



City of Port Hueneme

City Council Regular Meeting Minutes

June 20, 2022

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:00 p.m. Closed Session | 6:30 p.m. Regular Meeting (Virtual Meeting)

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON JUNE 6, 2022

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber was closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/81309944455?pwd=bE82WDFVcDlweC9sdjNBdmNSYUtqQT09>
Dial by your location: Meeting ID: 813 0994 4455 / Passcode: 013364
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)(2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 5pm and can be submitted to the City Clerk at:** clerk@ci.port-hueneme.ca.us.
- **All public comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found at the end of the agenda**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:** www.PortHuenemeEmergency.org

5:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER

Mayor Rollins called the closed session meeting to order at 5:10 p.m.

ROLL CALL

Present: Councilmembers Gama, Hernandez, Perez; Mayor Pro Tem Martinez (arrived at 5:19 p.m.); Mayor Rollins

Absent: None

GENERAL PUBLIC COMMENT

Closed session public comments were provided by the following:

- Brian Fomenko
- Danny Carrillo

CLOSED SESSION ITEMS

City Attorney Spaulding read the closed session items into the record:

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney

EMPLOYEE ASSOCIATION: SEIU Service Employees International Union, Local 721

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Authority: Government Code section 54956.8

PROPERTIES: The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road, Port Hueneme, CA (APN 206-0-091-285, -305).

AGENCY NEGOTIATORS: Brad Conners - City Manager; Kevin Spaulding – Deputy City Attorney; Steve Kinney - Consultant Kharis Navigating

NEGOTIATING PARTIES: City of Port Hueneme and Oxnard Harbor District

UNDER NEGOTIATION: Negotiate price and terms of payment

No Councilmembers had stated any conflicts of interest.

RECESS TO CLOSED SESSION

Mayor Rollins recessed to the closed session meeting at 5:17 p.m.

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

Mayor Rollins called the meeting to order at 6:37 p.m. and led the flag salute.

ROLL CALL

Present: Councilmembers Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

Absent: None.

INSPIRATION

Mayor Rollins provided the inspiration.

CLOSED SESSION REPORT

City Attorney Kevin Spaulding provided the closed session report and indicated that there was no reportable action taken. Mayor Pro Tem Martinez announced his recusal from Closed Session item 2 due to the proximity of his residence to the property being discussed. City Attorney Spaulding clarified for the record that Mayor Pro Tem Martinez did not participate in the discussion of Closed Session item 2 and was segregated to a waiting room.

GENERAL PUBLIC COMMENT – None.

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of June 20, 2022.

A motion was made by Councilmember Perez, seconded by Councilmember Hernandez and passed unanimously to approve the City Council Agenda of June 20, 2022.

PRESENTATIONS

1. Boys and Girls Club Youth of the Year – Certificate of Recognition presented to Carlos Perez
Deputy City Manager Charles Peretz recognized Boys and Girls Club Youth of the Year Carlos Perez and presented a certificate of recognition on behalf of Council. Carlos Perez was not present.
2. Destination Playground
Housing and Facilities Director Gabby Basua provided a brief introduction and Landscape Architect Brian Brodersen presented a PowerPoint presentation regarding the design and structure of the playground. Housing and Facilities Director Gabby Basua, Landscape Architect Brian Brodersen, and David Casteron answered questions from Council.

CONSENT CALENDAR AGENDA

The Mayor read the titles and recommendations of the items on the Consent Calendar prior to the motion.

3. Approved the Minutes of the City Council Regular Meeting, Port Hueneme Housing Authority Board Regular Meeting, Successor Agency to the Port Hueneme Redevelopment Agency Special Meeting, and Housing Successor Agency Special Meeting of June 6, 2022
4. Received and Filed the Register of Disbursements from June 1, 2022 through June 13, 2022
5. Second Reading, by Title Only, Waiving Full Reading, and adopted Ordinance Amending and Adding a New Part M to Article VII, Chapter 3 of the Port Hueneme Municipal Code Relating to Regulating Mandatory Organic Waste Disposal Reduction
6. Authorized for Out of State Travel for Police Chief Andrew Salinas to attend the FBI National Academy Annual Training Conference in Cleveland, Ohio, from July 28 – August 4, 2022
7. Directed staff to conduct the Biennial Review of the Conflict of Interest Codes for the City of Port Hueneme, Housing Authority, Successor Agency Oversight Successor Board, and Surplus Property Authority, pursuant to Government Code Section 87306.5, to determine if changes are necessary and to submit any changes prior to October 1, 2022.
8. Awarded a three-year Contract to FGL Environmental, Santa Paula, California, for professional services related to City of Port Hueneme's (COPH) water quality analysis; and acting as Operating Agency of the Port Hueneme's Water Agency (PHWA), the City Council awarded a three-year contract to FGL Environmental, Inc., Santa Paula, California, for professional services related to PHWA for water quality analysis.

