



# City of Port Hueneme

## City Council Regular Meeting Minutes Port Hueneme Housing Authority Special Meeting Minutes Surplus Property Authority Special Meeting Minutes

September 20, 2021

Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041

6:00 p.m. Closed Session | 6:30 p.m. Regular Meeting

### 6:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

**CALL TO ORDER** Mayor Gama called the closed session meeting to order at 6:00 p.m.

#### ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; Mayor Gama  
Absent: None

#### GENERAL PUBLIC COMMENT

There were no closed session public comments.

#### CLOSED SESSION ITEM

Deputy City Attorney Kevin Spaulding read the closed session item into the record.

##### 1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; and Kevin Spaulding, City Attorney

EMPLOYEE ASSOCIATION: SEIU Service Employees International Union, Local 721

Mayor Gama asked if Council had any conflict-of-interest disclosures with the above listed item. No conflicts were disclosed.

**RECESS TO CLOSED SESSION** Mayor Gama recessed the closed session meeting at 6:02 p.m.

### 6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

**CALL TO ORDER / FLAG SALUTE** Mayor Gama called the meeting to order at 6:35 p.m. and lead the flag salute.

#### ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama  
Absent: None

**INSPIRATION** Mayor Gama provided the inspiration.

#### GENERAL PUBLIC COMMENT

Public Comments were provided by the following:

- Shannon Levy-Heath
- David Scrivner

**CLOSED SESSION REPORT** City Attorney Kevin Spaulding provided the closed session report indicating no reportable action. Final decision by item #13 and #14 and will be decided later tonight.

## **AGENDA APPROVAL FOR CITY COUNCIL**

### City Council Agenda Approval

A motion was made by Councilmember Martinez, seconded by Mayor Pro Tem Rollins and unanimously passed to approve the City Council Agenda of September 20, 2021.

**RECESS TO SPECIAL JOINT SESSION OF THE HOUSING AUTHORITY AND SURPLUS PROPERTY AUTHORITY MEETING** Mayor Gama recessed the City Council meeting and called to order the joint session of the Port Hueneme Housing Authority and the Surplus Property Authority.

## **ROLL CALL HOUSING AUTHORITY**

Present: Members Brown, Hernandez, Martinez, and Perez; Vice Chair Rollins; and, Chair Gama  
Absent: None

## **ROLL CALL SURPLUS PROPERTY AUTHORITY**

Present: Members Hernandez, Martinez, and Perez; Vice Chair Rollins; and, Chair Gama  
Absent: None

## **GENERAL PUBLIC COMMENT FOR HOUSING AUTHORITY AND SURPLUS PROPERTY AUTHORITY**

Public Comments were provided by:

- George Shoup

## **CONSENT CALENDAR AGENDA FOR JOINT HOUSING AUTHORITY AND SURPLUS PROPERTY AUTHORITY**

1. Approved Minutes of the Housing Authority and Surplus Property Authority Special Meetings of May 17, 2021, June 21, 2021, August 9, 2021 and August 16, 2021

## **CONSENT CALENDAR ROLL CALL VOTE FOR JOINT HOUSING AUTHORITY AND SURPLUS PROPERTY AUTHORITY**

It was moved by Member Hernandez, seconded by Vice-Chair Rollins and passed unanimously to approve the Housing Authority and Surplus Property Authority Consent Calendar Agenda item #1.

HOUSING AUTHORITY AYES: Hernandez, Rollins, Brown, Martinez, Perez, Gama

SURPLUS PROPERTY AUTHORITY AYES: Hernandez, Rollins, Martinez, Perez, Gama

## **ADJOURNMENT OF THE PORT HUENEME SURPLUS PROPERTY AUTHORITY**

The Surplus Property Authority adjourn at 6:53 p.m. to the next regular meeting to be determined as needed.

## **PRESENTATIONS FOR HOUSING AUTHORITY**

2. Mar Vista Windows and Doors Update

Housing Programs Director Gabby Basua presented a report to the Housing Authority regarding the reasoning for a delay on the installation of new windows and doors at Mar Vista. Ms. Basua provided a timeline for the next steps including an upcoming RFP and the hope to award of a contract for the future installation.

