



**CITY OF PORT HUENEME AND OXNARD HARBOR DISTRICT
JOINT CITY/PORT COMMITTEE MEETING**

**REPRESENTATIVES OF THE CITY OF PORT HUENEME
AND THE OXNARD HARBOR DISTRICT
(MAYOR PEREZ AND MAYOR PRO TEM MCQUEEN-LEGOHN)
(PRESIDENT ZACARIAS AND VICE PRESIDENT RAMIREZ)**

AGENDA

Wednesday, July 24, 2024

3:30 PM

**THE PORT OF HUENEME
333 PONOMA STREET, PORT HUENEME, CA 93041**

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE DISCUSSED AT THE JOINT CITY/PORT COMMITTEE MEETING:

The agenda is also available on the websites at: www.ci.port-hueneme.ca.us and www.portofh.org.

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMUNICATIONS

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City-Port Committee. General public comments regarding items Not on the Agenda will be heard at this time. State law prohibits the Committee from taking action on any item Not on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. Public comments are subject to a 3-minute time limit.

D. DISCUSSION

- 1) Minutes
Recommendation: Approve the Minutes of the June 26, 2024, City-Port Committee meeting.
- 2) Community Benefit Fund Existing Projects Update & Reconciliation Status
Recommendation: Discuss and provide recommendations, if desired.



- 3) Community Correspondence on Community Benefit Fund
Recommendation: Discuss and provide recommendations, if desired.
- 4) Scholarship Reception Program Funded by Community Benefit Fund
Recommendation: Discuss and provide recommendations, if desired.
- 5) Washington, D.C. Joint Advocacy Trip
Recommendation: Discuss and provide recommendations, if desired.

E. ADJOURNMENT

The City of Port Hueneme and the Oxnard Harbor District complies with the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, contact the Clerk of the Board at (805) 488-3677.



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(PRESIDENT ZACARIAS AND VICE PRESIDENT RAMIREZ)**

MINUTES

Wednesday, June 26, 2024

3:30 PM

**CITY OF PORT HUENEME CITY HALL CHAMBER
250 N. VENTURA ROAD, PORT HUENEME, CA 93041**

A. CALL TO ORDER

Mayor Perez called the meeting to order at 3:30 p.m.

B. ROLL CALL

City of Port Hueneme

Present: Mayor Misty Perez, Mayor Pro Tem Martha R. McQueen-Legohn, and City Manager James Vega; Absent: None; Staff present: City Clerk Georgianna N. Alvarez

Port of Hueneme/Oxnard Harbor District

Present: President Celina L. Zacarias, Vice President Jess J. Ramirez, CEO & Port Director Kristin Decas; Absent: None; Staff present: Chief Financial and Chief Administration Officer Austin Yang, Community Outreach Manager Miguel Rodriguez, Community Outreach Specialist Adam Vega; Community Outreach Specialist Maripas Jacobo; Accounting Manager Edward Chung

C. PUBLIC COMMUNICATIONS – None.

D. DISCUSSION

1) Minutes

A motion was made by Vice President Ramirez, seconded by President Zacarias, and passed unanimously, to approve the Minutes of the May 30, 2024, City-Port Committee meeting.

2) Bard Monument Update

Recommendation: Discuss and provide recommendations, if desired.



CEO & Port Director Kristin Decas reported that the Board of Harbor Commissioners has given direction to put the statue in front of the 105 building and will work with the City of Port Hueneme regarding permitting.

A speaker request card was filled out by Tom King, but when called upon Mr. King yielded his public comment.

3) Community Benefit Fund Discussion and Recommendations
Recommendation: Discuss and provide recommendations, if desired.

City Manager James Vega provided the breakdown of the community benefit fund project list and their respective proposed dollar amounts, totaling \$110,000 of the \$150,000 available funds, as follows:

- Grant Writing for Mutually Beneficial City/Port Projects: \$50,000
- Washington DC Joint Advocacy Trip: \$20,000
- Performing Arts Program Uniforms for Hueneme School District: \$5,000
- Lego First Robotics Competitions (with city business focus): \$5,000
- Annual Health and Wellness /Run for Your Heart: \$10,000
- Police Explorers: \$5,000
- Reel Guppies: \$5,000
- Inlakech: \$5,000
- Little League: \$5,000

City Manager James Vega informed the Committee that an item will be on the next Citizens Advisory Commission (CAC) agenda regarding the CBF process. CEO & Port Director Kristin Decas received confirmation from Chief Financial and Chief Administration Officer Austin Yang that the available amount is \$143,000, not \$150,000, leaving a balance of \$33,000 to be added to the proposed projects currently on the list or to explore new projects.

