



# City of Port Hueneme

## City Council Regular Meeting Minutes

**September 6, 2022**

**Port Hueneme City Hall**

**250 North Ventura Road, Port Hueneme, CA 93041**

**5:00 p.m. Closed Session | 6:30 p.m. Regular Meeting (In-Person and Virtually)**

***The following provides information to the public on how to observe and/or participate in City meetings remotely:***

- Meeting Zoom Link for Live Public Participation and Real Time Public Comments:  
<https://us02web.zoom.us/j/86551655717?pwd=V2VYQTJLeXVhb0ZoRXc5c1h0SVZ1dz09>  
Dial by your location: Meeting ID: **865 5165 5717** / Passcode: **061563**  
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)  
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- In-person and virtual public comments may be made during the opportunities for General Public Comment. Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.
- Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented the item.
- Written comments are requested to be received by 5pm and can be submitted to the City Clerk at: [clerk@ci.port-hueneme.ca.us](mailto:clerk@ci.port-hueneme.ca.us).
- All public comments will be part of the official record and minutes will notate all submissions.
- Additional electronic meeting guidelines can be found at the end of the agenda.
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: [www.PortHuenemeEmergency.org](http://www.PortHuenemeEmergency.org)

### **5:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA**

#### **CALL TO ORDER**

Mayor Rollins called the Closed Session meeting to order at 5:00 p.m.

#### **ROLL CALL**

Present: Councilmembers: Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

Absent: None

#### **PUBLIC COMMENT**

Public Comment was provided by the following:

- Scott Matalon on behalf of the Unrepresented Executive Management and Management and Professional Employees

#### **CLOSED SESSION ITEMS**

City Attorney Spaulding read the following Closed Session items into record:

##### **A. CONFERENCE WITH LABOR NEGOTIATORS**

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; Kevin Spaulding, City Attorney; and Steven M. Berliner, Special Counsel

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers' Association (POA)

## **B. CONFERENCE WITH LABOR NEGOTIATORS**

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney

EMPLOYEE ASSOCIATION: Unrepresented Executive Management and Management and Professional Employees

Councilmember Perez stated a conflict of interest regarding Closed Session Item A due to potential spousal income. Councilmember Perez recused herself and left the meeting at 5:08 p.m.

### **RECESS TO CLOSED SESSION**

Mayor Rollins recessed the Closed Session meeting at 5:08 p.m.

Councilmember Perez rejoined the meeting at 6:04 p.m.

## **6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA**

### **CALL TO ORDER / FLAG SALUTE**

Mayor Rollins called the meeting to order at 6:39 p.m. and led the flag salute.

### **ROLL CALL**

Present: Councilmembers: Gama, Hernandez, Perez; Mayor Pro Tem Martinez; Mayor Rollins

Absent: None

### **CLOSED SESSION REPORT**

City Attorney Spaulding provided the Closed Session report indicating that there was no reportable action taken.

### **INSPIRATION**

Councilmember Gama gave the inspiration.

### **GENERAL PUBLIC COMMENT**

Written Public Comments were provided by the following;

- Seth Bonilla
- Jacob Marquez
- Sandra Fernandez
- Angel Garcia
- Ana Prado

In-person public comments were provided by the following:

- Dolores Lopez
- Ana Bolo
- Steven Gama

### **PRESENTATIONS**

1. *Centenarian Proclamation Honoring Jean Marshall*  
City Manager Brick Conners presented a PowerPoint presentation and proclamation in honor of Jean Marshall. (Jean Marshall was not in attendance.)
2. *Presentation Honoring Carmen Ramirez*  
Councilmember Hernandez presented a PowerPoint presentation in honor of Carmen Ramirez highlighting her lifetime achievements; and requested to adjourn the meeting in her honor. Public comments were provided by Angel Garcia and Steven Auclair.

