Consent Agenda.

Item Nos. 3 and 6 were pulled from the Consent Agenda for discussion and are listed below.

1. Minutes of the Regular meeting of March 18, 2019 – approved.
2. Finance- Cash Disbursements March 2<sup>nd</sup> through March 15, 2019 – ratified.
- 4 Adoption of a Resolution to access State and Federal Summary Criminal History Information for the Purpose of Conducting Criminal Background Checks – adopted the Resolution.

Resolution No. 4256

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME AUTHORIZING THE CITY TO ACCESS STATE AND FEDERAL SUMMARY CRIMINAL HISTORY INFORMATION FOR THE PURPOSE OF CONDUCTING CRIMINAL

BACKGROUND CHECKS ON APPLICANTS FOR EMPLOYMENT, VOLUNTEER,  
CONTRACT EMPLOYEES, AND RECREATION INSTRUCTORS

5. 2<sup>nd</sup> Reading and Adoption of Ordinance Amending Chapter 4, Part C, Section 3427.20 to Article III of the Port Hueneme Municipal Code for the Purpose of Adding Definitions Relating to Cannabis Activity – waived further reading and adopted by title only the Ordinance.

Ordinance No. 753

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, AMENDING CHAPTER 4, PART C, SECTION 3427.20 TO ARTICLE III OF THE PORT HUENEME MUNICIPAL CODE FOR THE PURPOSE OF ADDING DEFINITIONS RELATING TO CANNABIS ACTIVITY

**Items Removed from Consent Agenda:**

- 3 Amendment No. 2 to the Professional Services Agreement (PSA) with Regional Government Services Joint Powers Authority (RGS) for Human Resources Professional Services

Interim Deputy City Manager Tanner presented the Staff Report.

It was moved by Council Member Gama, seconded by Council Member Rollins, and unanimously carried noting the absence of Council Member Munoz-Schnopp and Mayor Berg, to approve Amendment No. 2, in an amount not to exceed \$170,000.00; bringing the agreement amount to a total of \$260,000.00.

6. Measure U Oversight Committee

City Manager Butler provided the Staff Report.

It was moved by Council Member Rollins, seconded by Council Member Gama and unanimously carried noting the absence of Council Member Munoz-Schnopp and Mayor Berg, to adopt the Resolution.

Resolution No. 4257

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, ESTABLISHING AN ADVISORY TRANSACTIONS AND USE TAX CITIZENS OVERSIGHT COMMITTEE

**City Council Business Items:**

***City Manager/City Attorney***

7. New Indy Plant/Water Treatment Plant- Odor, Monthly Update

Deputy City Attorney Spaulding provided an update on the water treatment plant and responded to questions from Council.

8. Amending the Port Hueneme Municipal Code Pertaining to Sidewalk Vending

City Manager Butler introduced the item and Deputy City Attorney Spaulding presented the Staff Report.

Council Member Munoz-Schnopp returned to the dais, the time being 7:22 p.m.

Appearing to speak were: Tom King, Gloria Gama and Becky Breuning.

It was moved by Council Member Gama, seconded by Council Member Munoz-Schnopp, and unanimously carried noting the absence of Mayor Berg, to introduce by title only, and waive further reading the Ordinance; and, take such additional action as may be required.

Ordinance No.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, REPEALING ARTICLE III, CHAPTER 3, DIVISION 17 AND ADOPTING ARTICLE V, CHAPTER 6, COMMENCING WITH SECTION 5601 OF THE PORT HUENEME MUNICIPAL CODE PERTAINING TO SIDEWALK VENDING

**Council Members' Reports, Comments, and Requests for Future Agenda Items:**

Council Member Rollins announced that the Ventura County Agricultural Commissioner will now reside in Port Hueneme; and, reported he attended the tour of water facilities for the Port Hueneme Water Authority (PHWA) and the Wheelhouse event.

Council Member Gama reported he attended the PHWA water tour, a meeting for the Clean Power Alliance, and, the Port Hueneme Beach car show; and, requested future agenda items regarding the status on Moranda Park status and the budget process before the next fiscal year.

Council Member Munoz-Schnopp reported she attended a tour of Naval Base Ventura County and the cannabis community event; highlighted Chief Salinas' efforts in putting Port Hueneme on the map; and, reported on the 79<sup>th</sup> Anniversary and Awards dinner.

Mayor Pro-Tem Hernandez reported she attended the cannabis community event; congratulated those who received awards at the anniversary dinner; and, reported on the success of the Wheelhouse event.

**Continuation of Public Comment:**

There were no members of the public appearing to speak.

**Adjournment:**

The meeting adjourned at 8:05 p.m. to the Regular meeting of Monday, April 15, 2019, to be held at 5:30 p.m. in the City Hall Council Chambers.

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Laura Hernandez  
Mayor Pro-Tem

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Susan M. Domen, MMC  
City Clerk