



City of Port Hueneme

City Council Regular Meeting Minutes Port Hueneme Housing Authority Special Minutes Surplus Property Authority Special Minutes

October 4, 2021

Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041

6:00 p.m. Closed Session | 6:30 p.m. Regular Meeting

6:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Gama called the closed session meeting to order at 6:00 p.m.

ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; Mayor Gama
Absent: None

GENERAL PUBLIC COMMENT

There were no closed session public comments.

CLOSED SESSION ITEM

City Attorney Kevin Spaulding read the closed session item into the record.

1. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Brad Conners, City Manager; Charles Peretz, Deputy City Manager; Kevin Spaulding, City Attorney; Andrew Salinas, Police Chief

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers' Association (POA)

REGARDING: Ratification of Side Letter to Comprehensive Memorandum of Agreement (MOA) with PHPOA

Mayor Gama asked if Council Members had any conflict-of-interest disclosures with the above listed item.

Councilmember Perez disclosed a conflict-of-interest related to her husband's employment with the Port Hueneme Police Department and his active member status with the Police Officers' Association. City Attorney Kevin Spaulding stated that Councilmember Perez' conflict was pursuant to Government Code 81703(c).

RECESS TO CLOSED SESSION Mayor Gama recessed the closed session meeting at 6:02 p.m.

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Gama called the meeting to order at 6:30 p.m. and lead the flag salute.

ROLL CALL

Present: Council Members Hernandez, Martinez, Perez; Mayor Pro Tem Rollins; and Mayor Gama
Absent: None

INSPIRATION Councilmember Hernandez provided the inspiration.

GENERAL PUBLIC COMMENT

Public Comments were provided by the following:

- Sharon Kloeris
- Isabella Lamb
- Cynthia Bowman
- alwaysstm@yahoo.com
- Lori Jackson
- Sarah (no last name provided)

CLOSED SESSION REPORT City Attorney Kevin Spaulding provided the closed session report indicating no reportable action. Final decision and Council Action will be determined for item #8 on the consent calendar agenda.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda Approval

A motion was made by Mayor Pro Tem Rollins, seconded by Mayor Gama and passed unanimously to approve the City Council Agenda of October 4, 2021.

PRESENTATIONS

1. Ellis Green Tribute

Councilmember Perez read comments providing a background on the life of Ellis Green. Family and friends paid tribute to former Mayor and Councilmember Ellis Green by playing a celebration of life video and Mrs. Green thanked the community and City Council for their support.

A public comment was read into the record by Mayor Gama and submitted by the following:

- Kevin Brannon

2. Domestic Violence Awareness Month Proclamation

Mayor Gama read the Domestic Violence Awareness Month Proclamation and recognized Domestic Violence Awareness Month.

3. Breast Cancer Awareness Proclamation

Mayor Gama read the Breast Cancer Awareness Month Proclamation and recognized Breast Cancer Awareness Month and also notated the importance of male Prostate Cancer Awareness.

4. National Planning Month Proclamation

Community Development Director Tony Stewart read the National Planning Month Proclamation and recognized October as National Planning Month.

5. Cybersecurity Awareness Proclamation

Deputy City Manager Charles Peretz read the Cyber Awareness Month Proclamation and recognized October as Cybersecurity Awareness Month.

The Mayor called a brief recess at 7:05 p.m.

Council resumed at 7:10 p.m.

CONSENT CALENDAR AGENDA

The Mayor read the titles of the items on the Consent Calendar prior to the motion.

6. Approved Minutes of the City Council for the Regular Meeting of September 20, 2021
7. Received and Filed the Finance Cash Disbursements from September 11, 2021 through September 26, 2021

Mayor Pro Tem Rollins requested item #8 be pulled from the consent calendar for further discussion.

CONSENT CALENDAR ROLL CALL VOTE

A motion was made by Councilmember Martinez, seconded by Councilmember Perez and passed unanimously to approve the Consent Calendar Agenda items #6-7. Item #8 was pulled from the consent calendar and no action was taken during the consent calendar roll call vote.

