



CITY OF PORT HUENEME

City Council Regular Meeting Agenda

Tuesday, February 20, 2024

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041**

6:30 PM Open Session

The following provides information to the public on how to observe and/or participate in City meetings:

- Meetings may also be viewed at: <https://porthuenemeca.suiteonemedia.com/>
- Public comments may be submitted in person or in writing.
In-Person: Complete a speaker request card located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak. Public Comment is limited to 3 minutes per speaker, unless for good cause, the Mayor amends the time limit. A speaker's time may not be transferred to another speaker.
Written: All written public comments shall be no more than 500 words and are subject to the Public Records Act. Written comments should be submitted to the City Clerk by 5:00 p.m. on the day of the City Council meeting by email or directly to the City Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "Public Comment and meeting date".
- Additional electronic meeting guidelines can be found at the end of the agenda.

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Roberto "Bobby" Martinez; Mayor Pro Tem Martha R. McQueen-Legohn; and Mayor Misty Perez

INSPIRATION

Given by Councilmember Gama

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda

Recommendation: Approve the City Council Agenda of February 20, 2024.

CONFLICT OF INTEREST DECLARATION

PRESENTATIONS

1. [Introduce and Welcome New Employees: Human Resources/Risk Manager Frank Lee and Police Officer Richard Gutierrez](#)
2. [Update from the Port of Hueneme – Oxnard Harbor District Representative Regarding the Shoreside Power System](#)
3. [Overview of the Regional Defense Partnership \(RDP\) Presented by RDP Representatives](#)
4. [Public Works Annual Project Update](#)

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

5. [Minutes](#)
Recommendation: Approve the February 5, 2024, City Council Regular Meeting Minutes.
6. [Register of Disbursements](#)
Recommendation: Receive and file the City's register of disbursements for the period of January 23, 2024 through February 9, 2024.
7. [Letter of Support Requesting the Establishment of Funding for State Emergencies](#)
Recommendation: Approve a letter to Senator Limon and Assemblymember Bennett requesting the establishment of a state fund to provide funding to mitigate the impacts of disasters.
8. [Adoption of a Resolution of the City Council of the City of Port Hueneme, California, Authorizing the Application for Major League Baseball-Major League Baseball Players Association \(MLB-MLBPA\) Youth Development Foundation \(YDF\) Grant Funds for the Bubbling Springs Park Renewal Project](#)
Recommendation: Adopt a Resolution entitled, "A Resolution of the City Council of the City of Port Hueneme, California, authorizing the application for Major League Baseball - Major League Baseball Players Association (MLB-MLBPA) Youth Development Foundation (YDF) Grant funds for the Bubbling Springs Park Renewal Project.
9. [Reduction of Park Permit Fees for Port Hueneme Little League](#)
Recommendation: Authorize the City Manager to approve a reduction of park permit fees for the Port Hueneme Little League's use of Moranda Park during the 2024 Spring season while the Bubbling Springs Project is completed to ensure that this recreational opportunity remains available to the Port Hueneme community
10. [Authorization to Issue a Request For Qualifications \(RFQ\) for Native American Monitoring Services for the Bubbling Springs Renewal Project](#)
Recommendation: Authorize the issuance of a Request for Qualifications (RFQ) for Native American Monitoring for the Bubbling Springs Renewal Project.
11. [Authorization to Issue a Request For Qualifications \(RFQ\) for Geotechnical Construction Services For The Bubbling Springs Renewal Project](#)
Recommendation: Authorize the issuance of a Request For Qualifications (RFQ) for Geotechnical Construction Services for the Bubbling Springs Renewal Project.

12. [Approval of First Amendment to the Contract Between the City of Port Hueneme and the Cumming Group for Labor Compliance Services for the Bubbling Springs Renovation Project](#)
Recommendation: Authorize the City Manager to execute a First Amendment to the contract between the City of Port Hueneme and the Cumming Group for Labor Compliance Services for the Bubbling Springs Renovation Project, and increasing the amount of the contract by \$55,960.00.
13. [Authorize the Sole Source Purchase of Sewage Pumps for Pleasant Valley Lift Station](#)
Recommendation: Authorize the sole source purchase, per Municipal Code Section 2564(a), of two submersible sewer pumps, in the amount of \$61,450.75, from Flo-Systems, Inc.
14. [Authorization to Purchase Roll Off Containers](#)
Recommendation: Approve the purchase of (4) 40 Cubic Yard and (2) 13 Cubic Yard roll off containers, in the amount of \$49,253.90, from Wastequip, LLC, utilizing a cooperative purchasing agreement through Sourcewell Co-Operative contract - 040621-WQI.

PUBLIC HEARINGS

15. [Update to Cannabis Ordinance](#)
Recommendation:
 1. Open the public hearing to take testimonial and documentary evidence; and
 2. Close the public hearing and consider the evidence; and
 3. Introduce for first reading, by title only, waiving further reading of an Ordinance entitled, "An Ordinance of the City Council of the City of Port Hueneme, California, Amending Article III of the Municipal Code to supersede Ordinance 784, which comprises Chapter 12, to implement various laws of the State of California by allowing medicinal and nonmedicinal and/or commercial cannabis facilities within the City subject to regulatory parameters that protect public health, safety, and welfare"; and
 4. Make a determination the project is exempt under CEQA; and
 5. Take such additional, related, action that may be desirable.

BUSINESS ITEMS

16. [Fiscal Year 2023-24 Mid-Year Budget Report](#)
Recommendation:
 1. Accept the Mid- Year Budget Report
 2. Adjust the Fiscal Year 2023-24 Operating Budget as defined in the Fiscal Year 2023-24 Proposed Budget Amendments
 3. Approve the updated Capital Improvement Plan (CIP) projects for FY 2023-24.
 4. Approve the revised salary schedule converting the City's Community Development Director Position into a Community and Economic Development Director Position in order to allow the position to absorb tasks previously handled by an outside consultant.
17. [City of Port Hueneme Pier Gate Options](#)
Recommendation: Receive an update on Port Hueneme pier gate options and direct staff to remove chain link fence and track statistics to determine whether a permanent gate is needed in the future.
18. [City Council Goals](#)
Recommendation: Receive a brief report on City Council Goals and provide feedback and direction, including setting a City Council Workshop at either the Regular Meeting on March 4, or a Special Meeting on March 11.

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities within these organizations and put forth any comments in regards to community events at this time.

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Monday, March 4, 2024, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).