3. *Presentation Honoring Jim Daniels*  
City Manager Brick Conners provided a presentation in honor of Jim Daniels highlighting his lifetime accomplishments.
4. *Police Officer Proclamation Honoring Elida Morgan*  
Police Chief Andrew Salinas provided a brief overview of Elida Morgan's career highlights and presented a proclamation to Elida Morgan recognizing and honoring Elida Morgan for her dedication, commitment, and service to the community. The Police Department staff presented Elida Morgan with tokens of appreciation and wished her well on her future endeavors.
5. *City Employee Recognition*  
Supervisors presented employees with many years of service recognition.

## CONSENT CALENDAR

A motion was made by Councilmember Perez, seconded by Councilmember Hernandez, to approve Consent Calendar Item Nos. 6 – 11 as presented.

*Motion carried as follows:*

AYES: Gama, Hernandez, Perez, Martinez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

City Council:

6. [Minutes](#)

Approved the Minutes of the City Council Regular Meeting of July 18, 2022, and the Special City Council Meeting of July 20, 2022.

7. [Register of Disbursements](#)

Received and filed the City's register of disbursements for the period of July 11, 2022 through August 31, 2022.

8. [Treasurer's Quarterly Investment Report – June 30, 2022](#)

Received and filed the June 30, 2022, Treasurer's Report as presented.

9. [Broadband Master Plan Contract](#)

Approved and authorized the City Manager to execute a contract with Government Technical Group LLC, in the amount of \$74,685.00 for the preparation of a Broadband Master Plan for the Port Hueneme community.

10. [Award of Contract for Firewall Upgrades and Configuration Services](#)

Awarded a contract to Novacoast, Inc. for Firewall Upgrades and Configuration Services, and authorized the City Manager to execute a contract subject to review and approval of the City Attorney.

11. [Multi-Jurisdictional Hazard Mitigation Plan](#)

Adopted a Resolution entitled, "Resolution of the City Council of the City of Port Hueneme, California, Adopting the 2022 Update of the Ventura County Multi-Jurisdictional Hazard Mitigation Plan".

Councilmember Gama left the meeting 7:59 p.m. Councilmember Gama returned to the meeting at 8:00 p.m.

## **PUBLIC HEARINGS**

12. [Adopt Resolution Granting Special Use Permit No. 21-22 for the Port Hueneme Recreation Department Touch-a-Truck Event](#)

The public hearing was opened at 8:00 p.m.

There were no conflicts of interest disclosed.

City Clerk Georgianna Alvarez affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Community Development Director Tony Stewart provided a brief overview of the report. Taylor Penny presented the report and answered questions from Council. There were no public comments.

The public hearing was closed at 8:10 p.m.

A motion was made by Councilmember Gama, seconded by Councilmember Perez, to adopt a Resolution entitled, "A Resolution of the City Council of the City of Port Hueneme, California, Deeming a Temporary Event Exempt from the California Environmental Quality Act and Conditionally Approving Special Use Permit No. 21-22 (Recreation Department's Public Event Known as "Touch-A-Truck", Located at 550 E. Surfside Drive and Oceanview Drive); and take such additional, related, action that may be desirable.

*Motion carried by Roll Call Vote as follows:*

AYES: Gama, Perez, Hernandez, Martinez, Rollins

NOES: None; ABSENT: None; ABSTAIN: None

## **BUSINESS ITEMS**

13. [Fiscal Year \(FY\) 2022-2023 Capital Budget](#)

Finance Director Lupe Acero presented the report. There were no public comments.

Questions and discussion followed.

A motion was made by Mayor Pro Tem Martinez, seconded by Councilmember Hernandez, to approve the FY22-23 Capital Budget appropriations as presented on Exhibit A.