AYES: Martinez, Perez, Hernandez, Rollins, Gama

ITEMS PULLED FROM THE CONSENT CALENDAR FOR DISCUSSION

8. [Approved the Ratification of Side Letter to Memorandum of Agreement between the City of Port Hueneme and Port Hueneme Police Officers' Association Regarding Annual Leave Maximum Accumulation to the Three-Year Comprehensive Memorandum of Agreement between the City of Port Hueneme and Port Hueneme Police Officers' Association for the Contract Period of July 1, 2019 – June 30, 2022.](#)

Councilmember Perez declared a conflict of interest on item #8, as disclosed during the closed session portion regarding her husband's employment with the Port Hueneme Police Department and Police Officers' Association, pursuant to Government Code Section 81703(c).

Councilmember Perez recused herself from the dais, and left the City Council Chamber.

ROLL CALL

A motion was made by Mayor Pro Tem Rollins, seconded by Councilmember Martinez and passed by majority vote (4-1 with Councilmember Perez abstaining/recused) to approve the ratification of side letter to the Memorandum of Agreement between the City of Port Hueneme and Port Hueneme Police Officers' Association regarding annual leave maximum accumulation to the three-year comprehensive Memorandum of Agreement between the City of Port Hueneme and Port Hueneme Police Officers' Association for the contract period of July 1, 2019 – June 30, 2022.

AYES: Rollins, Martinez, Hernandez, Gama

ABSTAIN: Perez

Councilmember Perez resumed her seat at the dais.

PUBLIC HEARINGS

9. [Adoption of Updates to the Port Hueneme General Plan, and the Environmental Impact Report Prepared Therefore](#)

The Public Hearing was opened at 7:15 p.m.

City Clerk Kristy Buxkemper affirmed Proof of Publication and a complete set of reports and exhibits were on file in the Office of the City Clerk.

Mayor Gama asked the Councilmembers if there were any conflicts of interest to disclose. No conflicts were disclosed by Council.

Community Development Director Tony Stewart and consultants provided a comprehensive report to Council regarding the General Plan and answered questions from the Council.

Discussion ensued among Councilmembers who provided comments regarding the General Plan and staff responded with clarifications and responsive information.

Public comments were received by:

- Elen Brokaw and Linda Braunschweiger of *House Farm Workers!*
- Jacob Marques Pantaja

The public hearing was closed at 8:23 p.m.

ROLL CALL VOTE #1

A motion was made by Councilmember Martinez to approve the resolution with Councilmember and Community Members' recommendations. The City Attorney clarified that subdivision d(2) allowed for the director to make non-substantive changes to the General Plan and that community member non-species recommendations did not pertain to the General Plan and should not be included in the amended motion. Councilmember Martinez withdrew his original motion.

ROLL CALL VOTE #2

A motion was made by Mayor Gama, seconded by Councilmember Martinez and passed unanimously passed to adopt Resolution Nos. 4384 and 4385 to certify the Final Environmental Impact Report prepared for the General Plan Update and to adopt the updated Port Hueneme General Plan and Statement of Overriding Considerations prepared therefor; amended to include the addition of Subdivision D to Section Two allowing the Director of Community Development to make suggested non-substantive changes to the General Plan to be incorporate in the final adopted General Plan.

AYES: Gama, Martinez, Hernandez, Perez, Rollins

CALL TO ORDER JOINT SESSION OF THE PORT HUENEME CITY COUNCIL, THE PORT HUENEME SURPLUS PROPERTY AUTHORITY, AND THE PORT HUENEME HOUSING AUTHORITY

Mayor Gama called to order the special joint session meeting of the Port Hueneme City Council, the Port Hueneme Surplus Property Authority, and the Port Hueneme Housing Authority.

