



Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

Water Agency Regular Meeting Minutes

February 16, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041 (Broadcast Live)

4:00 p.m. Regular Meeting / Virtual Meeting

THIS MEETING WAS CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND THE ORDERS OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER ISSUED MARCH 20, 2020 (STAY WELL AT HOME ORDER)

In order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice. The following provides information to the public on how to observe and/or participate remotely:

- Meetings can be viewed live at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>.
- Public Comments can be submitted to kbuxkemper@ci.port-hueneme.ca.us and must be received by 3:00 p.m. on February 16, 2021 in order to be considered. All comments will be part of the official record and minutes will notate all submissions.
- Additional electronic meeting guidelines can be found [here](#).
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PorthuenemeEmergency.org

CALL TO ORDER Chair Bouchard called the meeting to order at 4:05 p.m.

ROLL CALL

Present: Members Debley, Hernandez, and Perez; Ex-Officio Member Jacobsen; Vice-Chair Rollins and Chair Bouchard

Absent: None

PUBLIC COMMENT

Due to a Local Emergency Declaration and the requirement to close the Port Hueneme Water Agency meeting to the public, there were no members of the public appearing to speak.

No comments were submitted via the Clerk's email address that was provided for the public to submit comments.

AGENDA APPROVAL FOR WATER AGENCY

[Port Hueneme Water Agency Agenda Approval](#)

It was moved by Vice-Chair Rollins, seconded by Member Debley and motion passed unanimously to approve the Port Hueneme Water Agency Agenda of February 16, 2021.

AYES: Rollins, Debley, Hernandez, Perez, Bouchard

PORT HUENEME WATER AGENCY REORGANIZATION

1. [Nominations for Port Hueneme Water Agency Chair](#)

Chair Bouchard provide comments regarding his year as Chair of the Port Hueneme Water Agency and complimented the agencies hard work. Welcomed new Agency Member Perez and congratulated her on her elected seat to the City Council and her appointment on the Port Hueneme Water Agency Board.

Chair Bouchard provided some background on the historic practice of alternating the Chair position each year, then opened the floor for nominations for the Port Hueneme Water Agency Chair.

Member Hernandez thanked Chair Bouchard for his leadership and knowledge and for his service as Chair of the Water Agency over the past year.

ROLL CALL

A motion was made by Member Hernandez, seconded by Member Perez, and passed unanimously to appoint Vice-Chair Rollins as Chair.

AYES: Hernandez, Perez, Debley, Rollins, Bouchard

2. [Nominations for Port Hueneme Water Agency Vice-Chair](#)

Chair Rollins thanked the Board for their confidence and the opportunity to serve as Chair, then opened the floor for nominations for the Port Hueneme Water Agency Vice-Chair.

ROLL CALL

A motion was made by Member Bouchard, seconded by Chair Rollins, and passed unanimously to appoint Member Debley as Vice-Chair.

AYES: Bouchard, Rollins, Hernandez, Debley, Perez

PRESENTATIONS - NONE

CONSENT AGENDA

3. [Approved the Minutes of the Water Agency Regular Meeting of January 19, 2021](#)

CONSENT CALENDAR ROLL CALL VOTE #1

It was moved by Member Bouchard, seconded by Member Hernandez, and carried by majority vote to approve the Consent Agenda item #3.

AYES: Bouchard, Hernandez, Rollins, Debley

ABSTAIN: Perez (due to not being seated at the time of the 1/19/2021 meeting)

4. [Received and Filed the Cash Disbursement Report for January 12, 2021 through February 8, 2021](#)

CONSENT CALENDAR ROLL CALL VOTE #2

It was moved by Member Bouchard, seconded by Vice-Chair Debley, and carried by majority vote to approve the Consent Agenda item #4.

AYES: Bouchard, Debley, Hernandez, Rollins

ABSTAIN: Perez (due to not being seated at the time of the 1/19/2021 meeting)

BUSINESS ITEMS

5. [Brackish Water Reclamation Demonstration Facility – Operational Report](#)

Public Works Director Don Villafana presented the Operational Report and answered questions from the Board.

ROLL CALL VOTE

It was moved by Member Bouchard, seconded by Member Hernandez, and motion carried unanimously to receive and file the report.

AYES: Bouchard, Hernandez, Perez, Debley, Rollins

BOARD MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

Chair Rollins – No comments provided.

Vice-Chair Debley – No comments provided.

Member Perez- No comments provided.

Member Bouchard – Request a future agenda item addressing long-term issues regarding a lease agreement from two years ago, indicating the importance for a needed update.

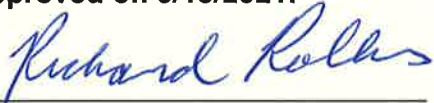
Member Hernandez – Asked if PHWA was a key player in the water line being moved or modified to extend onto the base along Victoria Avenue. Staff provided a brief history response, to which Member Hernandez thanked Director Villafana.

Ex Officio Member Jacobsen – Indicated the base had been working with the City on the water line project and announced that he was asked by United Water to present on brackish groundwater extraction on behalf of the Navy at a Thursday breakfast series.

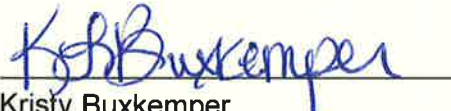
ADJOURNMENT

The Water Agency adjourned at 4:29 p.m. to the regular meeting of Monday, March 15, 2021, to be broadcast live at 4:00 p.m. from the City Hall Council Chambers.

Approved on 3/15/2021:



Richard Rollins
Chair



Kristy Buxkemper
Agency Clerk