



# City of Port Hueneme

## City Council Regular Meeting Minutes

May 16, 2022

Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041

5:30 p.m. Closed Session | 6:30 p.m. Regular Meeting (Hybrid Meeting)

### 5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

**CALL TO ORDER** Mayor Rollins called the closed session meeting to order at 5:30 p.m. and led the flag salute.

**ROLL CALL** Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins  
Absent: None

### GENERAL PUBLIC COMMENT

There were no public comments.

### CLOSED SESSION ITEMS

City Attorney Spaulding read the closed session item into the record.

#### 1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney; Steven M. Berliner, Special Counsel

EMPLOYEE ASSOCIATION: Service Employees International Union

Mayor Rollins asked if any councilmembers had any conflicts to disclose. No conflicts were disclosed.

**RECESS TO CLOSED SESSION** Mayor Rollins recessed to closed session at 5:32 p.m.

### 6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

**CALL TO ORDER / FLAG SALUTE** Mayor Rollins called the meeting to order at 6:37 p.m. and led the flag salute.

**ROLL CALL** Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins  
Absent: None

**INSPIRATION** Council Member Gama provided the inspiration.

### CLOSED SESSION REPORT

City Attorney Spaulding provided the closed session report indicating no reportable action.

### GENERAL PUBLIC COMMENT

Public comments were provided by the following:

- David Scrivner
- Jacob Marquez

- Clean Power Alliance
- Jan Deitrich
- Alexis Rizo
- John White
- Augie Castaneda

## AGENDA APPROVAL FOR CITY COUNCIL

### City Council Agenda Approval

A request was made for business item #8 be taken out of order ahead of the regular meeting items. A motion was made by Councilmember Hernandez, seconded by Mayor Pro Tem Martinez and passed unanimously to take the item out of order. A second motion was made by Councilmember Gama, seconded by Councilmember Hernandez, to approve the City Council Regular Meeting Agenda of May 16, 2022.

## PRESENTATIONS

1. Certificate of Recognition – Sharon Kloeris

Mayor Rollins presented Sharon Kloeris with a Certificate of Recognition for her recent Women Making a Difference award by the Soroptimist of Oxnard club.

## CONSENT CALENDAR AGENDA

**The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.**

2. Approve Minutes of the City Council Regular Meeting of May 2, 2022
3. Receive and File the Finance Cash Disbursements from April 26, 2022 through May 9, 2022
4. Revision to Proposition 64 Grant Budgeted Revenue and Expenditures
5. Revision to Comprehensive Pay Schedule Adopted 12/20/2021
6. Adoption of a Resolution Authorizing Staff to Operate the Senior Nutrition Program in Cooperation with the County of Ventura
7. Ratification to the Custodian Part-time Pay Schedule Adopted 12/20/21

## CONSENT CALENDAR ROLL CALL VOTE

Prior to the consent calendar vote, Councilmember Gama requested clarification on the approval of the disbursements. City Manager Connors explained that it was documentation of all payments made during that time period. City Attorney also clarified it was a receive and file item only. A motion was then made by Councilmember Gama, seconded by Councilmember Perez, to approve the consent calendar items #2-7. Motion passed unanimously.

AYES:Gama, Perez, Hernandez, Martinez, Rollins

NOES: None

## BUSINESS ITEMS

8. Emergency Operations Plan Update

This item was taken out of order and approved during the Agenda Approval section.

Emergency Preparedness Manager Scott Matalon introduced Wendy Milligan of Terra Firma Enterprises, who presented to Council an update to the Emergency Operations Plan. Also in

attendance was Sergeant Eric Starna. Wendy Milligan provided an overview on the purpose of an emergency operations plan, changes to the existing plan, updated checklists, and new additions to the plan. Wendy Milligan answered Council questions.

#### **ROLL CALL VOTE**

A motion was made by Councilmember Perez, seconded by Councilmember Hernandez, to adopt the 2022 City of Port Hueneme Emergency Operations Plan.