CONSENT CALENDAR ROLL CALL VOTE

A motion was made by Councilmember Perez, seconded by Mayor Pro Tem Martinez, and approved unanimously, to approve the consent calendar as presented.

AYES: Perez, Martinez, Gama, Hernandez, Martinez, Rollins
NOES: None; ABSENT: None; ABSTAIN: None

PUBLIC HEARINGS

9. [Adopt an Ordinance to Provide an Expedited Permitting Process for Electrical Vehicle Charging Stations](#)

The public hearing was opened at 7:28 p.m.

City Clerk Georgianna Alvarez affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Contract Building Official Renee Meriaux presented the report and answered questions from Council.

There were no public comments.

The public hearing was closed at 7:32 p.m.

ROLL CALL VOTE

Mayor Rollins read the ordinance title into record.

A motion was made by Councilmember Hernandez, seconded by Councilmember Perez, and approved unanimously to:

1. Introduce for first reading, by title only, and waive further reading, an Ordinance of the City Council of the City of Port Hueneme, California, Amending Article VIII, Building Regulations, of the Port Hueneme Municipal Code which Adds Chapter 9 to Implement Standards Pertaining to an Expedited, Streamlined Permitting Process for Electrical Vehicle Charging Stations; and
2. Schedule a public hearing for the City Council's July 5, 2022 meeting to consider adoption of the proposed Ordinance; and
3. Designate the City Clerk to publish a summary of the proposed Ordinance at least five days before the City Council meeting at which the proposed Ordinance is to be considered for adoption.

AYES: Hernandez, Perez, Gama, Martinez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

PRESENTATION NO. 1 CONTINUED (Out of Order)

1. [Boys and Girls Club Youth of the Year – Certificate of Recognition presented to Carlos Perez](#)

At 7:34 p.m., with Council Consensus, Andrew Peake spoke on behalf of Boys and Girls Club Youth of the Year Carlos Perez.

PUBLIC HEARINGS

10. [Adoption of Resolution and City Ordinance in Regards to AB 481](#)

The public hearing was opened at 7:36 p.m.

City Clerk Georgianna Alvarez affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Chief of Police Andrew Salinas presented the report and answered questions from Council. Council provided comments.

There were no public comments.

The public hearing was closed at 7:58 p.m.

ROLL CALL VOTE

Mayor Rollins read the ordinance title into record.

A motion was made by Councilmember Gama seconded by Mayor Pro Tem Martinez, and unanimously approved to introduce for first reading, by title only, and waive further reading of an Ordinance entitled, "An Ordinance, of the City Council of the City of Port Hueneme, California, Adopting a Military Equipment Use Policy Pursuant to Government Code Section 7070 ET SEQ. (AB 481)."

AYES: Gama, Martinez, Hernandez, Perez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

11. Levy and Collection of the Annual Assessments for Assessment District No. 87-1, Assessment Disetrect No. 91-1, and Assessment District No. 95-3; and Agreement with the Ventura County Audito-Controller for Billing of Direct Assessments

The public hearing was opened at 8:00 p.m.

City Clerk Georgianna Alvarez affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Public Works Director Don Villafana presented the report.

There were no public comments.

The public hearing was closed at 8:05 p.m.

ROLL CALL VOTE

A motion was made by Councilmember Hernandez, seconded by Councilmember Perez, and unanimously approved to:

1. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Lighting Maintenance Assessment District No. 87-1 for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023, Pursuant to the Landscape and Lighting Act of 1972; and,
2. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Parkway and Median Maintenance Assessment District No. 91-1 for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023, Pursuant to the Landscape and Lighting Act of 1972; and,
3. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Port Hueneme Drainage Maintenance Assessment District No. 95-3 for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023, Pursuant to the Landscape and Lighting Act of 1972; and,
4. Authorize the City Manager to execute the agreement.

AYES: Hernandez, Perez, Gama, Martinez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

12. Adopt a Resolution Granting Special Use Permit No. 17-22 for the Hueneme Beach Festival Event

The public hearing was opened at 8:07 p.m.

City Clerk Georgianna Alvarez affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Chief of Police/Festival Co-Chair Andrew Salinas presented the report. Chief of Police Salinas, Festival Co-Chair Steven Kinney, and Festival Manager Maya Zumaya answered questions from Council.

There were no public comments.

The public hearing was closed at 8:37 p.m.

ROLL CALL VOTE

A motion was made by Councilmember Perez, seconded by Mayor Pro Tem Martinez, and unanimously approved, to adopt Resolution of the City Council of the City of Port Hueneme Deeming a Temporary Event Exempt from the California Environmental Quality Act, and Conditionally Approving Special Use Permit No. 17-22 (Hueneme Beach Festival), Located at 550 E. Surfside Drive, and Surfside and Oceanview Drives.