*Motion carried by a 4-1 vote as follows:*

AYES: Gama, Martinez, Hernandez, Rollins

NOES: Perez; ABSENT: None; ABSTAIN: None

## **CITY MANAGER COMMENTS AND REPORTS**

City Manager Brick Conners provided comments and reports regarding the following topics:

- Honorable Ellis Green Memorial Dedication September 12, 2022, at 10 a.m.
- Commemorative Brick Installation – September 9, 2022, at Port Hueneme Pier, 1:00 p.m. – 3:00 p.m.
- Movie Night at Hueneme Beach Featuring Space Jam – Saturday, September 17, 2022, Basketball Skills Challenge at 6:00 p.m. and movie begins at 7:30 p.m.

- Touch-a-Truck at Hueneme Beach – Saturday, October 1, 2022, 11:00 a.m. – 3:00 p.m.
- Water payments update regarding accounts in arrears, payment plans, and notices of termination
- September 11, 2022, Anniversary Event at the Naval Base at 10:00 a.m.
- Retirement of Police Chief Andrew Salinas effective December 31, 2022 – and recruitment efforts

Council requested information regarding process, timeline, and Council role in Police Chief recruitment.

## **COUNCILMEMBERS' REPORTS AND COMMENTS**

Council provided comments and reports regarding the following topics:

### **Mayor Pro Tem Martinez:**

- Hueneme Beach Festival
- Upcoming REACH Meetings this month
- Movie Night at Hueneme Beach Featuring Space Jam – Saturday, September 17, 2022, Basketball Skills Challenge at 6:00 p.m. and movie to follow at 7:30 p.m.

### **Councilmember Hernandez:**

- Attended Southern California Association of Governments (SCAG) meeting and was nominated to join the Future Infrastructure Committee
- Requested a Presentation regarding the Hazard Mitigation Plan
- Attending upcoming RDP-21 Strategic Planning meeting
- Attending upcoming Long Beach League of California Cities Annual Conference
- Hueneme Beach Festival congratulations

### **Councilmember Perez:**

- Hueneme Beach Festival congratulations

### **Councilmember Gama:**

- Attended Ventura Council of Governments (VCOG) meeting
- Bill regarding the decriminalization of jaywalking
- Reached out to Ventura County Supervisors to tour the dredge area

### **Mayor Rollins:**

- Ventura County Water Drought Workshop – September 7, 2022, 5:30 p.m. – 7:30 p.m.
- Attending upcoming Gold Coast Transit Meeting
- Attended Museum Charette and upcoming presentation at Council meeting.
- Complimented the new paint colors on the Community Center
- Attended Hueneme Beach Festival

## **REQUEST FOR FUTURE AGENDA ITEMS**

City Attorney Kevin Spaulding confirmed his response to a duplicate request made by Councilmember Gama regarding an SEIU investigation to be brought to Council at a closed session.

### **Councilmember Hernandez requested:**

1. A presentation regarding the approved Hazard Mitigation Plan, seconded by Councilmember Perez. Motion carried 5-0 to add the item to a future agenda.

2. A report to develop a community engagement plan, seconded by Mayor Pro Tem Martinez. Motion carried 5-0 to add the item to a future agenda.
3. Staff to prepare a Proclamation for the Ventura County Board of Supervisors Memorial Event in recognition of Carmen Ramirez on September 13, 2022.

**Mayor Pro Tem Martinez** requested:

1. An item regarding operational hours for the Pier and Lot A, seconded by Councilmember Hernandez. Motion carried 5-0 to add the item to a future agenda.

**Mayor Rollins** requested:

1. A presentation regarding an access mat at Hueneme Beach, seconded by Councilmember Gama. Motion carried 3-0, with Councilmember Hernandez and Councilmember Perez abstaining, to add the item to a future agenda.


#### **ADJOURNMENT**

The City Council adjourned at 9:29 p.m. in memory of Carmen Ramirez to its next regular meeting scheduled for Monday, September 19, 2022, at 6:30 p.m.

Respectfully Submitted:

  
Georgianna Nicole Alvarez, CMC, CPMC  
City Clerk

Approved this 19<sup>th</sup> day of September, 2022:

  
Richard Rollins, Mayor