## **CONSENT CALENDAR AGENDA FOR HOUSING AUTHORITY**

3. Received and Filed the Finance Cash Disbursements for June 15, 2021 through September 10, 2021

## **CONSENT CALENDAR ROLL CALL VOTE FOR HOUSING AUTHORITY**

It was moved by Member Hernandez, seconded by Chair Gama and passed unanimously to approve the Housing Authority Consent Calendar Agenda item #3.

AYES: Hernandez, Gama, Brown, Martinez, Perez, Rollins

## **BUSINESS ITEMS FOR HOUSING AUTHORITY**

### 4. [Report on Resident Council](#)

Housing Programs Director Gabby Basua presented a report to the Housing Authority regarding the Resident Council and answered questions from the Board.

Public Comments were provided by the following:

- George Shoup

## **ROLL CALL VOTE FOR HOUSING AUTHORITY**

It was moved by Member Hernandez, seconded by Member Martinez and passed unanimously to receive and file the Resident Council update.

AYES: Hernandez, Martinez, Brown, Perez, Rollins, Gama

## **AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS**

The following comments were provided by Housing Authority Members:

- Member Martinez commented on a notification of a water leak at Mar Vista and requested staff to look into the issue.
- Vice-Chair Rollins requested regular updates on window situation at Mar Vista.
- Chair Gama congratulated the Resident Council on staying involved and engaged.

## **ADJOURNMENT OF THE PORT HUENEME HOUSING AUTHORITY**

The Port Hueneme Housing Authority adjourned at 7:23 p.m. to the next regular meeting of October 4, 2021 at 6:30 p.m.

## **RECONVENE CITY COUNCIL REGULAR MEETING**

### **PRESENTATIONS**

### 5. ~~[Oxnard Union High School Career Technical Education Pathways Presentation](#)~~

~~M. Phillippe, Director of Career Education for OUHSD~~ **ITEM CANCELLED**

### 6. [Suicide Prevention Month Proclamation](#)

Councilmember Misty Perez read the Suicide Prevention Month Proclamation and Mayor Gama provided additional encouragement for community awareness. Councilmember Perez added that many symptoms of depression and suicide are unrecognizable and undetectable and encouraged families to talk to and communicate with their children.

### 7. [COVID-19 Update](#)

Emergency Preparedness Manager Scott Matalon provided a COVID-19 update including information regarding: current numbers, Ventura County comparison, vaccine comparison, extended mask mandate, proof of vaccine mandates and mandatory vaccines for City workers required in Los Angeles County, vaccine boosters for those 65 years of age and older, local upcoming vaccine clinics, and unemployment rates. Mr. Matalon answered questions from the Council.

## **CONSENT CALENDAR AGENDA**

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

### 8. [Approved Minutes of the City Council for the Regular Meeting of September 7, 2021](#)

9. [Received and Filed the Finance Cash Disbursements from August 30, 2021 through September 10, 2021](#)
10. [Award a Contract to J&H Engineering General Contractors, Inc., for the Re-Construction of a Portion of the Retaining Wall and Replacement of a Flag Pole in Beach Parking Lot A](#)  
*This item was pulled from the consent calendar by Mayor Gama for further discussion. No vote was taken on this item at this time.*
11. [Treasurer's Investment Report was Received and Filed](#)
12. [Approved the Continuation of the Memorandum of Understanding with Hueneme Elementary School District for Administration of the School Crossing Guard Program for the 2021-2022 and 2022-2023 School Years, and Award of Sole Source Contract to All City Management Services for Crossing Guard Services for the 2021-2022 School Year](#)

#### **CONSENT CALENDAR ROLL CALL VOTE**

It was moved by Mayor Gama, seconded by Councilmember Martinez and passed unanimously to approve the Consent Calendar Agenda items #8, 9, 11, and 12. Item #10 was pulled from the consent calendar for further discussion.

AYES: Gama, Martinez, Hernandez, Perez, Rollins

#### **ITEMS PULLED FROM THE CONSENT CALENDAR FOR DISCUSSION**

10. [Award a Contract to J&H Engineering General Contractors, Inc., for the Re-Construction of a Portion of the Retaining Wall and Replacement of a Flag Pole in Beach Parking Lot A](#)  
This item was pulled from the consent calendar by Mayor Gama for further discussion. Staff provided clarification to confirm that the reported number of flag poles damaged was correctly stated in the staff report.