AYES: Perez, Hernandez, Gama, Martinez, Rollins

NOES: None

9. [Calling for, Giving Notice of, and Requesting Consolidation of a General Municipal Election on November 8, 2022 for the Election of Certain Officers and Adoption of Related Resolutions](#)

Deputy City Manager Charles Peretz provided a brief presentation to Council on the upcoming 2022 Election and timeline.

#### **ROLL CALL VOTE**

A motion was made by Councilmember Gama, seconded by Mayor Pro Tem Martinez, to:

1. Adopt a Resolution of the City Council of the City of Port Hueneme calling and giving notice of the Municipal General Election to be held on Tuesday, November 8, 2022, for the Election of certain officers as required by the provisions of the laws of the State of California, and requesting the Ventura County Board of Supervisors consolidation of said election with the Statewide General Election to be held on said date pursuant to section 10403 of the Elections Code; and
2. Adopt a Resolution of the City Council of the City of Port Hueneme adopting regulations for candidates for elective office pertaining to candidate statements and other materials submitted to the voters and the costs thereof for the Municipal General Election to be held on Tuesday, November 8, 2022.

AYES:Gama, Martinez, Hernandez, Perez, Rollins

NOES: None

10. [Resolution Authorizing City Name Change Ballot Measure](#)

City Manager Conners provided Council an overview of the ballot measure and compliance with the legal process in order for this item to be included in the official ballot of the 2022 general election so the residents may vote on the name change. Discussion occurred amongst the Council. City Manager Conners answered Council questions.

Public comments were provided by the following:

- Mike Kasaba
- Phil Waddel
- Roger Lyness
- Stephen Placial
- David Scrivner

#### **ROLL CALL VOTE**

A motion was made by Councilmember Gama, seconded by Councilmember Perez, to:

1. Approve a Resolution authorizing the inclusion of a ballot measure on the County of Ventura official ballot for the general election of November 8, 2022, said measure to ask voters resident

in Port Hueneme, "Shall the Charter of the City of Port Hueneme be amended to change the official name of the City to 'Hueneme Beach'?".

AYES: Gama, Perez, Martinez, Rollins

NOES: Hernandez

11. Approve the Execution of Joint Representation Waiver for Hollister & Brace

City Attorney Spaulding provided an overview to Council the reason for the request for a joint representation by Hollister and Brace and specifically Peter Candy as special counsel to the PHWA. The contract for Hollister and Brace is currently up for renewal and in order to proceed with representation of the PHWA, the PHWA must provide its informed written consent to the joint representation. City Attorney Spaulding and Peter Candy responded to questions of the Council.

**ROLL CALL VOTE**

A motion was made by Councilmember Hernandez, seconded by Councilmember Perez, to approve the joint representation of CIBCS and PHWA by Hollister & Brace and provide informed written consent.

AYES: Hernandez, Perez, Gama, Martinez, Rollins

NOES: None

12. FY 2022-2026 Capital Improvement Project (CIP) Plan

City Manager Conners provided an overview to Council on the 5-year Capital Improvement Plan and provided a list of capital projects, equipment and major studies spanning the plan. City Manager Conners also provided an overview of the process, prioritization of items, and funding and constraints involved in the process, which is updated yearly along with financing options. There was discussion amongst Council. City Manager Conners answered Council questions on the next steps. City Attorney Spaulding addressed questions on potential conflicts.

**ROLL CALL VOTE**

A motion was made by Councilmember Perez, seconded by Councilmember Hernandez, to approve all items in the red category (vital projects), to include the tennis courts. Discussion occurred amongst Council. City Manager Conners reiterated the recommendation is to approve the entire CIP plan with the opportunity to modify.

Councilmember Perez amended her motion to approve all vital projects (red category) to include the tennis courts and lighting for the basketball courts at Moranda Park, seconded by Councilmember Gama. Motion passed by majority vote 3-2.

