



# CITY OF PORT HUENEME

## City Council Regular Meeting Agenda

**Monday, July 1, 2024**

**Port Hueneme City Hall  
250 North Ventura Road, Port Hueneme, CA 93041**

**5:30 PM Closed Session | 6:30 PM Regular Meeting**

The following provides information to the public on how to participate at this meeting:

### **Watch Meetings Live or On-Demand**

Official City Page: <https://porthuenemeca.suiteonemedia.com>

YouTube: <https://www.youtube.com/@cityofporthuenemegov>

### **Public Comments**

Public comments may be submitted in person or in writing.

In-Person: Complete a speaker request card located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak. Public Comment is limited to 3 minutes per speaker, unless for good cause, the Mayor amends the time limit. A speaker's time may not be transferred to another speaker.

Written: All written public comments shall be no more than 500 words and are subject to the Public Records Act. Written comments should be submitted to the City Clerk by 5:00 p.m. on the day of the City Council meeting by email or directly to the City Clerk's Office. Email [clerk@cityofporthueneme.org](mailto:clerk@cityofporthueneme.org) and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "Public Comment and meeting date".

### **Translation Services**

#### Use of a Translator

\* The City shall provide a translator if one is requested by a member of the public with a 48-hour advance notice. If a 48-hour advance notice is not provided, the member of the public may provide their own translator. To request a translator, please contact [clerk@cityofporthueneme.org](mailto:clerk@cityofporthueneme.org).

\* Per California Government Code 54954.3, if an individual utilizes a translator during Public Statements, the legislative body of a local agency shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body of a local agency.

\* If the City provides a translator or translation equipment that allows for the simultaneous translation of the testimony, then no additional time shall be granted.

#### Uso de traductor

\* La Ciudad proporcionará un traductor si un miembro del público lo solicita con un aviso de 48 horas de anticipación. Si no se avisa con 48 horas de anticipación, el público podrá proporcionar su propio traductor. Para solicitar un traductor, comuníquese con [clerk@cityofporthueneme.org](mailto:clerk@cityofporthueneme.org).

\* Según el Código de Gobierno de California 54954.3, si una persona utiliza un traductor durante las declaraciones públicas, el cuerpo legislativo de una agencia local deberá proporcionar al menos el doble del tiempo asignado a un miembro del público que utilice un traductor para garantizar que las personas que no hablan inglés reciban la misma oportunidad de dirigirse directamente al cuerpo legislativo de una agencia local.

\* Si la Ciudad proporciona un traductor o equipo de traducción que permita la traducción simultánea del testimonio, entonces no se concederá tiempo adicional.

### **Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, contact the office of the city clerk at (805) 986-6503 or [clerk@cityofporthueneme.org](mailto:clerk@cityofporthueneme.org). Notice 48 hours prior to the meeting will enable the city to make reasonable arrangements to allow participation in this meeting.

### **Levine Act Disclaimer**

The Levine Act (Gov. Code, § 84308) requires any Party, Participant, or Agent in a Proceeding, as those terms are defined in Government Code section 84308 and Title 2, California Code of Regulations, Sections 18400 *et seq.*, before the City of Port Hueneme that involves any action or consideration to their contract, license, permit, or other entitlement for use to disclose any campaign contributions made to City elected or appointed Officers totaling more than \$250 within the 12 months prior to the City decision. Any City elected or appointed Officer who has received a contribution totaling more than \$250 within the preceding twelve (12) months from a Party, Agent, or Participant, shall disclose that fact on the record of the proceeding and shall not make, participate in making, or in any way attempt to use the Officer's official position to influence the decision. Violations of Government Code section 84308 may result in a civil action brought by the FPPC for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation. Any Party, Participant, or Agent is further prohibited from making, and any elected or appointed City Officer is prohibited from soliciting or accepting, any contribution in excess of \$250 for a period of twelve (12) months following any proceeding described above.

## **5:30 PM – CITY COUNCIL CLOSED SESSION AGENDA**

### **CALL TO ORDER**

### **ROLL CALL**

Councilmembers Steven A. Gama, Laura D. Hernandez, Roberto “Bobby” Martinez; Mayor Pro Tem Martha R. McQueen-Legohn; and Mayor Misty Perez

### **PUBLIC COMMENT (10 Minutes)**

The Council will hear closed session public comments for a maximum of 10 minutes. In-person public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

### **CLOSED SESSION ITEMS**

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

#### **A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Position: City Manager

Authority: Government Code Section 54957(b)(1)

### **CONFLICT OF INTEREST and LEVINE ACT DISCLOSURES**

### **RECESS TO CLOSED SESSION**

## **6:30 PM CITY COUNCIL REGULAR MEETING AGENDA**

## CALL TO ORDER / FLAG SALUTE

## ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Roberto “Bobby” Martinez; Mayor Pro Tem Martha R. McQueen-Legohn; and Mayor Misty Perez

## INSPIRATION

Given by Councilmember Hernandez

## CLOSED SESSION REPORT

## PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

## AGENDA APPROVAL FOR CITY COUNCIL

### City Council Agenda

*Recommendation:* Approve the City Council Agenda of July 1, 2024.

