



City of Port Hueneme

City Council Regular Meeting Minutes

February 7, 2022

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

5:30 p.m. Closed Session | 6:30 p.m. Regular Meeting (Virtual Meeting)

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON JANUARY 18, 2022

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/85375498298?pwd=MnYxbDRtamw2Tzhrd05RTG9tdiszZz09>
Dial by your location: Meeting ID: 853 7549 8298 / Passcode: 347398
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)((2)((G)(iii)). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.
- Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).
- Written comments are requested to be received by 5pm and can be submitted to the City Clerk at: kbuxkemper@ci.port-hueneme.ca.us.
- All public comments will be part of the official record and minutes will notate all submissions.
- Additional electronic meeting guidelines can be found at the end of the agenda
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Rollins called the closed session meeting to order at 5:30 p.m.

ROLL CALL

Present: Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; and Mayor Rollins
Absent: None

GENERAL PUBLIC COMMENT

Closed session public comments were provided by the following:

- Danny Carrillo

CLOSED SESSION ITEMS

City Attorney Kevin Spaulding read the closed session item into the record.

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney
EMPLOYEE ASSOCIATION: SEIU Service Employees International Union, Local 721

No Councilmembers had any stated conflicts of interest.

RECESS TO CLOSED SESSION Mayor Rollins recessed to the closed session meeting at 5:35 p.m.

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Rollins called the meeting to order at 6:30 p.m. and led the flag salute.

ROLL CALL

Present: Council Members Gama, Hernandez, Perez; Mayor Pro Tem Martinez; and Mayor Rollins
Absent: None

INSPIRATION Councilmember Perez provided the inspiration.

CLOSED SESSION REPORT City Attorney Kevin Spaulding provided the closed session report indicating, per government code section 54957.1, the Council unanimously voted not to approve a side-letter pertaining to SEIU Service Employees International Union, Local 721, denying the union's request for additional COVID-related leave time due to the State of California's recent allocation of leave time.

GENERAL PUBLIC COMMENT

Public Comments were provided by the following:

- Brian Fomenko
- Kendall Lousen
- Cynthia Ross
- Mark McLernon

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

A motion was made by Councilmember Perez, seconded by Councilmember Hernandez, and passed unanimously to approve the City Council Agenda of February 7, 2022.

PRESENTATIONS

1. [Cross Base Pipe Line Extension](#)
Public Works Don Villafana and consultants from Water Resources Engineering Associates (WREA) presented to the City Council regarding the cross-base pipeline Extension and answered questions.
2. [COVID-19 Update](#)
Emergency Preparedness and Communications Manager Scott Matalon provided a comprehensive COVID-19 update and answered questions from the City Council.

CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

3. [Approved Minutes of the City Council Regular Meeting of December 20, 2021, the Special Meeting of January 13, 2022 and the Regular Meeting of January 18, 2022](#)
4. [Received and Filed the Finance Cash Disbursements from January 12, 2022 through February 1, 2022](#)

5. [Treasurer's Quarterly Investment Report – December 31, 2021: Received and Filed the Report as Presented](#)

CONSENT CALENDAR ROLL CALL VOTE

A motion was made by Councilmember Hernandez, seconded by Councilmember Perez, and passed unanimously to approve the Consent Calendar Agenda items #3-5.

AYES: Hernandez, Perez, Gama, Martinez, Rollins

PUBLIC HEARINGS

6. [Special Use Permit No. 30-21 for the Dar Vida Cannabis Events: Continued Public Hearing from January 18, 2022](#)

The Public Hearing was opened at 7:30 p.m.

City Clerk Kristy Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Mayor Rollins asked the Councilmembers if there were any conflicts of interest to disclose. No conflicts were disclosed by Council.

Community Development Director Tony Stewart provided the report to Council.

Discussion ensued among Councilmembers. Director Stewart and applicant Dan Perez responded to questions from the City Council.

Public comments were received by the following:

- Patsy Vazquez

The public hearing was continued at 8:15 p.m.

A motion was made by Mayor Pro Tem Martinez and seconded by Councilmember Perez to approve Special Use Permit No. 30-21 for the Dar Vida Cannabis events as recommended.

Mayor Rollins made an amended motion to approve only one event and address the requests for future events at a later time. Councilmember Gama seconded the amended motion.

Discussion ensued among Councilmembers.

ROLL CALL VOTE #1

It was moved by Mayor Rollins, seconded by Councilmember Gama, and failed on a 2-3 vote to approve only one event pertaining Special Use Permit No. 30-21 (Dar Vida Cannabis Events).

AYES: Rollins and Gama

NOES: Hernandez, Perez, Martinez

ROLL CALL VOTE #2

It was moved by Mayor Pro Tem Martinez, seconded by Councilmember Perez, and passed by majority vote 3-2 to adopt Resolution No. 4394 approving Special Use Permit No. 30-21 (Dar Vida Cannabis Events).

AYES: Martinez, Perez, Hernandez

NOES: Gama and Rollins

7. [Planned Development PHPD-895, a Major Modification to PHPD-303, Anacapa View Beach Homes, Regarding Site, Architectural and Landscape Improvements \(Generally Located at 241 Whitecap Court\)](#)

The Public Hearing was opened at 8:17 p.m.

