



City of Port Hueneme

City Council Regular Meeting Minutes

December 6, 2021

**Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041**

6:30 p.m. Regular Meeting (Virtual/Remote Meeting)

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON NOVEMBER 15, 2021

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- **Meeting Zoom Link for Live Public Participation and Real Time Public Comments:**
<https://us02web.zoom.us/j/88973640256?pwd=bXVpY1MrSjIESkpVMMIFCcGVYZWx0dz09>
Dial by your location: Meeting ID: 889 7364 0256/ Passcode: 313429
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- **Meetings can also be viewed at:** <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- **In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)((2)((G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.**
- **Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).**
- **Written comments are requested to be received by 5pm and can be submitted to the City Clerk at:**
kbuxkemper@ci.port-hueneme.ca.us.
- **All public comments will be part of the official record and minutes will notate all submissions.**
- **Additional electronic meeting guidelines can be found at the end of the agenda**
- **Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:** www.PortHuenemeEmergency.org

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama called the meeting to order at 6:30 p.m. and led the flag salute.

ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama
Absent: None

INSPIRATION Mayor Gama provided the inspiration.

GENERAL PUBLIC COMMENT

Public Comments were submitted by the following:

- Cynthia Ross
- Robert Fitzgerald
- Lawrence and Zan
- Mr. Fitzgerald

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

A motion was made by Councilmember Hernandez, seconded by Councilmember Perez and passed unanimously to approve the City Council Agenda of December 6, 2021.

AYES: Hernandez, Perez, Martinez, Rollins, Gama

PRESENTATIONS

1. State of the City Report

Mayor Gama presented the State of the City report to the City Council and provided a comprehensive update regarding: honored former Mayors; city's good financial outlook; 2021 accomplishments; his goals for next year; challenges ahead; sand erosion and lobbying efforts for sand replenishment; diseased coral trees; Mental Health Liaison Officer; Police Department support; economic development; Learn to Swim program; Holiday Tree Lighting event; Senior Holiday Luncheon; Port Hueneme volunteers; Senior Exercise Program; Movies in the Park; Hueneme Beach Festival; community involvement at Hueneme Beach; and bringing pickleball to Hueneme.

COUNCIL RECOGNITION

2. Honoring and Recognizing 2021 Mayor and Mayor Pro Tem

City Manager Brick Conners recognized Mayor Steven Gama and Mayor Pro Tem Rich Rollins for their service during 2021 and their support during the COVID-19 pandemic. Conners thanked them for their passion and dedicated service to the community, especially for their emphasis on youth and the senior community.

Mayor Gama and Mayor Pro Tem Rollins each said words of gratitude to the City staff and expressed their appreciation for the recognition.

COUNCIL REORGANIZATION

3. Nomination for Mayor

Mayor Gama thanked everyone for their support this last year as mayor and then opened the floor for nominations for Mayor.

Councilmember Martinez made a motion to nominate Rich Rollins for Mayor. The motion was seconded by Councilmember Perez.

Councilmember Hernandez asked for a point of order to allow for discussion and briefly detailed the policies and procedures the Council is required to follow; including: ethics training, League of California Cities training, the Political Reform Act, the Brown Act, and the importance of acting as a body and not individuals. Councilmember Hernandez indicated her support for the motion on the floor.

Newly appointed Mayor Rollins said words of thanks and appreciation for the support.

ROLL CALL VOTE

A motion was made by Councilmember Martinez, seconded by Councilmember Perez and passed unanimously to appoint Rich Rollins as Mayor.

AYES: Martinez, Perez, Hernandez, Gama, Rollins

4. Nomination for Mayor Pro Tempore

Newly appointed Mayor Rollins opened the floor for nominations for Mayor Pro Tempore.

Councilmember Hernandez made a motion to nominate Bobby Martinez for Mayor Pro Tempore. Councilmember Gama seconded the motion.

Councilmember Hernandez provided brief comments on her reasoning for nominating Councilmember Martinez. Mayor Rollins agreed with the reasoning and newly appointed Mayor Pro Tempore Martinez said words of thanks.

ROLL CALL VOTE

A motion was made by Councilmember Hernandez, seconded by Councilmember Gama and passed unanimously to appoint Bobby Martinez as Mayor Pro Tempore.

AYES: Hernandez, Gama, Perez, Rollins, Martinez

CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

5. Approved Minutes of the City Council Special Meeting of November 15, 2021 and the City Council Regular Meeting of November 15, 2021
6. Received and Filed the Finance Cash Disbursements from November 9, 2021 through November 29, 2021
7. Adopted Resolution No. 4389 Authorizing Application for Per Capita Program Grant Funds for the Moranda Park Lighting Project

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Councilmember Hernandez, seconded by Councilmember Gama and passed unanimously to approve the Consent Calendar Agenda item #5-7.

AYES: Hernandez, Gama, Perez, Martinez, Rollins

PUBLIC HEARINGS

8. Planned Development/Conditional Use Permit No. PHCU-893 PizzaMan Dan's ABC Type 47 Alcohol License and Expansion (307 E. Port Hueneme Road)
The Public Hearing was opened at 7:45 p.m.

City Clerk Kristy Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Mayor Rollins asked the Councilmembers if there were any conflicts of interest to disclose. No conflicts were disclosed by Council.

Community Development Director Tony Stewart provided the report to Council and answered questions.