AYES: Perez, Martinez, Gama, Hernandez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

BUSINESS ITEMS

13. [Appointment of Council Member to Ad Hoc Port Hueneme Museum Governance Committee](#)

Community Services and Recreation Programs Manager Anna Hanely presented the report and answered questions from Council. Council discussion ensued. Councilmember Hernandez indicated that she would like to formally nominate Councilmember Perez and Mayor Rollins indicated that he would like to formally nominate Councilmember Gama. Councilmember Perez recused herself from the nomination. Councilmember Gama indicated that he would like to nominate Mayor Rollins.

Public Comments were provided by the following:

- Gailen Vick
- Beverly Kelley (written comment)
- Purna Pai

Council discussion ensued.

ROLL CALL VOTE

A motion was made by Councilmember Gama, seconded by Councilmember Hernandez, and approved unanimously, to select and appoint Mayor Rollins to serve on the Ad Hoc Port Hueneme Museum Governance Committee.

AYES: Gama, Hernandez, Perez, Martinez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

14. [2019-21 Fiscal Year Comprehensive Annual Financial Report Presentation](#)

Auditor Kenneth Pun, of The Pun Group Accountants and Advisors, presented the report and answered questions from Council. Finance Director Lupe Acero responded to questions from Council.

There were no public comments.

ROLL CALL VOTE

A motion was made by Councilmember Perez, seconded by Councilmember Hernandez, and unanimously approved, to receive and file the City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2021.

AYES: Perez, Hernandez, Gama, Martinez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

15. Economic Development Consultant Contract Renewal

City Manager Brick Conners presented the report and answered questions from Council.

Council discussion ensued. At the request of Council, Steven Kinney responded to questions and provided comments.

There were no public comments.

ROLL CALL VOTE

A motion was made by Councilmember Hernandez, seconded by Councilmember Perez, and approved by majority vote, to approve the renewal of a contract for economic development consulting services with Kharis Navigating.

AYES: Hernandez, Perez, Martinez, Rollins

NOES: Gama; ABSENT: None; ABSTAIN: None

16. Brown Act (Gov. Code §§ 54950 et seq.) Serial Meetings and Unconditional Commitment to Cease and Desist from Repeating Any Serial Communication

City Attorney Kevin Spaulding presented the report and answered questions from Council.

Council discussion ensued.

There were no public comments.

ROLL CALL VOTE

A motion was made by Councilmember Hernandez, seconded by Councilmember Perez, and approved unanimously to receive information relating to serial meetings of the Brown Act and approve, by majority vote, to unconditionally commit to and cease any further violations of the Brown Act, including any serial communications distributed to a quorum of the Council through any means pursuant to Government Code section 54960.2.

AYES: Gama, Hernandez, Perez, Martinez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

CITY MANAGER COMMENTS AND REPORTS

City Manager Brick Conners provided comments and reports regarding the following topics:

- 4th of July Banner Program
- Heroes Heritage and History Policy – Annual Selection of Hueneme Hero
- Creation of Teen Committee for Teen Center
- Updated Strategic Planning Process; Project Management & Tasks Update

COUNCIL MEMBERS' REPORTS AND COMMENTS

Council provided comments and reports regarding the following topics:

Mayor Pro Tem Martinez:

- 3pt Contest and pop up events

Councilmember Perez:

- Attended Car Show
- Explorer Program
- Food Share PopUp

Councilmember Gama:

- Attention to Market Street & Hueneme Road City-Owned Vacant Lot maintenance
- Hueneme Beach Clean-Up update
- Dredging Process
- Attended HOA Coalition Meeting of Hueneme
- Speeding & other activities in and around the beach that don't align with family engagement

Councilmember Hernandez:

- Attended Port Hueneme Water Agency (PHWA) meeting
- Upcoming Association of Water Agencies (AWA) meeting
- Attended Juneteenth Event in Oxnard
- Southern California Edison Energy Savings Program potential presentation
- Attended Channel Cities Legislative Lunch Meeting; topics included budget and surplus monies
- Ventura Regional Sanitation District (VRSD) meetings
- Sand Summit
- Father's Day

Mayor Rollins:

- Attended Car Show
- Attended Regional Defense Partnership for the 21st Century (RDP 21) meeting
- Upcoming Association of Water Agencies (AWA) meeting
- Thanked Ventura County and Mr. Auclair for the new pride flag

REQUEST FOR FUTURE AGENDA ITEMS

Councilmember Hernandez:

Reminded of her previous request to place the Continuum of Care agreement on the agenda.

Mayor Rollins:

Requested an item regarding direction to executive director of REACH regarding events. Councilmember Perez seconded the motion. Deputy City Manager Peretz indicated that an item is already in the process; therefore, Mayor Rollins withdrew his request.

ADJOURNMENT

The City Council adjourned at 10:50 p.m. to the regular meeting of Tuesday, July 5, 2022, at 6:30 p.m.

Minutes approved by City Council: July 5, 2022


Rich Rollins, Mayor


Georgianna Nicole Alvarez, City Clerk