



City of Port Hueneme

City Council Regular Meeting Minutes

March 21, 2022

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:30 p.m. Regular Meeting
Virtual/Remote Meetings

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON FEBRUARY 22, 2022.

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/85001749176?pwd=VE5zTFphN0lzbmRNeGZ5RmFGUUo5dz09>
- **Dial by your location: Meeting ID: 850 0174 9176/ Passcode: 217286**
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)((2)((G)(iii)). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 5pm and can be submitted to the City Clerk at:** clerk@ci.port-hueneme.ca.us.
- **All public comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found at the end of the agenda**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:** www.PortHuenemeEmergency.org

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Rollins called the meeting to order at 6:30 p.m. and led the flag salute.

ROLL CALL

Present: Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; and Mayor Rollins
Absent: None

INSPIRATION: Councilmember Hernandez provided the inspiration.

GENERAL PUBLIC COMMENT

Public comments were provided by the following:

- Jacob Marquez
- Ricardo Holden

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

A motion was made by Councilmember Gama, seconded by Mayor Pro Tem Martinez, and passed unanimously to approve the City Council Agenda of March 21, 2022.

PRESENTATIONS

1. [Covid-19 Update](#)
Public Information Officer Scott Matalon provided a comprehensive COVID-19 update and answered questions from the City Council.
2. [City Name Change Process](#)
Consultant Steve Kinney provided a presentation to the City Council regarding the City name change process, legal requirements and timelines, and final Council action to vote on the ballot authorization. A discussion ensued amongst Councilmembers and staff. Consultant Kinney and City Manager Conners answered Council questions and City Attorney Spaulding explained the role of the City Council during this process.

Public comments were provided by the following:

- Linda Garber Stevenson
- Stephen Placial

CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

3. [Approve Minutes of the City Council Regular Meeting of March 7, 2022 and Special City Council Meeting of March 3, 2022.](#)
4. [Receive and File the Finance Cash Disbursements from March 1, 2022 through March 14, 2022](#)
5. [Authorization to Award a Contract to J & H Engineering General Contractors, Inc to Repair a Cracked Sewer Line on Ventura Road Near Surfside Drive](#)
6. [Second Reading, by Title Only, Waiving Full Reading, and Adoption of Ordinance Amending Article III of the Municipal Code to supersede Ordinance 780, which comprises Chapter 12, to implement various laws of the State of California by allowing medicinal and nonmedicinal and/or commercial cannabis facilities within the city subject to regulatory parameters that protect public health, safety and welfare.](#)
7. [Authorization to Purchase Automated Side Loader](#)

CONSENT CALENDAR ROLL CALL VOTE

A motion was made by Councilmember Gama, seconded by Councilmember Hernandez, to approve the consent calendar. Motion passed unanimously.

AYES: Gama, Hernandez, Perez, Martinez, Rollins,
NOES: None

PUBLIC HEARINGS

8. [Bubbling Springs Natural Channel Vegetation Removal Project Public Hearing to Receive Comments on the Draft IS-ND](#)
C. Cable, Principal Engineer

The Public Hearing was opened at 7:48 p.m.

The City Clerk affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Mayor Rollins asked the Councilmembers if there were any conflicts of interest to disclose. No conflicts were disclosed by Council.

Principal Engineer Charles Cable introduced the consultant on the project, Annaliese Miller of Rincon Consultants, Inc, who provided the report to Council.

Discussion ensued among Councilmembers. Consultant Miller, Principal Engineer Cable and Director Don Villafana responded to questions from the Council.

Public comments were provided by the following:

- Jacob Marquez

The public hearing was closed at 8:03_p.m.

ROLL CALL VOTE

It was moved by Councilmember Hernandez, seconded by Councilmember Perez and passed by unanimously to:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. Take such additional, related action that may be desirable

AYES: Hernandez, Perez, Gama, Martinez, Rollins

NOES: None

BUSINESS ITEMS

9. [2021 Annual General Plan and Housing Progress Report](#)

Community Development Director Tony Stewart presented the Annual General Plan and Housing Progress Report, updated staff on changes from the previous year, including an update on the Housing Successor Agency. Economic Development Director Stewart answered questions from Council.

ROLL CALL VOTE

It was moved by Councilmember Perez, seconded by Councilmember Gama and passed unanimously to receive the information provided by staff and any public comment on the item, and direct staff to submit the annual report of the California Department of Housing and Community Development and the Governor's Officer of Planning and Research.

AYES: Perez, Gama Hernandez, Martinez, Rollins

NOES: None

10. [City/Port Community Benefit Fund Update](#)

City Manager Conners presented the Community Benefit Fund Update to Council on the current nominated projects and the phases involved in the process. Discussion ensued among Councilmembers. City Manager Conners answered questions from Council.

ROLL CALL VOTE

It was moved by Councilmember Gama, seconded by Councilmember Perez and passed unanimously to approve the Public Mural Community Benefit Fund allocation of \$15,000 and the Public Monument Community Benefit Fund allocation of \$50,000 and consider future project items as nominated by Council at future council meetings.

AYES: Gama, Perez, Hernandez, Martinez, Rollins

NOES: None

11. [Amended Cannabis Implementing Resolution and Application to Cannabis Lounges](#)

Community Development Director Stewart presented the report to Council on the amended resolution and the updated application establishing the new requirements for dispensaries and lounges based on the recently approved ordinance. Director Stewart answered questions from Council.