AYES: Perez, Gama, Rollins

NOES: Hernandez, Martinez

Discussion then occurred amongst Councilmembers as to the intent of the recommendation. Councilmember Perez then made a motion to reconsider the last vote, seconded by Mayor Rollins.

AYES: Perez, Rollins, Gama, Hernandez, Martinez

NOES: None

City Attorney Spaulding then recommended the Mayor entertain a proper motion with no one to second the motion unless they are absolutely sure of the motion. Mayor Rollins then entertained a new motion. Mayor Pro Tem Martinez then made a motion to approve all of the CIP projects listed

in the plan, including the Enterprise projects, to also include the tennis courts and lighting at Moranda Park, seconded by Councilmember Perez. Motion passed by majority vote 4-1.

AYES: Martinez, Perez, Hernandez, Rollins

NOES: Gama

### **CITY MANAGER COMMENTS AND REPORTS**

- Clean Power Alliance
  - Engie Projects
- Skate Park demonstration moved to Moranda Park due to NAMI Walk
- Native Plants for demonstration garden
  - Working with Jacob Marquez
- Hybrid capability at next Council meeting

### **COUNCIL MEMBERS' REPORTS AND COMMENTS**

#### **Gama**

- Jacob Marquez – learning from his knowledge of plants
- VCOG Meeting - provided presentations from water districts
- Artwork for Council from David Coswell
- 5-year anniversary (cancer-free survivor)
- Congratulated Hueneme High School baseball team in advancing to finals

#### **Hernandez**

- Attended Boys and Girls Club Breakfast
- Attended Peace Officer Memorial at Government Center
- Attended World Trade Week Conference
- Attended Friends of the Library annual meeting
- Application for Advisory Board Continuum of Care participation
- Invited to attend Oxnard Housing meeting on Thursday, May 19
- Requested to close today's Council Meeting in honor of Asian American month
- June is LGBTQ month
- Sand Summit planning
- COVID Policy
- Unable to attend SCAG Conference

#### **Perez**

- Remind community of Level 2 drought situation – State mandate
- Attended SCAG Conference
- Met with Economic Development Collaborative; resources available
- NAMI Walk this weekend, May 21 at 9am
- Boys and Girls Club Breakfast – first time fundraiser

#### **Martinez**

- REACH Board taking applications
- 3-point contest on Sunday, May 22

#### **Rollins**

- Attended Police Memorial at Ventura County Government Center
- Induction of officers for Friends of the Library
- Museum progression

- NAMI Walk participation
- Attended Air Pollution Control meeting
- Jacob Marquez/California drought tolerant plants
- Attended Gold Coast Transportation meeting –
  - demonstration of hydrogen bus at June meeting

## **REQUEST FOR FUTURE AGENDA ITEMS**

### **Councilmember Gama**

**Request #1:** Councilmember Gama requested the Skate Park development be added to a future agenda in order to have a full discussion on the project, seconded by Mayor Pro Tem Martinez.

**AYES:** Gama, Martinez, Hernandez, Perez, Rollins

**NOES:** None

### **Mayor Pro Tem Martinez**

Councilmember Martinez requested a Bond Measure discussion be added to a future agenda for consideration at the next election year, Gama seconded.

**AYES:** Martinez, Gama, Hernandez, Perez, Rollins

**NOES:** None

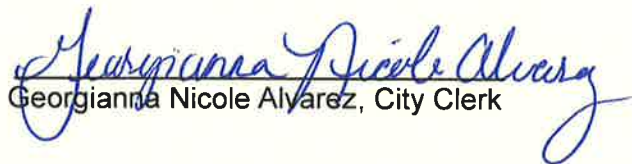
## **ADJOURNMENT**

The City Council adjourned at 10:45 pm to the next regular meeting of the City Council of Monday, June 6, 2022, at 6:30 p.m.

**Minutes approved by City Council: June 6, 2022**



Richard Rollins, Mayor



Georgianna Nicole Alvarez, City Clerk