



# CITY OF PORT HUENEME

## City Council Special Meeting Agenda

**July 3, 2023**

**Port Hueneme City Hall  
250 North Ventura Road, Port Hueneme, CA 93041  
(In-Person and Virtually via Zoom)**

**4:00 PM Open Session**

### Notice and Call of a Special Meeting of the City Council

NOTICE IS HEREBY GIVEN that a special meeting of the Port Hueneme City Council is hereby called to be held on Monday, July 3, 2023, at 4:00 p.m. in the Council Chamber located at Port Hueneme City Hall, 250 North Ventura Road, Port Hueneme, CA 93041, and virtually via Zoom (link is provided in attached agenda). Said special meeting shall be for the purpose of conducting business in accordance with the attached Agenda.

/s/Roberto "Bobby" Martinez, Mayor of the City of Port Hueneme, California

*The following provides information to the public on how to observe and/or participate in City meetings remotely:*

- *Meeting Zoom Link for Live Public Participation and Real Time Public Comments:*  
<https://us02web.zoom.us/j/86701424652?pwd=MnhKanliUHR0UTVjb3NhczByTjc4Zz09>  
*Dial by your location: Meeting ID: 867 0142 4652 / Passcode: 140595*  
*+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)*  
*+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)*
- *Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>*
- *Public comments for special meetings will only be for scheduled items on the agenda and may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.*  
*In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak.*  
*Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.*
- *Additional electronic meeting guidelines can be found [at the end of the agenda.](#)*

### **4:00 PM CITY COUNCIL SPECIAL MEETING AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

#### **PUBLIC COMMENT**

Members of the public may submit comments only on scheduled items on the Agenda at this time. Public comments should be no more than 3 minutes in length. Please see Agenda cover page for submission instructions.

## AGENDA APPROVAL FOR CITY COUNCIL

### City Council Agenda

*Recommendation:* Approve the City Council Agenda of July 3, 2023.

## CONFLICT OF INTEREST DECLARATION

## PRESENTATIONS

1. Parks and Recreation Month Proclamation

## CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

2. [Minutes](#)

*Recommendation:* Approve the May 22, 2023, City Council, Housing Authority, and Surplus Property Authority Budget Workshop Meeting Minutes; June 20, 2023, City Council Regular Meeting and Housing Authority Special Meeting Minutes; and June 27, 2023, City Council Special Meeting Minutes.

3. [Register of Disbursements](#)

*Recommendation:* Receive and file the City's register of disbursements for the period of June 15, 2023 through June 27, 2023.

4. [Citizen Advisory Commission Appointment](#)

*Recommendation:* Confirm and approve Councilmember Gama's appointment of Jan Berk to the Citizen Advisory Commission to an unexpired term ending January 31, 2027.

## CITY MANAGER COMMENTS AND REPORTS

## COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

**Mayor Martinez:** City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

**Mayor Pro Tem Perez:** City-Port Standing Committee; Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG) – Community Economic Human Development Committee (CEHD)

**Councilmember Gama:** Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

**Councilmember Hernandez:** California State University Channel Islands Site Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD); SCAG - Transportation Committee

**Councilmember McQueen-Legohn:** Air Pollution Control Board; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21<sup>st</sup> Century (RDP-21); Ventura County Transportation Commission (VCTC)

**REQUEST FOR FUTURE AGENDA ITEMS**

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager’s discretion.

**ADJOURNMENT**

The City Council will adjourn to its next regular meeting scheduled for Monday, July 17, 2023, at 6:30 p.m.

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Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City’s website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City’s website and in the City Clerk’s office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 24 hours in advance of the meeting on the City’s website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54956.