



City of Port Hueneme

City Council Regular Meeting Agenda

October 21, 2019

**Port Hueneme City Hall: 250 North Ventura Road
Port Hueneme, CA 93041**

5:30 p.m. Council Closed Session | 6:30 p.m. Regular Meeting

5:30 P.M. – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER Mayor Pro Tem Hernandez

ROLL CALL Council Members Gama, Muñoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez; and, Chair Berg

GENERAL PUBLIC COMMENT (10 Minutes)

The Council will hear public comments for a maximum of 10 minutes. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

1. CONFERENCE WITH LABOR NEGOTIATORS
Authority: Government Code § 54957.6
AGENCY DESIGNATED REPRESENTATIVES: Rod Butler, City Manager; and Ken McDonald, Finance Director
EMPLOYEE ASSOCIATION: Unrepresented Management and Professional Employees
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Position: City Manager
Authority: Government Code Section 54957 (b)(1)

RECESS TO CLOSED SESSION

6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE Mayor Pro Tem Hernandez

INSPIRATION Council Member Rollins

ROLL CALL Council Members Gama, Muñoz-Schnopp, and Rollins; Mayor Pro-Tem Hernandez; and, Mayor Berg

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of October 21, 2019.

REPORT ON CITY COUNCIL CLOSED SESSION ACTION

GENERAL PUBLIC COMMENT

Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

PRESENTATIONS

1. [2019 State of the Region Report – Ventura County Civic Alliance](#)
D. Maron, Ventura County Civic Alliance
2. [Alaska Airlines Flight 261 20th Anniversary Memorial Presentation](#)
S. Campbell, Representing the Families of Flight 261
3. [Hueneme Bay Association Donation to Police Explorers](#)
Hueneme Bay Association
4. [Coastal Clean Up Day Presentation](#)
L. Hernandez, Mayor Pro Tem
5. [City Parks Maintenance Improvement Projects Update / Recreation Programming Update](#)
A. Hanely, Recreation Programs Manager
6. [Update on the City of Port Hueneme's Strategic Plan](#)
C. Grimm, ARIA Consulting

CONSENT CALENDAR AGENDA

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

The Mayor shall read the titles of the items on the Consent Calendar prior to the motion.

7. [Approve Minutes of the City Council Special Meeting of October 1, 2019 and Regular Meeting of October 7, 2019](#)
K. Buxkemper, City Clerk
Recommendation: Approve the minutes.
8. [Approve Finance Cash Disbursements for September 28, 2019 through October 11, 2019](#)
K. McDonald, Director of Finance
Recommendation: Ratify the disbursements.
9. [Adopt a Resolution of the City of Port Hueneme Supporting the Reducing Crime and Keeping California Safe Act of 2020](#)
A. Salinas, Chief of Police
Recommendation: City Council support the statewide ballot initiative and adopt a resolution supporting the *Reducing Crime and Keeping California Safe Act of 2020*.
10. [Approve a Second Term Employment Agreement for Police Chief Andrew Salinas and Corresponding Salary Range Adjustments for the Classification of City Manager and Police Chief](#)
R. Butler, City Manager

Recommendation: Approve the second term employment agreement for Andrew Salinas, Police Chief, as presented and approve corresponding salary range adjustments for the classifications of City Manager and Police Chief to preserve the correct internal alignment of salary ranges in the organization.

CONSENT CALENDAR ROLL CALL VOTE

PUBLIC HEARINGS

11. [Planned Development/Conditional Use Permit No. PHCU-862 and Development Agreement No. PHDA-863 \(Freedom 1st Association Cannabis Dispensary / 233. E. Channel Islands Blvd.\)](#)

T. Stewart, Director of Community Development

Recommendation: It is recommended the City Council:

1. Open the public hearing to take testimonial and documentary evidence;
2. Close the public hearing and consider the evidence;
3. After considering the evidence:
 - a. Adopt a Resolution of the City Council of the City of Port Hueneme granting approval of Conditional Use Permit Application No. PHCU-862; and
 - b. Introduce for first reading, by title only and waive full reading of, an Ordinance approving and adopting a Development Agreement under Government Code Section 65864 to 65869.5 and Ordinance No. 727 and Ordinance No. 734 of the Port Hueneme Municipal Code relating to the operation of a cannabis business facility for Application No. PHDA-863.
4. Take such additional, related, action that may be desirable.

ROLL CALL VOTE

CITY COUNCIL BUSINESS ITEMS

Police Department

12. [Monthly Crime and Community Activities Update](#)

A. Salinas, Chief of Police

Recommendation: Receive and file the presentation.

Community Development Department

13. [Authorizing Application For and Receipt of SB 2 Planning Grant Program Funds](#)

T. Stewart, Director of Community Development

Recommendation: Adopt a Resolution of the City Council of the City of Port Hueneme, California, authorizing application for, and receipt of, SB 2 Planning Grant Program Funds.

ROLL CALL VOTE

City Manager

14. [Approval of a Fleet Management Services Agreement with Enterprise Fleet Management](#)

R. Butler, City Manager

Recommendation:

1. Authorize Vehicle Replacement and Maintenance Program for the City of Port Hueneme;
2. Authorize a Master Equity Lease Agreement between the City of Port Hueneme and Enterprise Fleet Management;

3. Authorize a Vehicle Maintenance Agreement between the City of Port Hueneme and Enterprise Fleet Management;
4. Authorize Enterprise Fleet Management to liquidate designated surplus vehicles on behalf of the City of Port Hueneme.

ROLL CALL VOTE

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUEST FOR FUTURE AGENDA ITEMS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations at this time, as well as request items to be placed on future agendas and put forth any comments in regards to community events.

Mayor Berg: City-Port Standing Committee; EDC-VC; Gold Coast Transit; Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Transportation Commission (VCTC); Southern California Association of Governments (SCAG)

Mayor Pro-Tem Hernandez: City-Port Standing Committee, Port Hueneme Water Agency (PHWA); Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD)

Council Member Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)

Council Member Muñoz-Schnopp: California Joint Powers Insurance Authority (CJPIA); Point Mugu Regional Airport Authority; Port Hueneme Water Agency (PHWA); Ventura Council of Governments (VCOG)

Council Member Rollins: Port Hueneme Water Agency (PHWA); Recreation, Education, Arts, Culture in Hueneme (REACH); Air Pollution Control Board

PUBLIC COMMENT CONTINUATION

The Council will allow a continuation of public comments, if necessary, due to exceeding the total time allotted in the earlier Open Forum section

ADJOURNMENT

The City Council will adjourn to the regular meeting of November 4, 2019, to be held at 6:30 p.m. in the City Hall Council Chamber.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

AFFIDAVIT OF POSTING

I, Kristy Buxkemper, City Clerk of the City Port Hueneme, do hereby affirm that the foregoing agenda was posted at City Hall on October 17, 2019, at ____ p.m.

Kristy Buxkemper
City Clerk