



# City of Port Hueneme

## City Council Regular Meeting Agenda

**October 7, 2019**

**Port Hueneme City Hall: 250 North Ventura Road  
Port Hueneme, CA 93041**

**5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting**

### **5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA**

**CALL TO ORDER** Mayor Berg

**ROLL CALL** Council Members Gama, Muñoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez; and, Chair Berg

#### **GENERAL PUBLIC COMMENT (10 Minutes)**

The Council will hear public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

#### **CLOSED SESSION ITEMS**

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

##### **1. CONFERENCE WITH PROPERTY NEGOTIATORS**

Authority: Government Code section 54956.8

##### **PROPERTIES:**

- A. The vacant property on the west side of Market Street, between Scott Street and Port Hueneme Road (APN 206-0-091-285, -305).
- B. The vacant property on the west side of the termination of Surfside Drive at Market Street (APN 206-0-100-340) and the vacant parcel on the north side of Surfside Drive between Market Street and Shoreview Drive (APN 206-0-100-310).
- C. All vacant properties between the Hueneme Pier and the City limits at the 'J' Street Drain, south of Surfside Drive, Ocean View Drive, and the Bubbling Springs slough (APN 207-0-290-030, -040, -050, -060, -150, -160; 231-0-052-015, -025, -035, -040, -050; 231-0-053-010, -020, -035, -040, -050, -065, -070, -085).

**AGENCY NEGOTIATORS:** Rod Butler - City Manager; Charles Green - City Attorney; Steve Kinney - Consultant Kharis Navigating

**NEGOTIATING PARTIES:** City of Port Hueneme

**UNDER NEGOTIATION:** Negotiate price and terms of payment

### **RECESS TO CLOSED SESSION**

### **6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA**

**CALL TO ORDER / FLAG SALUTE** Mayor Berg

**INSPIRATION** Council Member Gama

**ROLL CALL** Council Members Gama, Muñoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez; and, Mayor Berg

## **AGENDA APPROVAL FOR CITY COUNCIL**

### [City Council Agenda Approval](#)

*Recommendation:* Approve the City Council Agenda of October 7, 2019.

## **REPORT ON CITY COUNCIL CLOSED SESSION ACTION**

### **GENERAL PUBLIC COMMENT**

Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

### **PRESENTATIONS**

1. [Boys and Girls Club of Greater Oxnard and Port Hueneme – Celebrating 65 Years](#)  
Erin Antrim, Boys and Girls Club
2. [Domestic Violence Awareness Proclamation](#)  
W. Berg, Mayor
3. [Enterprise Fleet Management Presentation](#)  
T. Hurd, Enterprise Fleet Management

### **CONSENT CALENDAR AGENDA**

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

**The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.**

4. [Approve Minutes of the City Council Regular Meeting of September 16, 2019](#)  
K. Buxkemper, City Clerk  
*Recommendation:* Approve the minutes.
5. [Approve Finance Cash Disbursements for September 7, 2019 through September 27, 2019](#)  
K. McDonald, Director of Finance  
*Recommendation:* Ratify the disbursements.
6. [Adopt a Resolution Recognizing October 2, 2019 as Clean Air Day](#)  
R. Butler, City Manager  
  
*Recommendation:* Adopt a Resolution of the City Council of the City of Port Hueneme, California, recognizing October 2, 2019 as Clean Air Day
7. [Award a Contract to ACCO Engineered Systems for the Slurry Seal of Ventura Road from B Street to Pleasant Valley Road](#)  
D. Villafana, Director of Public Works  
  
*Recommendation:* Authorize the City Manager to award a contract to ACCO Engineered Systems for the slurry seal of Ventura Road (North & South bound) from B Street to Pleasant Valley Road.

8. [Authorize Out of State Travel for Police Chief Andrew Salinas' Attendance at the Chiefs of Police National Conference in Chicago, Illinois](#)

A. Salinas, Chief of Police

*Recommendation:* Authorize Police Chief Andrew Salinas to attend the Chiefs of Police National Conference hosted by the International Association of Chiefs of Police in Chicago, Illinois from October 26-30, 2019.

9. [Approval of Second Term Employment Agreement for Police Chief – Andrew Salinas](#)

R. Butler, City Manager

*Recommendation:* Approve the second term employment agreement for Andrew Salinas, Police Chief.

10. [Adopt a Resolution Adopting Standard Revenue Sharing for Cannabis-Related Development Agreements](#)

K. Spaulding, Assistant City Attorney

*Recommendation:* Adopt a resolution of the City Council of the City of Port Hueneme, California, Adopting Standard Revenue Sharing for Cannabis-Related Development Agreements Entered into Pursuant to Ordinance 734 (Chapter 12 of the Municipal Code).

## CONSENT CALENDAR ROLL CALL VOTE

### PUBLIC HEARINGS

11. [Annual Development Agreement Compliance Review for Freedom 1<sup>st</sup> Association \(DBA Skunkmasters\) – Continued Public Hearing from September 3, 2019](#)

T. Stewart, Director of Community Development

*Recommendation:*

1. Continue the Public Hearing from September 3, 2019; and
2. Adopt a Resolution of the City Council of the City of Port Hueneme, California, determining that the cannabis dispensary operated by Freedom 1<sup>st</sup> Association is in compliance with the Development Agreement approved for the operation of said dispensary.

### ROLL CALL VOTE

### CITY COUNCIL BUSINESS ITEMS

#### *Public Works*

12. [Public Works Quarterly Update](#)

D. Villafana, Director of Public Works

*Recommendation:* Receive and file the presentation.

13. [Great Shake Out Presentation](#)

D. Villafana, Director of Public Works

*Recommendation:* Receive and file the presentation.

#### *City Manager*

14. [2019 League of California Cities Annual Conference Council Direction to Voting Delegate on League Resolutions](#)

R. Butler, City Manager

*Recommendation:* Review the League of California Cities Resolutions and provide direction to delegate and/or alternates on voting at the Annual Conference Business Meeting.

**COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS**

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

**Mayor Berg:** City-Port Standing Committee; EDC-VC; Gold Coast Transit; Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Transportation Commission (VCTC); Southern California Association of Governments (SCAG)

**Mayor Pro-Tem Hernandez:** City-Port Standing Committee, Port Hueneme Water Agency (PHWA); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

**Council Member Gama:** Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)

**Council Member Muñoz-Schnopp:** California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

**Council Member Rollins:** Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

**PUBLIC COMMENT CONTINUATION**

The Council will allow a continuation of public comments, if necessary, due to exceeding the total time allotted in the earlier Open Forum section

**ADJOURNMENT**

The City Council will adjourn to the regular meeting of October 21, 2019, to be held at 6:30 p.m. in the City Hall Council Chamber.

---

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

**AFFIDAVIT OF POSTING**

I, Kristy Buxkemper, City Clerk of the City Port Hueneme, do hereby affirm that the foregoing agenda was posted at City Hall on October 3, 2019, at \_\_\_\_\_ p.m.

\_\_\_\_\_  
Kristy Buxkemper  
City Clerk