ROLL CALL VOTE

It was moved by Councilmember Perez, seconded by Mayor Pro Tem Martinez, and passed unanimously to adopt a resolution establishing applicant requirements, minimum qualifications, locational criteria for medical and nonmedical cannabis activity pursuant to Articles III and X of the Port Hueneme Municipal Code.

AYES: Perez, Martinez, Hernandez, Gama, Rollins
NOES: None

12. [Renewal and Reconsideration of Remote Meetings Pursuant to Government Code Section 54953\(e\)](#)

City Attorney Kevin Spaulding presented the report to Council regarding the renewal and reconsideration of remote meetings pursuant to Government Code Section 54953(e), reiterated the updated information provided by Public Information Officer Matalon, and also reminded Council the information contained in his staff report may not be current due to the changing environment. City Attorney Spaulding also reminded Council we had legally noticed a public hearing scheduled for March 25th, 2022 that would be conducted via Zoom and would recommend any changes to in-person meetings be conducted after April 1, 2022. Discussion ensued amongst Council members.

Public comments were provided by the following:

- Ricardo Holden

ROLL CALL VOTE

It was moved by Councilmember Gama, seconded by Mayor Pro Tem Martinez and passed unanimously to return to in-person Council meetings after April 1, 2022.

AYES: Gama, Martinez, Hernandez, Perez, Rollins
NOES: None

CITY MANAGER COMMENTS AND REPORTS

City Manager Connors provided comments and reports regarding the following topics:

- **Updated Council on approved projects:**
 - **Dog park with potential community garden**
 - **Playground equipment on beach**
 - **Dog park at Bubbling Springs Park**
 - **Skate Park planning**
- **ARPA funding in collaboration with County Supervisor Carmen Ramirez**
- **Accepting nominations for Hueneme Hero Award**
- **City of Port Hueneme 74-year anniversary**

COUNCIL MEMBERS' REPORTS AND COMMENTS

Mayor Rollins provided comments and reports regarding the following topics:

- Attended LGBTQ event at Hueneme High School
- REACH has a new Executive Director, Maya Zumaya
- REACH website up and running
- New agreement in place for Brick Program
- Will be involved in recruiting new board member for VC Air Pollution Board

Mayor Pro Tem Martinez provided comments and reports regarding the following topics:

- Representing City at Robotics Competition
- 3-point basketball contest scheduled for third Sunday of each month from 9:00 to 11:30.

Councilmember Gama provided comments and reports regarding the following topics:

- Attended LGBTQ event at Hueneme High School
- Attended Beacon Meeting
- VC Realtors Association involved in protecting coastline
- County Board of Supervisors looking at capture devices for cleanup
- Acknowledged Soroptimist International of Oxnard for Saturday beach cleanup.

Councilmember Hernandez provided comments and reports regarding the following topics:

- Attended Regional Water Quality Board meeting and provided testimony
- Attended Medal of Valor Awards Ceremony
- Attended SCAG Meeting as district representative
- Recycling center at Channel Islands and Ventura Road; needs staff assistance to respond to a request
- April 19th is dedication of bicycle repair station in honor of Pedro Valdez
- Asked to adjourn meeting in honor of Women's History Month

Councilmember Perez provided comments and reports regarding the following topics:

- Attended Medal of Valor Awards Ceremony at Reagan Library
- Attended NAMI event on Saturday
- Attended SCAG Meeting
- Attended VCLA Meeting at Food Share and looking for Hueneme location to host

REQUEST FOR FUTURE AGENDA ITEMS

Councilmember Perez:

Request #1: Requested staff update on the Classification and Compensation study.

ROLL CALL VOTE

A motion was made by Councilmember Perez, seconded by Mayor Rollins and passed unanimously to add the item to a future Council agenda.

Request #2: Requested an update on the CIP project list.

ROLL CALL VOTE

A motion was made by Councilmember Perez, seconded by Mayor Pro Tem Martinez, and passed unanimously to add the item to a future Council agenda.

Councilmember Gama:

Request #1: Requested the process for Community Benefit Fund project requests begin for the next fiscal year, 2022-23.

ROLL CALL VOTE

A motion was made by Councilmember Gama, seconded by Mayor Pro Tem Martinez, and passed unanimously to add the item to a future Council agenda.

Request #2: Requested a briefing on the annual budget.

ROLL CALL VOTE

A motion was made by Councilmember Gama, seconded by Mayor Pro Tem Martinez, and passed unanimously to add the item to a future Council agenda.

Mayor Rollins:

Request #1: Requested a report on plans to address traffic concerns at Bolker and Channel Islands Boulevard.

A motion was made by Mayor Rollins, seconded by Councilmember Gama, and passed unanimously to add the item to a future Council agenda.

Request #2: Requested a report on the status of hybrid Council meetings in order to provide for maximum public participation.

ROLL CALL VOTE

A motion was made by Mayor Rollins, seconded by Councilmember Perez, and passed unanimously to add the item to a future Council agenda.

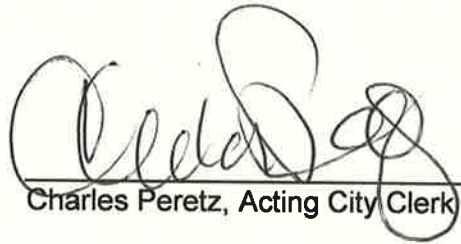
ADJOURNMENT

The City Council adjourned at 9:21 p.m. to the Special City Council Meeting of Friday, March 25, 2022 and the next regular meeting of the City Council of Monday, April 4, 2022, at 6:30 p.m.

Minutes approved by City Council: April 4, 2022



Richard Rollins, Mayor



Charles Peretz, Acting City Clerk