



City of Port Hueneme

City Council Regular Meeting Minutes

May 2, 2022

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:00 p.m. Closed Session | 6:30 p.m. Regular Meeting

5:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Rollins called the closed session meeting to order at 5:00 p.m. and led the flag salute.

ROLL CALL Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins
Absent: NONE

GENERAL PUBLIC

There were no public comments.

CLOSED SESSION ITEMS

City Attorney Spaulding read the closed session item into the record.

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney; Steven M. Berliner, Special Counsel; Doug Johnson, HR Consultant

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers Association

2. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney; Steven M. Berliner, Special Counsel; Doug Johnson, HR Consultant

EMPLOYEE ASSOCIATION: Service Employees International Union

Mayor Rollins asked if any councilmembers had any conflicts to disclose. Councilmember Perez disclosed a potential conflict to one of the closed session items due to a possible financial conflict.

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Rollins called the meeting to order at 6:34 p.m. and led the flag salute.

ROLL CALL Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins
Absent: NONE

INSPIRATION Mayor Pro Tem Martinez provided the inspiration.

CLOSED SESSION REPORT

City Attorney Spaulding provided the closed session report indicating no reportable action.

GENERAL PUBLIC COMMENT

Public comments were provided by the following:

- Jacob Marquez
- Pamela J. Waddell
- Judith M. Rood
- Alisa Byrne
- Jan Berk
- David Goodman
- Ana Bolo
- Misty Perez

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

A motion was made by Councilmember Perez seconded by Councilmember Hernandez and passed unanimously to approve the City Council Regular Meeting Agenda of May 2, 2022.

PRESENTATIONS

1. [City Employee Recognition](#)

Department directors presented City employees with years of service recognition.

2. [Mental Health Awareness Proclamation](#)

Councilmember Perez presented the Mental Health Awareness Proclamation.

3. [Peace Officer's Memorial Day and National Police Week Proclamation](#)

Chief Salinas presented the Peace Officer's Memorial Day and National Police Week Proclamation.

4. [Public Works Week Proclamation](#)

Public Works Director Villafana presented the Public Works Week Proclamation, along with an overview of public works projects in the city.

CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

5. [Approve Minutes of the City Council Regular Meeting of April 18, 2022 and the City Council Special Meeting of April 25, 2022](#)

6. [Receive and File the Finance Cash Disbursements from April 12, 2022 through April 25, 2022](#)

7. [Acceptance of Emergency Management Performance Grant in the amount of \\$11,754](#)

8. [Authorization to Award Contract to J & H Engineering, Inc to Resurface Surfside Drive from Industrial Avenue to Port Hueneme Road](#)

9. [Treasurer's Quarterly Investment Report – March 31, 2022](#)

10. Ratification of Side Letter to Comprehensive Memorandum of Agreement with Port Hueneme Police Officers Association

CONSENT CALENDAR ROLL CALL VOTE

A motion was made by Councilmember Gama, seconded by Councilmember Hernandez, to approve the consent calendar. Motion passed unanimously.

AYES: Gama, Hernandez, Perez, Martinez, Rollins

NOES: None

BUSINESS ITEMS

11. City Council Representation at Smart Coast California Policy Summit

B. Conners, City Manager

City Manager Conners introduced the item to Council, advising that Councilmember Gama was invited to represent the City of Port Hueneme at the Summit, Councilmember Gama presented a draft presentation to Council on the focus of the representation, including the unique history of our beach, and to collaborate and share information with local government officials on coastal planning. Councilmember Gama plans to report back to Council upon return from the Summit.

ROLL CALL VOTE

A motion was made by Councilmember Hernandez, seconded by Mayor Pro Tem Martinez, and passed unanimously to authorize Councilmember Gama to present at the Smart Coast California Summit on behalf of the City.

AYES: Martinez, Perez, Gama, Hernandez, Rollins

NOES: None

CITY MANAGER COMMENTS AND REPORTS

City Manager Conners provided comments and reports regarding the following topics:

- Destination playground – ideas have been collected and design is in final stages
- Port Hueneme Little League snack bar – architect moving forward with design and expected back in approximately one month
- Dog Park – Once playground and snack bar design are complete, dog park design will proceed
- Hybrid meetings for upcoming City Council meetings
- Partnered with a local youth to develop a sustainable garden utilizing native plants on police department side of City Hall.

COUNCIL MEMBERS' REPORTS AND COMMENTS

Mayor Rollins:

- Interview panel for Executive Director for Ventura County Air Pollution Control Board
- Upcoming SCAG Conference
- Soroptimist International of Oxnard Awards Dinner
- REACH Board looking for community members to join board, specifically a youth representative
- PHWA representation

Councilmember Gama

- Attended Flower Festival
- Beach cleanup

- Bubbling Springs in need of more resources

Councilmember Hernandez

- Attended League of California Cities Legislative Review representing Region 45
 - SB1326 – Interstate agreements/transporting cannabis
 - SB1464 - Law enforcement health orders
- Upcoming Strategic Planning meeting
- VRSD Meeting on Thursday
- Thomas Fire home tour event hosted by Ventura County Library

Councilmember Perez

- Attending upcoming SCAG Conference
- Upcoming events to support NAMI
 - Coffee with a Cop

Mayor Pro Tem Martinez

- Beach Soccer event
- Beach Basketball event on 05/15

REQUEST FOR FUTURE AGENDA ITEMS

Mayor Rollins

Request #1: Mayor Rollins requested information on CIP programs. City Manager Connors advised Council he will be providing information on proposed programs and projects in his CIP update at the May 16th meeting. No motion was made.

Mayor Pro Tem Martinez

Request #1: Mayor Pro Tem Martinez requested staff provide a presentation on the possible movement of Parking Enforcement to the Police Department.

ROLL CALL VOTE

A motion was made by Mayor Pro Tem Martinez, seconded by Councilmember Perez and passed unanimously to add the item to a future Council agenda.

AYES: Martinez, Perez, Hernandez, Gama, Rollins

NOES: None

Request #2: Mayor Pro Tem Martinez requested research of financial opportunities to remodel bathrooms at parks and at the beach. Councilmember Gama said he had a similar request and requested research on bonds. City Attorney Spaulding provided clarification on issuance of bonds.

ROLL CALL VOTE

A motion was made by Mayor Pro Tem Martinez, seconded by Councilmember Perez and passed unanimously to research financial opportunities to remodel bathrooms at parks and at the beach, to a future Council agenda.

AYES: Martinez, Perez, Gama, Hernandez, Rollins

NOES: None

Councilmember Hernandez

Request #1: Councilmember Hernandez requested plans to provide funding to improve the City website. City Manager Connors provided information to Council that the IT Media team is currently working with

the vendor in order to reorganize data to improve the website so this request is in process. No motion was made.

RECESS REGULAR MEETING TO CITY COUNCIL CLOSED SESSION at 8:23 p.m.

CLOSED SESSION ITEMS

City Attorney Kevin Spaulding read the closed session item into the record, indicating they would be returning to closed session to discuss Item #2 on the Closed Session agenda. Councilmember Perez once again disclosed a potential conflict to Closed Session Item #2 due to a possible financial conflict.

CLOSED SESSION REPORT City Attorney Kevin Spaulding provided the closed session report indicating no reportable action.

ADJOURNMENT

The City Council adjourned at 9:16 p.m. to the next regular meeting of the City Council of Monday, May 16, 2022.

Minutes approved by City Council: May 16, 2022



Richard Rollins, Mayor



Charles Peretz, Acting City Clerk