



Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

Water Agency Regular Meeting Agenda

Tuesday, January 16, 2024

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041**

2:30 PM Closed Session | 4:00 PM Open Session

The following provides information to the public on how to observe and/or participate in the meeting:

- Meetings may also be viewed at: <https://porthuenemeca.suiteonemedia.com/>
- Public comments may be submitted in person or in writing.
In-Person: Complete a speaker request card located at the entrance of the Chamber and give it to the Agency Clerk. Your name will be called when it is your turn to speak. Public Comment is limited to 3 minutes per speaker, unless for good cause, the Chair amends the time limit. A speaker's time may not be transferred to another speaker.
Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the Agency Clerk by 2:00 p.m. on the day of the Water Agency meeting by email or directly to the Agency Clerk's Office. Email clerk@cityofporthueneme.org and enter "PHWA Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the Agency Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "PHWA Public Comment and meeting date".
- Additional electronic meeting guidelines can be found at the end of the agenda.

2:30 P.M. PHWA CLOSED SESSION

CALL TO ORDER

ROLL CALL

Members Jared Bouchard, Martha R. McQueen-Legohn, and Misty Perez; Ex-Officio Member Nathan Jacobsen; Vice-Chair Sean Debley and Chair Laura D. Hernandez

PUBLIC COMMENT

The Council will hear closed session public comments for a maximum of 10 minutes. In-person public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in Closed Session, pursuant to California Government Code:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Authority: Government Code section 54956.9, subdivision (d)

Case Name: *OPV Coalition, et al. v. Fox Canyon Groundwater Management Agency, et al.*

Case No. Santa Barbara County Superior Court VENC100555357

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Authority: Government Code section 54956.9, subdivision (d)(2)

Based upon existing facts and circumstances, significant exposure to litigation exists in the opinion of PHWA's legal counsel. These facts and circumstances arise out of a three-party agreement between the City of Port Hueneme, the City of Oxnard, and the Calleguas Municipal Water District relating to water credits or pumping allocations.

RECESS TO CLOSED SESSION

4:00 PM PHWA REGULAR MEETING AGENDA

CALL TO ORDER

ROLL CALL

Members Jared Bouchard, Martha R. McQueen-Legohn, and Misty Perez; Ex-Officio Member Nathan Jacobsen; Vice-Chair Sean Debley and Chair Laura D. Hernandez

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the Agency Members. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits the Agency from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CLOSED SESSION REPORT

AGENDA APPROVAL FOR WATER AGENCY

Port Hueneme Water Agency Agenda Approval

Recommendation: Approve the Port Hueneme Water Agency Agenda of January 16, 2024.

CONSENT CALENDAR

1. [Minutes](#)
Recommendation: Approve the Minutes of the Water Agency Regular Meeting of November 20, 2023.
2. [Register of Disbursements](#)
Recommendation: Receive and file the Port Hueneme Water Agency's Register of Disbursements for the period of November 4, 2023 through January 5, 2024.
3. [Monthly Operational Report](#)
Recommendation: Receive and file the monthly Operational Report.
4. [Five-Year On-Call Professional Services Agreement Project Coding and Tracking](#)
Recommendation: Receive and file the report.

BUSINESS ITEMS

5. [Port Hueneme Water Agency Audit Report FY 2022-23](#)
Recommendation: Receive and file Agency's Fiscal Year 2022-23 Annual Financial Audit Report.
6. [2024 PHWA Meeting Schedule](#)
Recommendation: Approve the proposed 2024 PHWA meeting schedule or provide direction.

AGENCY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

The Water Agency will adjourn to its next regular meeting scheduled for Tuesday, February 20, 2024 (or as otherwise directed), at 4:00 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the Agency Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the Agency Clerk's office at the same time they are provided to the Agency. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE AGENCY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.

I, Georgianna Nicole Alvarez, City/Authority Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).