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**CITY OF PORT HUENEME AND OXNARD HARBOR DISTRICT  
CITY/PORT COMMITTEE MEETING**

**REPRESENTATIVES OF THE CITY OF PORT HUENEME  
AND THE OXNARD HARBOR DISTRICT  
(MAYOR MARTINEZ AND MAYOR PRO TEM PEREZ)  
(PRESIDENT HERRERA AND VICE PRESIDENT ZACARIAS)**

**AGENDA**

**THURSDAY, SEPTEMBER 7, 2023**

**AT 3:30 PM**

**AT THE PORT OF HUENEME, 333 PONOMA STREET, PORT HUENEME, CA 93041**

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*This meeting will be held in person at the Port of Hueneme, 333 Ponoma Street, Port Hueneme, CA 93041 and electronically. To electronically attend the committee meeting via WebEx at [www.webex.com](http://www.webex.com) meeting number (access code): 2486 328 8419 meeting password: Hueneme333 or by phone at 1-408-418-9388 access code: 2486 328 8419*

*Public comments may be made during the meeting in real time by phone or in WebEx. In the event of a disruption which prevents comments from being made, the legislative body shall take no further action on items appearing on the agenda until public access to the meeting has been restored. This meeting will be conducted in accordance with Government Code section 54953(e)*

*The agenda is also available on the websites at: [www.ci.port-hueneme.ca.us](http://www.ci.port-hueneme.ca.us) and [www.portofh.org](http://www.portofh.org)*

**THE FOLLOWING ARE ITEMS OF BUSINESS TO BE DISCUSSED AT THE CITY OF PORT HUENEME AND OXNARD HARBOR DISTRICT JOINT CITY/PORT MEETING**

**A. PUBLIC COMMUNICATIONS**

Anyone wishing to speak to the Committee on any item within the subject matter jurisdiction and not on the agenda may do so. All comments are subject to a three-minute time limit.

**B. DISCUSSION:**

- 1) Approval of the minutes of May 24, 2023 and July 26, 2023 of the City-Port Committee Meetings (Motion)
- 2) Legislative Visit (Information)
- 3) Community Benefit Fund (Information)
- 4) Other Community & Port Initiatives (Information)

**C. ADJOURNMENT**

The City of Port Hueneme and the Oxnard Harbor District complies with the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, contact the Clerk of the Board at (805) 488-3677.



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AND THE OXNARD HARBOR DISTRICT  
(MAYOR MARTINEZ AND MAYOR PRO TEM PEREZ)  
(PRESIDENT HERRERA AND VICE PRESIDENT ZACARIAS)**

**WEDNESDAY, JULY 26, 2023  
AT 3:35 PM**

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This meeting was held virtually with the following in attendance:

**ATTENDEES:**

Mayor Bobby Martinez  
Mayor Pro Tem Misty Perez  
President Herrera  
Vice President Zacarias  
James Vega  
Austin Yang  
Miguel Rodriguez  
Sandra Cruz  
Georgianna Alvarez  
Michelle Kinnun  
John O'Donnell  
Kyriakos Pagonis

**A. PUBLIC COMMUNICATIONS**

None

**B. DISCUSSION:**

**1) Legislative Visit**

Mr. John O'Donnell and Mr. Kyriakos Pagonis of MMO Partners presented to the committee the proposed advocacy visits during the Port/City Washington, D.C. Joint Advocacy Trip.

Mr. John O'Donnell discussed visiting the following agencies, Environmental Protection Agency; U.S. Army Corps of Engineers; Department of Transportation; Department of Defense; U.S. Navy; Association of Defense Communities; U.S. Chamber of Commerce and Elected Officials. The Committee briefly discussed topics of discussions for the visits. Mayor Bobby Martinez discussed with the Committee on more access to the Naval Base for event parking and access to the movie theater, golf courses and baseball fields for the citizens. President Herrera discussed access to the



Bard Mansion for citizens. It was noted that further discussion will need to take place on a local level for access to the base.

Staff discussed with the Committee hotel and airfare options and how bookings should be handled. The Port has pre-booked hotel rooms in advance for all travelers. Flights will be decided at a later time and whether to be booked individually or together.

2) **Other Community & Port Initiatives**

No items were discussed.

C. The meeting adjourned at 4:25 pm to next call of the Committee.

Respectfully Submitted:

  
Michelle Kinnun, Clerk of the Board

Approved this 7<sup>th</sup> day of September, 2023:

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Roberto "Bobby" Martinez, Mayor

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Jess J. Herrera, President



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**REPRESENTATIVES OF THE CITY OF PORT HUENEME  
AND THE OXNARD HARBOR DISTRICT  
(MAYOR MARTINEZ AND MAYOR PRO TEM PEREZ)  
(PRESIDENT HERRERA AND VICE PRESIDENT ZACARIAS)**

**WEDNESDAY, MAY 24, 2023  
AT 3:37 PM**

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**ATTENDEES:**

Mayor Bobby Martinez  
Mayor Pro Tem Misty Perez  
President Herrera  
Vice President Zacarias  
Tony Stewart  
Kristin Decas  
Austin Yang  
Miguel Rodriguez  
Drew Rodriguez  
Michelle Kinnun

**A. PUBLIC COMMUNICATIONS**

None

**B. DISCUSSION:**

**1) Community Benefit Fund**

Ms. Kristin Decas went over the formation, process, eligible projects, and the proposed timeline of the Community Benefit Fund (CBF). Ms. Decas provided a breakdown of the history of contributions and balances, noting the dollar amount for 2023 will be \$107,066.

The Committee discussed proposed projects. The following are possible projects that were mentioned:

<b>Recipient</b>	<b>2023 Proposed Project Description</b>	<b>Amount</b>
	Bard Monument – Public Art / Culture / Education	\$40,000
	Public Mural Project	\$10,000
Police Explorers	Youth Interested in Law Enforcement	\$5,000



LegoFirst	First Robotics Competition – Youth/Stem Program	\$5,000
Inlakech	Youth Music and Cultural Programs/Education	\$5,000
Reel Guppy	Hueneme Youth Programming/Education	\$5,000
Caregivers	Volunteers Assisting The Elderly	TBD
Little League	Community Youth Baseball Program	TBD
Bolker Park Community Event	Community Event	TBD
Scholarship Award	Senior Scholarship Award for College	TBD
Sister City	Joint Sister City Relationship	TBD

2) **Legislative Visit**

Ms. Kristin Decas noted in the 2022 CBF Fund \$20,000 was allocated to have the City/Port Committee travel together to meet with legislators on local ideas and initiatives. Ms. Decas noted the Port’s legislative firm has started the process of tentatively scheduling meetings for September 12-15, 2023. The Committee agreed on the dates and will proceed with scheduling meetings and travel.

3) **Monument/Mural Updates**

President Herrera gave an update on the Bard monument noting a designer has been commissioned to do a full-scale copper sculpture to be placed at the avenue of flags in Port Hueneme. Mayor Martinez gave an update on the City mural noting they were looking for artists and planned to have it designed on the public library.

4) **Other Community & Port Initiatives**

Mayor Martinez updated the Committee on the Hueneme Fun Run to be held on July 16<sup>th</sup> and asked the Port to be involved in the event.

Ms. Decas noted the City should join the Association of Defense Communities, as this organization works closely with cities and military bases.

C. The meeting adjourned at 4:45 pm to next call of the Committee.

Respectfully Submitted:

Michelle Kinnun, Clerk of the Board

Approved this 7<sup>th</sup> day of September, 2023:

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Roberto “Bobby” Martinez, Mayor

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Jess J. Herrera, President