#### **ROLL CALL VOTE**

It was moved by Mayor Gama, seconded by Councilmember Martinez and passed unanimously to award a contract to J&H Engineering General Contractors, Inc., for the re-construction of a portion of the retaining wall and replacement of a flag pole in beach parking lot A.

AYES: Gama, Martinez, Hernandez, Perez, Rollins

#### **PUBLIC HEARINGS – NONE**

#### **BUSINESS ITEMS**

13. [Ratification of Side Letter to Memorandum of Agreement between the City of Port Hueneme and Service Employees International Union Local 721 regarding Certification Incentive Pay](#)  
Deputy City Manager Charles Peretz presented the report to Council and answered questions.

#### **ROLL CALL VOTE**

It was moved by Mayor Gama seconded by Councilmember Martinez and passed unanimously to ratify a side letter regarding Certification Incentive Pay to the three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Service Employees International Union Local 721 (SEIU) for the contract period of July 1, 2019 – June 30, 2022.

AYES: Gama, Martinez, Hernandez, Perez, Rollins

14. [Ratification of Side Letter to Memorandum of Agreement between the City of Port Hueneme and Service Employees International Union Local 721 regarding Parking Meter Maintenance and Servicing Pay](#)

Deputy City Manager Charles Peretz presented the report to Council and answered questions.

### **ROLL CALL VOTE**

It was moved by Mayor Gama, seconded by Councilmember Martinez and passed unanimously to ratify the attached side letter regarding Parking Meter Maintenance and Servicing Pay to the three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Service Employees International Union Local 721 (SEIU) for the contract period July 1, 2019 – June 30, 2022.

AYES: Gama, Martinez, Hernandez, Perez, Rollins

### **CITY MANAGER COMMENTS AND REPORTS**

City Manager Conners provided comments and reports regarding the following:

- Provided a traffic intersection report which has improved awareness visually for pedestrians, extended bulbs, and assisted with the queuing and parking for trucks leaving and entering the Port. Has provided significant safety improvements.
- Upcoming Annual Arthritis Bike Classic
- Provided an update on upcoming October 4, 2021 agenda items including the Community Benefit Fund and the General Plan and Housing Element update.

### **COUNCIL MEMBERS' REPORTS AND COMMENTS**

**Mayor Gama:** Reported on the volunteer efforts of nearly 400 who participated in the California Coastal Cleanup. Thanked MWS Wires, Inc. for their bucket donation. Detailed a recent BEACON meeting and the drafting of a letter to Julia Brownley's office requesting full funding to move 2.4 million cubic yards of sand. Commented on a *History of Port Hueneme* book, highly recommending it. Expressed his condolences to the families of former Councilmembers Ellis Green and Doug Breeze, as well as, VCOG representative Ari Larson, who all recently passed.

**Mayor Pro Tem Rollins:** Implored the public to look at the Ventura County Transportation Commission website and complete a survey regarding transportation within Ventura County.

**Councilmember Hernandez:** Thanked staff and volunteers for their contributions to the successful Coastal Cleanup and announced they collected over 7,000lbs of debris. Commented on a new assignment in the near future for SCAG Committees, and an update regarding Ventura Regional Sanitation District's increased fees and budget. Detailed her witnessing the Police Departments Homeless Liaison Officer interacting with homeless and applauded their efforts to provide resources and information to seek help.

**Councilmember Martinez:** Commented on his excitement for the upcoming League of California Cities conference and his hope to bring back valuable knowledge for everyone.

**Councilmember Perez:** No comments.

### **REQUEST FOR FUTURE AGENDA ITEMS**

All request items to be placed on future agendas require a motion, a second, and a majority vote per adopted Council policies.

**Councilmember Perez:** Requested a tribute for former Councilmember and Mayor Ellis Green for the October 4, 2021 City Council meeting agenda.

**ROLL CALL VOTE:** A motion was made by Councilmember Perez, seconded by Councilmember Martinez and carried unanimously 5-0 to approve the requested item for a future Council agenda.

### **ADJOURNMENT**

The City Council adjourned in honor of former Councilmembers Ellis Green and Doug Breeze at 8:17 p.m. to the regular meeting of Monday, October 4, 2021, at 6:30 p.m.

**Minutes approved by City Council: October 4, 2021**



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Steven A. Gama, Mayor



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Kristy Buxkemper, City Clerk