



CITY OF PORT HUENEME

City Council Regular Meeting Agenda

Monday, March 18, 2024

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041**

**Teleconference Location:
Residence Inn Marriott Capital View – Main Lobby
2850 South Potomac Avenue, Arlington Virginia, 22202**

6:30 PM

The following provides information to the public on how to participate in City meetings:

Watch Meetings Live or On-Demand

Live or On-Demand at: <https://porthuenemeca.suiteonemedia.com/>

On-Demand (generally uploaded the next day) at: <https://www.youtube.com/@cityofporthuenemegov>

Public Comments

Public comments may be submitted in person or in writing.

In-Person: Complete a speaker request card located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak. Public Comment is limited to 3 minutes per speaker, unless for good cause, the Mayor amends the time limit. A speaker's time may not be transferred to another speaker.

Written: All written public comments shall be no more than 500 words and are subject to the Public Records Act. Written comments should be submitted to the City Clerk by 5:00 p.m. on the day of the City Council meeting by email or directly to the City Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "Public Comment and meeting date".

Translation Services

Use of a Translator

* The City shall provide a translator if one is requested by a member of the public with a 48-hour advance notice. If a 48-hour advance notice is not provided, the member of the public may provide their own translator. To request a translator, please contact clerk@cityofporthueneme.org.

* Per California Government Code 54954.3, if an individual utilizes a translator during Public Statements, the legislative body of a local agency shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body of a local agency.

* If the City provides a translator or translation equipment that allows for the simultaneous translation of the testimony, then no additional time shall be granted.

Uso de traductor

* La Ciudad proporcionará un traductor si un miembro del público lo solicita con un aviso de 48 horas de anticipación. Si no se avisa con 48 horas de anticipación, el público podrá proporcionar su propio traductor. Para solicitar un traductor, comuníquese con clerk@cityofporthueneme.org.

* Según el Código de Gobierno de California 54954.3, si una persona utiliza un traductor durante las declaraciones públicas, el cuerpo legislativo de una agencia local deberá proporcionar al menos el doble del tiempo asignado a un miembro del público que utilice un traductor para garantizar que las personas que no hablan inglés reciban la misma oportunidad de dirigirse directamente al cuerpo legislativo de una agencia local.

* Si la Ciudad proporciona un traductor o equipo de traducción que permita la traducción simultánea del testimonio, entonces no se concederá tiempo adicional.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, contact the office of the city clerk at (805) 986-6503 or clerk@cityofporthueneme.org. Notice 48 hours prior to the meeting will enable the city to make reasonable arrangements to allow participation in this meeting.

Levine Act Disclaimer

The Levine Act (Gov. Code, § 84308) requires any Party, Participant, or Agent in a Proceeding, as those terms are defined in Government Code section 84308 and Title 2, California Code of Regulations, Sections 18400 *et seq.*, before the City of Port Hueneme that involves any action or consideration to their contract, license, permit, or other entitlement for use to disclose any campaign contributions made to City elected or appointed Officers totaling more than \$250 within the 12 months prior to the City decision. Any City elected or appointed Officer who has received a contribution totaling more than \$250 within the preceding twelve (12) months from a Party, Agent, or Participant, shall disclose that fact on the record of the proceeding and shall not make, participate in making, or in any way attempt to use the Officer's official position to influence the decision. Violations of Government Code section 84308 may result in a civil action brought by the FPPC for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation. Any Party, Participant, or Agent is further prohibited from making, and any elected or appointed City Officer is prohibited from soliciting or accepting, any contribution in excess of \$250 for a period of twelve (12) months following any proceeding described above.

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Roberto "Bobby" Martinez; Mayor Pro Tem Martha R. McQueen-Legohn; and Mayor Misty Perez

INSPIRATION

Given by Councilmember Martinez

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda

Recommendation: Approve the City Council Agenda of March 18, 2024.

CONFLICT OF INTEREST and LEVINE ACT DISCLOSURES

PRESENTATIONS

1. [Police Department Annual Report](#)
2. [Pension Funding and Unfunded Liability Overview](#)

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

3. [Minutes](#)
Recommendation: Approve the March 4, 2024, City Council Regular Meeting Minutes.
4. [Register of Disbursements](#)
Recommendation: Receive and file the City's register of disbursements for the period of February 27, 2024 through March 12, 2024.
5. [Approval of Co-Sponsorship of Hueneme Elementary School District Pickleball Tournament at Moranda Park](#)
Recommendation: Approve the co-sponsorship of Hueneme Elementary School District's Pickleball Tournament at Moranda Park on May 18 from 1:00 to 4:30 p.m., by allowing the reservation of courts at Moranda Park and waiver of fees.
6. [Award of Contract for Native American Monitoring Services for the Bubbling Springs Park Renewal Project](#)
Recommendation: Authorize the City Manager to execute a one (1) year agreement, not to exceed \$74,000.00, approved as to form by the City Attorney, with Spirit In The Wind Services for Native American Monitoring for The Bubbling Springs Renewal Project.
7. [Award of Contract for Geotechnical Services for the Bubbling Springs Park Renewal Project](#)
Recommendation: Authorize the City Manager to execute an agreement, approved as to form by the City Attorney, with GeoLabs-Westlake Village for Geotechnical Services for The Bubbling Springs Renewal Project.
8. [Award of Contract for On-Call Demolition Services](#)
Recommendation: Authorize the City Manager to execute a five (5) year agreement, approved as to form by the City Attorney, with PreCon Demolition for on-call Demolition Services.
9. [Authorization of a Resolution Designating Applicant's Agent to California Office of Emergency Services for Disaster Recovery Efforts from December 2023 Storm](#)
Recommendation: Adopt a Resolution entitled, "Designation of Applicant Agent Resolution" (CAL OES Form 130) that will be submitted to California Office of Emergency Services that will allow the City to apply for emergency assistance for the December 2023 storm or future emergencies.

PUBLIC HEARINGS – None.

BUSINESS ITEMS

10. [Heroes, History and Heritage Policy Nomination: Richard Bard Monument and Proposed Survey](#)
Recommendation: Receive an update on the status of the application for a Richard Bard Monument by the Oxnard Harbor District and provide direction regarding the proposed survey to solicit community feedback regarding potential locations.
11. [Priorities for City and Port \(Oxnard Harbor District\) Partnership 2024](#)
Recommendation: Receive information regarding the Joint City/Port Committee meetings for 2024 and provide direction regarding priorities.
12. [“Reflect Yourself” Pedestrian Safety Campaign](#)
Recommendation: Receive a presentation from Councilmember Gama regarding a proposed “Reflect Yourself” Pedestrian Safety Campaign, and provide direction

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS’ REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities within these organizations and put forth any comments in regards to community events at this time.

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager’s discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Tuesday, April 2, 2024, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City’s website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City’s website and in the City Clerk’s office at the same time they are provided to the Council.

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City’s website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).