Discussion ensued among Councilmembers and staff and applicant Dan Colier answered additional Council questions.

No public comments were received.

The public hearing was closed at 8:00 p.m.

ROLL CALL VOTE

It was moved by Councilmember Hernandez, seconded by Councilmember Gama, and passed unanimously to adopt Resolution No. 4390 of the City Council of the City of Port Hueneme, granting approval of Conditional Use Permit No. PHCU-893 (Pizza Man Dan's).

AYES: Hernandez, Gama, Perez, Martinez, Rollins

BUSINESS ITEMS

9. FY 2020-2025 Strategic Plan Annual Review and 2022 Council Priorities

City Manager Conners presented the report to Council regarding the 2020-2025 annual Strategic Plan review and 2022 Council priorities. City Manager Conners reviewed Council mission, goals, and the strategic pillars.

Discussion ensued among Councilmembers and City Manager Conners and City Attorney Spaulding answered questions.

ROLL CALL VOTE #1 – Strategic Plan

It was moved by Councilmember Hernandez, seconded by Councilmember Perez, and passed unanimously to renew the Strategic Plan through 2022 with the amendment to update the pictures to reflect the current Councilmembers.

AYES: Hernandez, Perez, Gama, Martinez, Rollins

Discussion ensued regarding the proposed Council priorities.

Mayor Rollins recommended each Councilmember rank their priorities individually and return to a future Council meeting for review. Mayor Rollins motioned to continue the item and provide feedback to the City Manager within the next week and a vote at the following Council meeting. Councilmember Perez seconded the motion.

ROLL CALL VOTE #2 – Council Priorities

It was moved by Mayor Rollins, seconded by Councilmember Perez, and passed unanimously to continue the item and provide individual ranking and feedback to the City Manager within one week for a future agenda item and vote on Council priorities.

AYES: Rollins, Perez, Gama, Hernandez, Martinez

10. Renewal and Reconsideration of Remote Meetings Pursuant to Government Code Section 54953(e)

City Attorney Kevin Spaulding presented the report to Council.

ROLL CALL VOTE

It was moved by Councilmember Hernandez, seconded by Councilmember Perez and passed by majority vote 4-1 (Councilmember Gama dissenting) to continue remote meetings for 30 days and make the determination that:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person; and
2. State or local officials continue to impose or recommend measures to promote social distancing.

AYES: Hernandez, Perez, Martinez, Rollins

NOES: Gama

CITY MANAGER COMMENTS AND REPORTS

City Manager Conners provided comments and reports regarding the following topics:

- Learn to Swim Program
- Measure U meeting
- Cops for Tots – Holiday shopping event and drop-off spots
- Senior Luncheon
- Santa Float

COUNCIL MEMBERS' REPORTS AND COMMENTS

Mayor Rollins provided comments and reports regarding the following topics:

- VC Transportation Committee meeting report
- Flower Fest attendance and review
- Jon Sharkey Memorial – update on his reasoning for voting and encouraged local citizens to bring back a new nomination for the memorial to be funded differently.

Mayor Pro Tem Martinez provided comments and reports regarding the following topics:

- Upcoming REACH meeting
- Upcoming Basketball Competition

Councilmember Gama provided comments and reports regarding the following topics:

- Animal Services meeting report
- BEACON meeting update
- Alaska Memorial moving due to decrease in sand level
- Chumash Dedicated Walkway
- Flower Fest attendance and review
- Parking enforcement consistency

Councilmember Hernandez provided comments and reports regarding the following topics:

- Energy Alliance meeting
- Southern Cali Edison Advisory Panel
- RDP-21 – strategic planning meeting and general meeting.
- Ventura Regional Sanitation District meeting update
- Surfrider conference call and Oil Spill Response Webinar
- League of Women Voters meeting update

Councilmember Perez provided comments and reports regarding the following topics:

- EDC Board meeting update and their efforts to help small businesses with education, loans, and financial tips

REQUEST FOR FUTURE AGENDA ITEMS

Mayor Rollins Requested a community forum on parking, street sweeping and parking in alleys which would allow staff to tell public what rules are and to allow community to provide input.

ROLL CALL VOTE

A motion was made by Mayor Rollins, seconded by Councilmember Gama and passed by majority vote 3-2 (with Councilmembers Hernandez and Perez dissenting) to add the item to a future Council agenda.

Mayor Pro Tem Martinez requested a discussion on remaining vacant properties. Mayor Rollins amended the motion to add vacant land on Pleasant Valley. Councilmember Gama seconded the motion and asked to ensure property owners were invited.

ROLL CALL VOTE

A motion was made by Mayor Pro Tem Martinez, seconded by Councilmember Gama and passed by majority vote 4-1 (with Councilmember Perez dissenting) to add the item to a future Council agenda.

Councilmember Hernandez requested a report on the redistricting maps going to Board of Supervisors and an update on the outcome of the vote and how it might impact city with the potential to have a new district Supervisor. Rollins seconded. 5-0

A motion was made by Councilmember Hernandez, seconded by Mayor Rollins and passed unanimously to add the item to a future Council agenda.

ADJOURNMENT

The City Council adjourned at 9:38 p.m. to the regular meeting of Monday, December 20, 2021, at 6:30 p.m.

Minutes approved by City Council: December 20, 2021



Rich Rollins, Mayor



Kristy Buxkemper, City Clerk