



Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

Water Agency Regular Meeting Minutes

April 19, 2021

**Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Live)**

4:00 p.m. Regular Meeting / Virtual Meeting

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 3:00 p.m. on April 19, 2021 in order to be considered. All comments will be part of the official record and minutes will notate all submissions.
- Additional electronic meeting guidelines can be found [here](#).
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

CALL TO ORDER Chair Rollins called the meeting to order at 4:07 p.m.

ROLL CALL

Present: Members Bouchard, Hernandez, and Perez; Ex-Officio Member Jacobsen; Vice-Chair Debley and Chair Rollins

Absent: None

PUBLIC COMMENT

Due to a Local Emergency Declaration and the requirement to close the Port Hueneme Water Agency meeting to the public, there were no members of the public appearing to speak.

No public comments were submitted to the City Clerk.

AGENDA APPROVAL FOR WATER AGENCY

Port Hueneme Water Agency Agenda Approval

It was moved by Member Hernandez, seconded by Vice-Chair Debley and motion passed unanimously to approve the Port Hueneme Water Agency Agenda of April 19, 2021.

PRESENTATIONS

1. Oxnard-Pleasant Valley Allocation Ordinance Verbal Update
Consultant Peter Candy presented to the Port Hueneme Water Agency providing an update on the Oxnard-Pleasant Valley Allocation Ordinance.

CONSENT AGENDA

2. Approved Minutes of the Water Agency Regular Meeting of March 15, 2021
3. Received and Filed the Cash Disbursement Report for March 9, 2021 through April 12, 2021

CONSENT CALENDAR ROLL CALL VOTE

It was moved by Member Perez, seconded by Member Hernandez, and carried by majority vote to approve the Consent Agenda items #2-3.

AYES: Perez, Hernandez, Bouchard, Debley, Rollins

BUSINESS ITEMS

4. Brackish Water Reclamation Demonstration Facility – Operational Report

Public Works Director Don Villafana presented the Operational Report and answered questions from the Board.

ROLL CALL VOTE

It was moved by Member Bouchard, seconded by Member Perez, and motion carried unanimously to receive and file the report.

AYES: Bouchard, Perez, Hernandez, Debley, Rollins

5. Professional Services Agreement (PSA) with Lucci & Associates Electrical Engineers for Arc Flash Study

Public Works Director Don Villafana presented the report to the Board and answered questions regarding the proposed contract with Lucci & Associates Electrical Engineers for an Arc Flash Study.

ROLL CALL VOTE

It was moved by Chair Rollins, seconded by Member Hernandez, and motion carried by majority vote (4-1 with Bouchard dissent) to authorize the City Manager to execute the Professional Services Agreement in an amount not-to-exceed \$45,000 with Lucci & Associates.

AYES: Rollins, Hernandez, Perez, Debley

NOES: Bouchard

BOARD MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

No comments

ADJOURNMENT

The Water Agency adjourn at 4:51 p.m. to the regular meeting (virtual meeting) of Monday, May 17, 2021, to be broadcast live at 4:00 p.m. from the City Hall Council Chambers.

Approved by the PHWA Board on 6/21/2021:



Richard Rollins
Chair



Kristy Buxkemper
Agency Clerk