## CONFLICT OF INTEREST and LEVINE ACT DISCLOSURES

## PRESENTATIONS

1. [Quarterly Employee Recognition](#)
  - 35 years of service – Antonio Almanza, Landscape Maintenance Worker I
  - 20 years of service – Dennis Martinez, Water General Manager
2. [Parks and Recreation Month Proclamation](#)
3. [Recreation, Education, Arts & Culture in Hueneme \(REACH\) Presentation](#)

## CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

4. [Minutes](#)

*Recommendation:* Approve the June 17, 2024, City Council Regular Meeting Minutes.
5. [Register of Disbursements](#)

*Recommendation:* Receive and file the City’s register of disbursements for the period of June 11, 2024 through June 20, 2024.
6. [Second Reading and Adoption of an Ordinance Approving and Adopting Amended Development Agreements for the Cannabis Businesses Currently Entitled in the City](#)

*Recommendation:* Read, by title only, waiving a full reading, and adopt an Ordinance entitled, “An ordinance approving and adopting an amended development agreement under Government Code Sections 65864 to 65869.5 and Ordinance No. 796 of the Port Hueneme Municipal Code relating to the operation of a cannabis facility” for each of the 17 cannabis businesses currently entitled in the City” for each of the 17 cannabis businesses currently entitled in the City.

7. [Authorize the Sole Source Purchase of Antiscalant for use at the PHWA Water Treatment Plant \(Brackish Water Reclamation Demonstration Facility\)](#)  
*Recommendation:* Authorize the sole source purchase of antiscalant, per Municipal Code Section 2564(b), from King Lee Technologies in the amount of \$52,750.
8. [Authorization to Sole Source Purchase Seven Smart Trash Receptacles for Select Bus Stops Located throughout the City](#)  
*Recommendation:* Approve the sole source purchase of seven Smart Max/Smart Double Station Trash Receptacle units from Bigbelly Solar, LLC, for \$64,247.09. These units will be utilized at seven of the bus stops with the highest ridership.

**PUBLIC HEARINGS** – None.

## **BUSINESS ITEMS**

9. [Smoking in Multi-Unit Residential Buildings: Survey Results and Consideration of City Regulations](#)  
*Recommendation:* Receive data from a survey pertaining to potential smoking prohibitions in multi-unit housing and provide direction regarding future actions.
10. [Adoption of a Resolution of the City Council of the City Of Port Hueneme, California, Revising the City’s Outdoor Flagpole Display Policy to Include Flying the POW / MIA Flag on Specified Dates](#)  
*Recommendation:* Consider whether to adopt a resolution entitled “Resolution of the City Council of the City of Port Hueneme, California, revising the City’s outdoor flagpole display policy to include flying the POW / MIA flag on specified dates”.
11. [Surfside Drive Improvements Including Pilot Program for Rubberized Raised Medians at the Intersection of Surfside Drive and Market Street](#)  
*Recommendation:* Receive information on City efforts to address concerns related to Surfside Drive, and approve the installation of a pilot program for placing painted and rubberized raised medians. This program aims to reduce the incentive to drive “doughnuts” (reckless driving maneuvers) and potentially calm traffic around the intersection and portions of Surfside Drive.
12. [Measure “U” Recommendation to Provide Graffiti Removal Kits](#)  
*Recommendation:* Receive the Measure “U” Committee’s recommendation to purchase and provide approximately 100 graffiti removal kits to Port Hueneme residents.

## **CITY MANAGER COMMENTS AND REPORTS**

### **COUNCILMEMBERS’ REPORTS AND COMMENTS**

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities within these organizations and put forth any comments in regards to community events at this time.

### **REQUEST FOR FUTURE AGENDA ITEMS**

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager’s discretion.

## **ADJOURNMENT**

The City Council will adjourn to its next regular meeting scheduled for Monday, July 15, 2024, at 6:30 p.m.

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Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City’s website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City’s website and in the City Clerk’s office at the same time they are provided to the Council.

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).