



CITY OF PORT HUENEME

City Council Regular Meeting Agenda Housing Authority Regular Meeting Agenda

October 2, 2023

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041
(In-Person and Virtually via Zoom)
5:30 PM Closed Session | 6:30 PM**

The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meeting Zoom Link for Live Public Participation and Real Time Public Comments:
<https://us02web.zoom.us/j/81695182862?pwd=bUZwNUxrWVhnUGp1R3RhVkcybStTZz09>
Dial by your location: Meeting ID: 816 9518 2862 / Passcode: 080343
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public comments may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.
In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the City/Authority Clerk. Your name will be called when it is your turn to speak.
Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.
Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the City/Authority Clerk by 5:00 p.m. on the day of the City Council/Housing Authority meeting by email or directly to the City/Authority Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council (or Housing Authority) Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City/Authority Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "City Council (or Housing Authority) Public Comment and meeting date".
- Additional electronic meeting guidelines can be found [at the end of the agenda](#).

5:30 PM – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Authority: Government Code section 54956.8

PROPERTIES: 100 Ponoma Street, Port Hueneme, CA (APN 206-0-091-285, -305).

AGENCY NEGOTIATORS: James Vega, City Manager; Kevin Spaulding, City Attorney;
Tony Stewart, Community Development

NEGOTIATING PARTIES: City of Port Hueneme and Oxnard Harbor District

UNDER NEGOTIATION: Negotiate price and terms of payment

CONFLICT OF INTEREST DECLARATION

RECESS TO CLOSED SESSION

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto “Bobby” Martinez

INSPIRATION

Given by Mayor Martinez

CLOSED SESSION REPORT

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda

Recommendation: Approve the City Council Agenda of October 2, 2023.

CONFLICT OF INTEREST DECLARATION

RECESS THE CITY COUNCIL MEETING

CALL TO ORDER THE PORT HUENEME HOUSING AUTHORITY REGULAR MEETING

ROLL CALL

Port Hueneme Housing Authority Members Johnny Brown, Robert Blackwell, Steven A. Gama, Laura D. Hernandez, and Martha R. McQueen-Legohn; Vice Chair Misty Perez, and Chair Roberto “Bobby” Martinez

HOUSING AUTHORITY PUBLIC COMMENT (10 Minutes)

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the Housing Authority. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits the Authority from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

HOUSING AUTHORITY CONSENT CALENDAR

1. [Minutes](#)
Recommendation: Approve the July 17, 2023, Housing Authority Special Meeting Minutes.
2. [Register of Disbursements](#)
Recommendation: Receive and file the Housing Authority's register of disbursements for the period of July 12, 2023 through September 22, 2023.

HOUSING AUTHORITY BUSINESS ITEMS

3. [HUD Action Plan for Late Submission Financial Statements](#)
Recommendation: Authorize staff to submit the attached letter/action plan (Attachment B) to the U.S. Department of Housing and Urban Development.

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF THE PORT HUENEME HOUSING AUTHORITY REGULAR MEETING

The Port Hueneme Housing Authority will adjourn to its next regular meeting of November 6, 2023, at 6:30 p.m.

RECONVENE CITY COUNCIL REGULAR MEETING

PRESENTATIONS

4. Anacappuccino 20th Anniversary Proclamation
5. Breast Cancer Awareness Month Proclamation
6. Domestic Violence Awareness Month Proclamation

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

7. [Minutes](#)
Recommendation: Approve the September 18, 2023, City Council Regular Meeting Minutes and the September 19, 2023, City Council Special Meeting Minutes.
8. [Register of Disbursements](#)
Recommendation: Receive and file the City's register of disbursements for the period of September 9, 2023 through September 22, 2023.
9. [Second Reading by Title Only, Waiving Further Reading of an Ordinance Amending Article III, Chapter 3, Part A, Division 15 of the Port Hueneme Municipal Code](#)
Recommendation: Adopt an Ordinance entitled, "An Ordinance of the City Council of the City of Port Hueneme Amending Chapter 3 of Article III of the Municipal Code as Respects Certain Vehicular Traffic Regulations"
10. [Five-Year On-Call Professional Services Agreements – Phase Two](#)
Recommendation: Authorize the City Manager to execute 22 Professional Services agreements, approved as to form by the City Attorney, to cover 18 disciplines of work, identified by disciplines, professional services and technical support services for Capital

Improvement Projects (CIP) related services over a five-year period (October 2, 2023 to October 1, 2028); not-to-exceed limit of \$75,000 per task order.

PUBLIC HEARINGS – None.

BUSINESS ITEMS

11. [Rent Stabilization and Tenant Protection](#)
Recommendation: Receive a report on the Statewide Rent Stabilization Ordinance, and the City's authority related to rent stabilization and tenant protection measures, and provide direction.
12. [City Mural Project](#)
Recommendation: Determine whether to authorize the City Manager to execute an agreement, approved as to form by the City Attorney, with the Oxnard Performing Arts Center for a term of two years and not to exceed the amount of \$35,000 for the production of a permanent mural plus up to \$12,000 for two temporary mural projects.
13. [Committee Request for Assistance with the Formation and Ongoing Support of the Port Hueneme Non-Profit Sister City Organization and Out of State Travel Request](#)
Recommendation:
 1. Consider the Committee request to utilize staff and contract resources to formulate a non-profit Port Hueneme Sister City Association and provide other specified support;
 2. Consider the Committee request to Authorize out of state travel for Mayor Bobby Martinez and Councilmember Laura Hernandez to represent the City of Port Hueneme in Puerto Vallarta in association with Port Hueneme's Sister City partnership; and
 3. If out of state travel is approved, consider the Committee request to authorize teacher leave reimbursement for substitute teacher costs pursuant to Education Code Section 44987.3(b), in the amount of \$600, payable to the Oxnard Unified School District, to cover Mayor Bobby Martinez's absence from Tuesday, October 31, 2023, through Friday, November 3, 2023.

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities within these organizations and put forth any comments in regards to community events at this time.

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Monday, October 16, 2023, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City/Authority Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).