Discussion followed including additional potential proposed projects, related to: mental health, economic and community development (funding to help implement some of the projects from the economic development plan; noted some considerations would be related to branding such as city signage, wayfinding signs, and marquee signs at beach), public safety (funding for canine program).

CEO & Port Director Kristin Decas commented regarding the economic development plan, indicating the projects should benefit the City and Port mutually and feels that the signs are not the perfect fit, but maybe there is another economic development opportunity.

Mayor Perez recommended for Committee Members to take back to their respective boards, items regarding mental health and public safety and then reconvene on those two items.

In response to a clarification request from President Zacarias, City Manager James Vega indicated that community members should talk to the City about City related matters and to the Port about Port related matters.



Discussion included CAC's involvement, the CBF process, the canine program, and Committee members reporting back to their respective board.

Public comment was provided in person by the following:

- David Scrivner

Questions followed. A recommendation was made by Mayor Perez, seconded by President Zacarias, to include the lifeguard program scholarships for consideration in the proposed list of projects.

The Committee confirmed that they will take back to their respective boards for consideration the following proposed projects related to:

1. Mental health
 2. Public safety
 3. Lifeguard program scholarships
- 4) 2024 Washington, D.C., Joint Advocacy Trip
Recommendation: Discuss and provide recommendations, if desired.

There was discussion regarding the timing of the trip, elections, and upcoming Committee Member appointments. There were no public comments.

CEO & Port Director Kristin Decas indicated that she would have their team from Washington, D.C., call in to provide guidance at the next City-Port Joint Committee meeting.

President Zacarias indicated that it would be great to have the trip this year, but if not recommended that the trip be moved to the first quarter of next year, in Spring.

- 5) Other Community & Port Initiatives
Recommendation: Discuss and provide recommendations, if desired.

CEO & Port Director Kristin Decas and City Manager James Vega provided a brief scholarship update: noting that 3 scholarships were received that complied with direction of the scholarship program; the recipients will be honored with a celebration; remaining funds will be carried over to next year; and staff would work on a process to increase participation. Questions followed.

E. ADJOURNMENT

The meeting was adjourned at 4:02 p.m. to the next call of the Committee.

Respectfully Submitted:

Georgianna Nicole Alvarez, MMC, CPMC
City Clerk



Approved this 24th day of July, 2024:

City of Port Hueneme

Oxnard Harbor District

Misty Perez, Mayor

Celina L. Zacarias, President

DRAFT



MISSION: The Hueneme HOA Coalition mission is to provide Hueneme HOA representatives a forum to identify and address common issues, and to collaborate with local government officials in the development and implementation of policies and projects that impact HOAs, and the quality of life in our city.

Background of Hueneme HOA Coalition

This grass roots group began with a cup of coffee between board members of Anacapa View Beach Homes, Surfside Village and Surfside IV in the summer of 2021 over the topic of Tree policy/permitting, drought and water restriction and other quality of life matters with our city.

In January of 2022 we held the first meeting of collective HOA board members and/or appointees to discuss our common concerns and how we might address these with our city officials. This was the beginning of the Hueneme HOA Coalition. We developed a mission statement as stated above.

In May of 2022, we introduced our coalition to the City Council and staff. Today, we represent about 50% of the 38 HOA's in Hueneme with nearly 3,000 homeowners. The Hueneme HOA Coalition has discussed at length the need to partner with our city officials in an effort to address the shared challenges that we currently face together. Our first project/topic focused on the tree and landscaping policies of the city that were out of date from 1993, untenable and unsustainable for our HOA's.

In September of 2022, the council approved implementing new Landscape Guidelines and appointed a special Landscape Design Guidelines Committee to begin the task of updating the 1993 guidelines/policy and to modify the landscape/tree policy and permitting process. The committee consisted of city staff, landscape professionals, council members, HOA's and homeowners.

The committee's goal was to find a better solution for a smarter more sustainable landscape plan and process for our city and HOA's. After a little over one year of robust discussion, the plan and polices were completed. We believe the newly approved plans, ordinance and permitting policies will not only provide a more beautiful, regional landscape, but also a more reasonable process to help us realize new landscaping for our HOA's and our entire city.

What is Next? January 2024 meeting topics to consider:

- Economic Development
- Traffic, parking, vehicle street racing
- The Port impact to the host City Hueneme
- Homeless and Public Safety