



CITY OF PORT HUENEME

City Council Regular Meeting Agenda

December 18, 2023

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041**

6:30 PM Open Session

The following provides information to the public on how to observe and/or participate in City meetings:

- Meetings may also be viewed at: <https://porthuenemeca.suiteonemedia.com/>
- Public comments may be submitted in person or in writing.
In-Person: Complete a speaker request card located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak. Public Comment is limited to 3 minutes per speaker, unless for good cause, the Mayor amends the time limit. A speaker's time may not be transferred to another speaker.
Written: All written public comments shall be no more than 500 words and are subject to the Public Records Act. Written comments should be submitted to the City Clerk by 5:00 p.m. on the day of the City Council meeting by email or directly to the City Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "Public Comment and meeting date".
- Additional electronic meeting guidelines can be found at the end of the agenda.

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

INSPIRATION

Given by Mayor Martinez

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda

Recommendation: Approve the City Council Agenda of December 18, 2023.

CONFLICT OF INTEREST DECLARATION

PRESENTATIONS

1. [Presentation of the State of the City Video](#)

COUNCIL RECOGNITION

2. [Honor and Recognize Outgoing 2023 Mayor Pro Tem Misty Perez](#)
3. [Honor and Recognize Outgoing 2023 Mayor Bobby Martinez](#)

COUNCIL REORGANIZATION

4. [City Clerk to Conduct Election of Mayor](#)
5. [City Clerk to Conduct Election of Mayor Pro Tempore](#)

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

6. [Minutes](#)
Recommendation: Approve the December 4, 2023, City Council Regular Meeting Minutes.
7. [Register of Disbursements](#)
Recommendation: Receive and file the City's register of disbursements for the period of November 28, 2023 through December 8, 2023.
8. [Authorization to Submit an Application to Join the Association of Defense Communities](#)
Recommendation: Authorize the City Manager to submit an application to join the Association of Defense Communities.
9. [5-Year Sole-Source Purchase Agreement with Axon Enterprises, Inc. for the Purchase of Taser 10 Certification Bundle with Virtual Reality \(VR\) Program](#)
Recommendation: Authorize staff to enter into a 5-year sole-source purchase agreement, per Municipal Code Section 2564(a), with Axon Enterprises, Inc. for the purchase of the Taser 10 Certification Bundle with Virtual Reality (VR) Program.
10. [Continuation of On-Call Building & Safety Consultant Contracts](#)
Recommendation: Authorize a three-year extension of contracts with Annealta Group, CSG Consultants, Inc., and Charles Abbott Associates, Inc. for on-call Building & Safety Services.

PUBLIC HEARINGS

11. [Zone Text Amendment No. PHA-911, the Updated Port Hueneme Landscape Ordinance and Project No. PH-912, the Updated City-Wide Landscape Design Guidelines](#)
Recommendation:
 1. Open the public hearing to take testimonial and documentary evidence; and
 2. Close the public hearing and consider the evidence; and
 3. Introduce, by title only waiving full reading, an Ordinance amending Article X, Sections 10203(f)(1) and 10203(f)(2), 10302, 10483(i)(1)(a) and 10483(i)(2), 10544(b), and 10582(c)(3) of the Port Hueneme Municipal Code, pertaining to landscaping standards (with adoption to follow at the next regularly scheduled City Council meeting); and

4. After considering the evidence, adopt a Resolution of the City Council of the City of Port Hueneme, approving the City-wide Landscape Design Guidelines (Project No. PH-912); and
 5. Make a determination the project is exempt under CEQA; and
 6. Take such additional, related, action that may be desirable.
12. [Adopt a Resolution Granting Special Use Permit No. 25-23 for the City of Port Hueneme Run/Walk For Your Heart 5k Event with Ancillary, Healthcare Educational Booths, Children's Activity Area, Food Vendors, and Entertainment](#)
Recommendation:
1. Open the public hearing to take testimonial and documentary evidence; and
 2. Close the public hearing and consider the evidence; and
 3. Adopt a Resolution approving Special Use Permit No. 25-23 (Run/Walk for Your Heart 5K); and
 4. Take such additional, related, action that may be desirable.

BUSINESS ITEMS

13. [Award of Contract with PFM Group Consulting, LLC for the Preparation of an Economic Development Plan](#)
Recommendation: Authorize entering into a contract with PFM Group Consulting, LLC for the preparation of an economic development plan for an amount not to exceed \$115,090.
14. [2023 Hueneme Beach Festival Summary and Feedback for 2024](#)
Recommendation:
1. Receive an informational report about the event details associated with the 2023 Hueneme Beach Festival; and
 2. Provide direction and feedback to staff regarding initial planning for a 2024 Hueneme Beach Festival for consideration while staff analyzes options for event coordination, which would include potential in-house event management. Staff recommends that City Council also authorize staff to issue the attached request for proposals as a contingency plan. Staff will return to Council with options at a future City Council meeting.

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities within these organizations and put forth any comments in regards to community events at this time.

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Tuesday, January 16, 2024, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).