ROLL CALL SURPLUS PROPERTY AUTHORITY

Present: Members: Hernandez, Martinez, and Perez; Vice-Chair Rollins; and, Chair Gama

Absent: None

ROLL CALL PORT HUENEME HOUSING AUTHORITY

Present: Members: Brown, Hernandez, Martinez, and Perez; Vice-Chair Rollins; and, Chair Gama

Absent: None

BUSINESS ITEMS FOR CITY COUNCIL, SURPLUS PROPERTY AUTHORITY, AND PORT HUENEME HOUSING AUTHORITY

10. [Fiscal Year 2021-2022 Budget Adjustments](#)

Deputy Finance Director Lupe Acero presented the report to Council and answered questions regarding the Fiscal Year 2021-2022 budget adjustments.

JOINT ROLL CALL VOTE

A motion was made by Councilmember/Member Hernandez, seconded by Mayor Pro Tem/Vice-Chair Rollins and passed by majority vote to approve the adjustments to the Fiscal Year 2021-2022 Budget.

CITY COUNCIL ROLL CALL VOTE

AYES: Hernandez, Perez, Brown, Martinez, Rollins

NOES: Gama

SURPLUS PROPERTY AUTHORITY ROLL CALL VOTE

AYES: Hernandez, Perez, Brown, Martinez, Rollins, Gama

HOUSING AUTHORITY ROLL CALL VOTE

AYES: Hernandez, Perez, Brown, Martinez, Rollins, Gama

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

Member Brown provided comments regarding his request to receive hard copies of agendas for Housing Authority and also indicated an issue with his pay stipend and a door hanger issue at Mar Vista.

Director Gabby Basua responded that the door hanger issue would be directly handled with the Mar Vista Resident Council and was not handled by the current joint bodies. City Clerk Kristy Buxkemper addressed Member Brown's issues regarding the agenda and stipend.

ADJOURNMENT OF THE SURPLUS PROPERTY AUTHORITY, AND PORT HUENEME HOUSING AUTHORITY Adjourned at 8:41p.m.

The Surplus Property Authority adjourned to the next meeting with a date yet to be determined.

The Port Hueneme Housing Authority adjourned to the next regular meeting of November 1, 2021 at 6:30 p.m.

RECONVENE CITY COUNCIL REGULAR MEETING

BUSINESS ITEMS FOR CITY COUNCIL

11. [2019-2020 Fiscal Year Comprehensive Annual Financial Report Presentation](#)

Deputy finance Director Lupe Acero and the City's audit consultant presented the report to Council and answered questions regarding the 2019-2020 Fiscal Year Comprehensive Annual Financial Report (CAFR).

ROLL CALL VOTE

A motion was made by Councilmember Hernandez, seconded by Councilmember Perez and passed unanimously to receive and file the City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020.

AYES: Hernandez, Perez, Martinez, Rollins, Gama

12. [City/Port Community Benefit Fund Project Determination](#)

City Manager Brick Conners presented the report to Council and answered questions regarding the Community Benefit Fund proposed projects.

Discussion ensued among Councilmembers regarding the projects and how they benefited the City of Port Hueneme and the Port of Hueneme.

ROLL CALL VOTE #1

A motion was made by Councilmember Martinez and failed for lack of a second to approve all projects with a tentative approval of the monument/mural project pending that the Port of Hueneme provide a detailed scope and/or concept.

ROLL CALL VOTE #2

A motion was made by Councilmember Perez, seconded by Mayor Gama and passed by majority vote 4-1 (Councilmember Hernandez dissenting) to approve all proposed projects with the exception of the monument/mural project. This motion approved eighteen of the nineteen City-Port Standing Committee recommended Community Benefit Projects.

AYES: Perez, Gama, Martinez, Rollins

Noes: Hernandez

13. [AB 361 and Amendments to the Brown Act Relating to Remote Meetings and to Determine Whether In-Person or Remote Meetings Should Continue Based Upon Majority Vote of the Council](#)

City Attorney Kevin Spaulding presented the report to Council and answered questions regarding the effects of recently passed AB361 related to holding remote meetings for the City Council and boards and commissions.

