



Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

Water Agency Regular Meeting Minutes

December 20, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Live)

4:00 p.m. Regular Meeting / Virtual Meeting

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION)

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/87989379919?pwd=RXRYT0cxTIRpbWR5WFpLZkVRNjBlZDz09>
- **Dial by your location: Meeting ID: 879 8937 9919 / Passcode: 100568**
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)((2)((G)(iii)). Submission of public comment may be accomplished through the raised hand function or identification to the Agency Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. The Board will allocate a reasonable amount of time for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 3pm and can be submitted to the Agency Clerk at:** kbuxkemper@ci.port-hueneme.ca.us.
- **All Public Comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found [here and at the end of the agenda](#)**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:** www.PortHuenemeEmergency.org

CALL TO ORDER Chair Rollins called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Members Bouchard, Hernandez, and Perez; Ex-Officio Member Jacobsen; Vice-Chair Debley and Chair Rollins

Absent: None

PUBLIC COMMENT

No public comments were received.

AGENDA APPROVAL FOR WATER AGENCY

Port Hueneme Water Agency Agenda Approval

It was moved by Member Hernandez, seconded by Member Perez and motion passed unanimously to approve the Port Hueneme Water Agency Agenda of December 20, 2021.

AB 361 REMOTE MEETING COMPLIANCE

1. [Renewal and Reconsideration of Remote Meetings Pursuant to Government Code Section 54953\(e\)](#)
Agency Attorney Kevin Spaulding presented the report to the Board.

ROLL CALL VOTE

It was moved by Member Perez, seconded by Member Hernandez, and carried unanimously to proclaim a state of emergency and, following the recommendation of the Ventura County Public Health to encourage social distancing, to continue to hold remote meetings until such time there is no longer a State of Emergency or the 30-day review.

AYES: Perez, Hernandez, Bouchard, Debley, Rollins

PRESENTATIONS - NONE

CONSENT AGENDA

2. [Approved the Minutes of the Water Agency Regular Meeting of October 18, 2021](#)
3. [Received and Filed the Cash Disbursement Report for September 11, 2021 through December 13, 2021](#)

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Member Hernandez, seconded by Vice-Chair Debley, and passed unanimously to approve the Consent Calendar Agenda items #2-3.

AYES: Hernandez, Debley, Bouchard, Perez, Rollins

PUBLIC HEARING - NONE

BUSINESS ITEMS

4. [Brackish Water Reclamation Demonstration Facility – Operational Report](#)
General Water Manager David Birch presented the operational report and answered questions from the Board.

ROLL CALL VOTE

It was moved by Member Hernandez, seconded by Vice-Chair Debley, and carried unanimously to receive and file the report.

AYES: Hernandez, Debley, Bouchard, Perez, Rollins

5. [Capital Projects Verbal Update](#)
Public Works Director Don Villafana presented the report and answered questions from the Board.

ROLL CALL VOTE

It was moved by Member Hernandez, seconded by Member Perez and carried unanimously to receive and file the report.

AYES: Hernandez, Perez, Bouchard, Debley, Rollins

BOARD MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

Chair Rollins provided comments and reports regarding the following topics:

- Asked questions regarding water allocation and rates

Member Hernandez provided comments and reports regarding the following topics:

- Asked questions regarding the Brackish Water Report regarding the drought situation and a future expectation/need to reduce water usage.

ADJOURNMENT

The Water Agency adjourned at 4:23 p.m. to the regular meeting of Tuesday, January 18, 2022, to be a virtual meeting broadcast live at 4:00 p.m. from the City Hall Council Chambers.

Approved by the PHWA Board on 2/22/2022:



Richard Rollins, Chair



Kristy Buxkemper, Agency Clerk