City Clerk Kristy Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Mayor Rollins asked the Councilmembers if there were any conflicts of interest to disclose. No conflicts were disclosed by Council.

Community Development Director Tony Stewart provided the report to Council.

Discussion ensued among Councilmembers. Director Stewart responded to questions from the City Council.

No public comments were received.

The public hearing was continued at 8:33 p.m.

ROLL CALL VOTE

It was moved by Councilmember Gama, seconded by Councilmember Perez, and passed unanimously to adopt Resolution No. 4395 of the City Council of the City of Port Hueneme, granting approval of Planned Development Permit No. PHPD-895 (Anacapa View Beach Homes Homeowners' Association).

AYES: Gama, Perez, Hernandez, Martinez, Rollins

BUSINESS ITEMS

8. [Authorization- to Enter Into Professional Services Agreement with REACH](#)

Deputy City Manager Charles Peretz presented the report to Council regarding the proposed Professional Services Agreement with REACH. Mr. Peretz and REACH Board Director Steve Kinney addressed questions from the Council.

ROLL CALL VOTE

It was moved by Councilmember Perez, seconded by Councilmember Hernandez, and passed unanimously to:

1. Authorize the City Manager to execute an Agreement with REACH (Recreation, Education, Arts and Culture in Hueneme) for professional services through June 30, 2023.
2. Authorize the allocation of \$12,000 from the FY 21-22, and a transfer of \$36,000 from the FY 21-22 to FY 22-23 General Fund City Council contingency budget.

AYES: Perez, Hernandez, Gama, Martinez, Rollins

9. [Mid-Year Financial Update FY 2021-2022](#)

Interim Finance Director Lupe Acero presented to Council a comprehensive report regarding the FY 2021-22 Mid-Year Financial Update.

ROLL CALL VOTE

It was moved by Councilmember Perez, seconded by Councilmember Hernandez and passed unanimously to receive and file the City's Mid-Year Financial Update for the fiscal year ending June 30, 2022.

AYES: Perez, Hernandez, Gama, Martinez, Rollins

CITY MANAGER COMMENTS AND REPORTS

City Manager Conners provided comments and reports regarding the following topics:

- Learn to Swim Program – Phase II and Lifeguard Programs
- Community Benefit Fund Nonprofit Events
- National Random Act of Kindness and Valentine's Day

- City/Port Committee Meeting and Proposed Agenda Items

COUNCIL MEMBERS' REPORTS AND COMMENTS

Mayor Rollins provided comments and reports regarding the following topics:

- REACH donations
- Upcoming Air Pollution Board meeting
- Electrical mowers and blowers to cut out pollution
- RDP-21: Navy Grants
- Gold Coast hiring new General Manager
- SCAG meeting and Transportation Commission report
- FedEx ships coming to Port of Hueneme to relieve other Southern California Ports
- Alaska Memorial Council attendance and family recognition

Mayor Pro Tem Martinez provided comments and reports regarding the following topics:

- Basketball events at Moranda Park
- Beach volleyball event

Councilmember Gama provided comments and reports regarding the following topics:

- 22nd Annual Alaska Memorial Event – thanked those who attended
- Beach clean-up and good participation
- California Coastal Clean-Up in September
- Thanked staff for fixing the shower

Councilmember Hernandez provided comments and reports regarding the following topics:

- Congrats to Councilmember Perez for her recent committee appointments
- Excited about the upcoming NAMI Walk.
- Appointed Chair of Ventura County Regional Sanitation District
- Participated in RDP-21 and BEACON meetings
- Attended Homeless Symposium
- Alaska Memorial report and commended soloist
- Thanked Chief Salinas and PIO for getting out 9-1-1 publication
- Attended Port event welcoming FedEx as new customer
- Ask to adjourn in honor of Warren Shelton and provided history on Port Longshoreman
- Thanked Kristy Buxkemper and congratulated her on her position for City of Camarillo

Councilmember Perez provided comments and reports regarding the following topics:

- NAMI Ventura County: Port Hueneme to be host city in May
- Applied for SCAG Housing Policy Committee Housing Workshop and was selected
- Accepted and approved to the Board of Directors of the Boys and Girls Club
- Notice of a Board of Supervisor's hearing regarding needs assessment for Mental Illness

REQUEST FOR FUTURE AGENDA ITEMS

Councilmember Perez requested an agenda item for consideration of a fee waiver for the NAMI Walk kickoff and anniversary event at the Community Center.

ROLL CALL VOTE A motion was made by Councilmember Perez, seconded by Mayor Rollins and passed unanimously to add the item to a future Council agenda.

Mayor Rollins requested a closed session for the City Manager's 6-month review.

ROLL CALL VOTE A motion was made by Mayor Rollins, seconded by Mayor Pro Tem Martinez and passed unanimously to add the item to a future Council agenda.

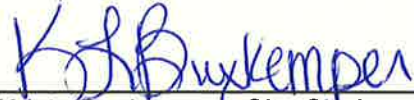
ADJOURNMENT

The City Council adjourned in honor of Mr. Warren Shelton at 9:46 p.m. to the regular meeting of Monday, February 22, 2022, at 6:30 p.m.

Minutes approved by City Council: February 22, 2022



Rich Rollins, Mayor



Kristy Buxkemper, City Clerk