



City of Port Hueneme

Housing Authority Special Meeting Minutes

Monday, April 26, 2021 at 6:00 P.M.

**Port Hueneme City Hall: Large Conference Room
250 North Ventura Road / Port Hueneme, CA 93041
(Broadcast Live/Virtual Meeting)**

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 5:00p.m. on April 26, 2021 in order to be considered by the Housing Authority. All comments will be part of the official record and minutes will notate all submissions.
- Additional electronic meeting guidelines can be found [here](#).
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

6:00 P.M. – HOUSING AUTHORITY SPECIAL MEETING

CALL TO ORDER / FLAG SALUTE Chair Gama called the special meeting to order at 6:02 p.m. and led the flag salute.

ROLL CALL HOUSING AUTHORITY

Present: Members Brown, Hernandez, Martinez, and Perez; Vice-Chair Rollins; Chair Gama
Absent: None

AGENDA APPROVAL FOR HOUSING AUTHORITY

[Housing Authority Agenda Approval](#)

A motion was made by Vice-Chair Rollins seconded by Board Member Hernandez and unanimously passed to approve the Housing Authority Agenda of April 26, 2021.

PUBLIC COMMENT FOR HOUSING AUTHORITY (10 Minutes)

There were no members of the public appearing to speak due to the City's response to the Local Emergency Declaration, which required that the Housing Authority meeting be closed to the public. Public comments were accepted via email to the Authority Clerk by 5:00p.m. on the day of the meeting.

No public comments were received for any general public comments or for any agenda items.

PRESENTATIONS

1. [Housing Projects Report](#)

Housing Manager Gabby Basua presented to the Housing Authority Board with a background on the 2019-2020 activity, an update on public housing, and a report on RAD Conversions and the scenarios available to the Housing Authority. Ms. Basua answered questions from the Board.

CONSENT CALENDAR AGENDA FOR HOUSING AUTHORITY

2. Approved Minutes of the Housing Authority Regular Meeting of November 16, 2020
3. Received and Filed Finance – Cash Disbursements for November 16, 2020 through April 20, 2021

CONSENT CALENDAR ROLL CALL VOTE FOR HOUSING AUTHORITY

A motion was made by Chair Gama seconded by Board Member Hernandez and passed by majority vote to approve Consent Calendar items #2-3.

ROLL CALL VOTE FOR ITEM #2:

AYES: Gama, Hernandez, Brown, Martinez, Perez, Rollins

ROLL CALL VOTE FOR ITEM #3:

AYES: Gama, Hernandez, Brown, Rollins

ABSTAIN: Martinez, Perez (abstained due to not being seated on the Council at that time)

PUBLIC HEARING FOR HOUSING AUTHORITY

4. Housing Authority 2020 5-Year Annual Plan and Updated Program Policies

The Public Hearing was opened at 6:48 p.m. There were no disclosures by Housing Authority Board Members.

Authority Clerk Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the Authority Clerk.

Housing Manager Gabby Basua presented the report to the Housing Authority Board.

No public comments were submitted from the public.

The public hearing was closed at 6:51 p.m.

ROLL CALL VOTE

A motion was made by Vice-Chair Rollins seconded by Chair Gama and unanimously passed to adopt Resolution No. 561 of the Board of Commissioners of the Housing Authority of the City of Port Hueneme, California, Approving the Fiscal Year (FY) 2020 Annual Plan.

AYES: Rollins, Gama, Brown, Hernandez, Perez, Martinez

BUSINESS ITEMS FOR HOUSING AUTHORITY - NONE

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

Chair Gama expressed his appreciation for a very well participated public housing program and thanked Gabby Basua for her management.

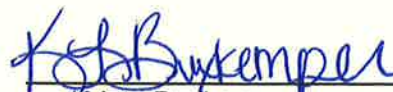
ADJOURNMENT OF HOUSING AUTHORITY

The Housing Authority adjourn at 6:55 p.m. to the regular meeting of June 7, 2021, to be broadcasted live as a virtual meeting at 6:30 p.m. in the City Hall Council Chamber.

Minutes approved by Housing Authority Board: June 21, 2021



Steven A. Gama, Mayor



Kristy Buxkemper, City Clerk