Discussion ensued among Councilmembers debating the benefits of in-person versus remote meetings and considering the County's recommendation to conduct 100% remote meetings for the health and safety of the community during the state of emergency.

ROLL CALL VOTE #1

A motion was made by Councilmember Martinez, and failed for lack of a second to continue in-person meetings. Councilmember Martinez withdrew his motion.

ROLL CALL VOTE #2

A motion was made by Councilmember Martinez, seconded by Councilmember Perez, and passed by majority vote 4-1 (Mayor Gama dissenting) to make the determination that the City Council, Boards, and Commission shall transition to remote meetings, pursuant to AB 361 and The Brown Act, and that such position will be reevaluated every 30 days, as required.

AYES: Martinez, Perez, Hernandez, Rollins

NOES: Gama

CITY MANAGER COMMENTS AND REPORTS

City Manager Conners provided comments and reports regarding the following:

- Bolker Park traffic calming, including: speed data, limited enforceable violations, and the installation of stop signs and painted cross walks
- Upcoming Citizen Advisory Commission meeting which will review project nominations and pending applications for the Heroes, History and Heritage Policy
- Upcoming October 7th flu and vaccine clinic
- *Movies in the park* - at Bolker Park on Saturday, October 9th.
- Draft American Rescue Plan projects to Council to allocate 5.2 million dollars of federal money
- Catalytic Converter Event hosted by the Port Hueneme Police Department

COUNCIL MEMBERS' REPORTS AND COMMENTS

Mayor Gama: Commented on the pier hours being an issue with residents waiting for the gates to be opened and questioned the hours/closure of Parking Lot C. Provided an update on the California Cities League Conference in Sacramento where he learned a lot and spent time discussing unfunded liability issues. Commented on the City's robust general fund and a missed opportunity to allocate funds in a trust for retiree obligations and reiterated his priority to address unfunded liabilities.

Mayor Pro Tem Rollins: Agreed with an earlier public comment that signs regarding not feeding the ducks would be supported. Requested an update on the park grants. Attended the Ventura County Transportation Committee meeting who are incorporating a touchless bus pass system and commented on a freight corridor study that was conducted on Hueneme Road.

Councilmember Hernandez: No comments.

Councilmember Martinez: No comments but asked questions related to the pier closure and requested consideration of a sign indicating closure and operational hours.

Councilmember Perez: No comments.

REQUEST FOR FUTURE AGENDA ITEMS

All request items to be placed on future agendas require a motion, a second, and a majority vote per adopted Council policies.

Councilmember Martinez: Requested a discussion regarding the location of the community garden.

ROLL CALL VOTE: A motion was made by Councilmember Martinez, seconded by Councilmember Perez and carried unanimously 5-0 to approve the requested item for a future Council agenda.

Mayor Pro Tem Rollins: Requested update on the park grants. No vote was taken as the City Manager assured Mayor Pro Tem Rollins that he would provide an update immediately to Council when one was available.

Mayor Gama: Requested an agenda item to formulate a funding plan to take action on the 115 trust. Mayor Pro Tem Rollins seconded his motion amending it to have three or four options to discuss to improve liability status. The City Manager indicated such plan would take at minimum six months to develop. The Mayor rescinded his motion.

Mayor Gama restated his motion to adopt a contribution plan to determine a percentage of funds to be placed into a 115 trust until such time a plan is developed. Motion failed for lack of a second. No vote was taken.

ADJOURNMENT

The City Council adjourned at 10:40 p.m. to the regular meeting of Monday, October 18, 2021, at 6:30 p.m.

Minutes approved by City Council: October 18, 2021



Steven A. Gama, Mayor



Kristy Buxkemper, City Clerk