



City of Port Hueneme

City Council Special Meeting Minutes

American Rescue Plan Act (ARPA) Fund Allocation and Final Project Determination

November 15, 2021

5:00 p.m. Special Meeting (Virtual Zoom Meeting / Broadcast Live)

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953, SUBDIVISION (e) AND THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED SEPTEMBER 21, 2021 (SOCIAL DISTANCING RECOMMENDATION) AS DETERMINED BY THE CITY COUNCIL ON OCTOBER 4, 2021 AND NOVEMBER 1, 2021

In order to minimize the spread of the COVID-19 virus, the City Hall Council Chamber will be closed to the public until further notice. The following provides information to the public on how to observe and/or participate in City meetings remotely:

- *Meeting Zoom Link for Live Public Participation and Real Time Public Comments:*
<https://us02web.zoom.us/j/87099833849?pwd=Y0x0ZnE5a0g0MnQwekhTLzhKQ2k0QT09>
Dial by your location: Meeting ID: 870 9983 3849/ Passcode: 236171
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- *Meetings can also be viewed at:* <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- *In-person (virtual) public comments may be made during the opportunities for General Public Comment during the 10-minute allotment in accordance with Government Code section 54953, subdivision (e)(2)(G)(iii). Submission of public comment may be accomplished through the raised hand function or identification to the City Clerk if made by telephone.*
- *Public comments pertaining to specific agenda items may be made in the same manner as during General Public Comment after the agenda item is announced and Staff has presented on the item. A reasonable amount of time will be allocated for said comments pursuant to Government Code section 54953, subdivision (e)(2)(G)(ii).*
- *Written comments are requested to be received by 5pm on the meeting date and can be submitted directly to the City Clerk at:* kbuxkemper@ci.port-hueneme.ca.us.
- *All public comments will be part of the official record and minutes will notate all submissions.*
- *Additional electronic meeting guidelines can be found at the end of the agenda*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at:* www.PortHuenemeEmergency.org

5:00 P.M. CITY COUNCIL SPECIAL MEETING AGENDA Mayor Gama called the meeting to order at 5:01 p.m.

ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama
Absent: None

BUSINESS ITEMS

1. [City of Port Hueneme American Rescue Plan Act Fund Allocation](#)

Mayor Gama provided an overview of how the meeting would be conducted and the process for reviewing and voting for each proposed project.

City Manager Brick Connors provided a background and overview on how the projects were identified and prioritized, and defined the American Rescue Plan Act Fund and US Department of Treasury criteria for project determinations.

Public comments were received by the following:

- Jo Ann Van Reenan
- Sharon Kloeris
- Kevin Brannon
- Mike Hamrick

City Clerk Kristy Buxkemper conducted an initial roll call vote for each of the 28 proposed projects to determine which had unanimous City Council support. The initial roll call vote results were as follows:

	<u>Project</u>	<u>Amount</u>	<u>Yes</u>	<u>Noes</u>	<u>Table</u>	<u>Recused</u>
1	Library Reading Program	\$20,000	5	0	0	0
2	Equipment for Youth Programing	\$25,000	5	0	0	0
3	Playground Equipment at Hueneme Beach Park	\$437,500	4	0	1	0
4	Skate Park at Hueneme Beach Park	\$400,000	3	0	2	0
5	Dog Park Along Surfside Drive	\$353,000	0	3	2	0
6	Dog Park (Bubbling Springs Park)	\$269,150	3	0	2	0
7	Boys & Girls Club Transportation	\$240,000	1	0	4	0
8	Playfields and Multifields (Bubbling Springs Park)	\$1,411,778	2	0	3	0
9	Broadband Strategy	\$75,000	2	0	3	0
10	Structural Inspection of Water Tank	\$35,000	4	0	1	0
11	Purchase of Utility Management System	\$120,000	5	0	0	0
12	Storm Drain Lining and Reconstruction	\$350,000	2	0	3	0
13	Touchless Parking Meters	\$60,000	5	0	0	0
14	Agenda Management / Meeting Management	\$100,000	3	0	2	0
15	Laserfiche/Document Imaging System	\$90,000	4	0	1	0
16	DocuSign / Electronic Signatures	\$8,000	5	0	0	0
17	City Internet Access	\$425,000	2	0	3	0
18	Council Chamber Audio/Video Upgrade	\$120,000	5	0	0	0
19	Police Department/Public Safety Upgrades	\$1,000,000	2	0	3	0
20	Business License Relief	\$240,000	2	0	0	3
21	Small Business Revolving Loan Fund	\$1,050,000	3	0	2	0
22	City Tourism Website	\$20,000	2	1	2	0
23	Premium Pay for Front-Line Workers	\$117,500	3	0	2	0
24	Special Pay for City Employees	\$120,000	0	0	4	1

25	Assistance to Police Explorers (Non-Profit)	\$22,000	4	0	1	0
26	Assistance to Reel Guppy Outdoors	\$25,000	4	0	1	0
27	Assistance to So. Oxnard Panthers Youth Football & Cheer	\$20,000	2	3	0	0
28	Assistance to Port Hueneme Little League Association	\$111,000	1	1	3	0

The following projects were unanimously approved:

1	Library Reading Program	\$20,000
2	Equipment for Youth Progaming	\$25,000
11	Purchase of Utility Management System	\$120,000
13	Touchless Parking Meters	\$60,000
16	DocuSign / Electronic Signatures	\$8,000
18	Council Chamber Audio/Video Upgrade	\$120,000

Discussion ensued among Councilmembers regarding those projects which did not receive a unanimous vote. City Manager and staff answered questions from the Council. Subsequent roll call votes were conducted for the following projects:

Project #3: Playground Equipment at Hueneme Beach Park

Discussion ensued among Councilmembers regarding the playground equipment at Hueneme Beach Park project nomination. Councilmember Perez expressed concerns regarding the pricing and Mayor Pro Tem Rollins questioned if there were grant funds available. City Manager Connors answered questions and provided clarification.

Councilmember Perez commented on her desire to see the cost breakdown and motioned for follow-up information regarding pricing.

Deputy City Manager Charles Peretz clarified the ceiling amount, indicated any project details would come back to Council for approval, and indicated it would be ADA accessible.

ROLL CALL VOTE

A motion was made by Councilmember Martinez, seconded by Mayor Gama, and passed by majority vote 4-1 (Councilmember Perez dissenting) to approve the project.

Project #4: Skate Park at Hueneme Beach Park

Councilmember Hernandez expressed concerns that the project was at the Beach, to which Mayor Pro Tem Rollins agreed. Mayor Gama commented he'd like to see two skate parks, particularly one at Bolker Park.

Discussion was cut short on this item due to the need to end the special meeting and move to the regular City Council meeting scheduled at 6:30 p.m.

A motion was made by Councilmember Martinez to hold another special meeting for additional project review prior to the next Council meeting on December 6, 2021. The motion passed by unanimous vote.

ROLL CALL VOTE

A motion was made by Councilmember Hernandez, seconded by Councilmember Martinez and passed unanimously to approve the projects which received unanimous votes during the initial project roll call vote, as well as project #3 which passed by majority vote during the discussion.

AYES: Hernandez, Martinez, Perez, Rollins, Gama

ADJOURNMENT

The City Council adjourned the special meeting workshop at 6:30 p.m. to proceed directly to the regular meeting of Monday, November 15, 2021, at 6:30 p.m.

Minutes approved by City Council: December 6, 2021



Steven A. Gama, Mayor



Kristy Buxkemper, City Clerk