



CITY OF PORT HUENEME

City Council Regular Meeting Agenda Housing Authority Special Meeting Agenda

June 20, 2023

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041
(In-Person and Virtually via Zoom)
6:00 PM Closed Session | 6:30 PM**

Notice and Call of a Special Meeting of the Port Hueneme Housing Authority

NOTICE IS HEREBY GIVEN that a special meeting of the Port Hueneme Housing Authority is hereby called to be held on Tuesday, June 20, 2023, at 6:30 p.m. in the Council Chamber located at Port Hueneme City Hall, 250 North Ventura Road, Port Hueneme, CA 93041, and virtually via Zoom (link is provided in attached agenda). Said special meeting shall be for the purpose of conducting business in accordance with the attached Agenda.

/s/Roberto "Bobby" Martinez, Chair of the City of Port Hueneme Housing Authority

The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meeting Zoom Link for Live Public Participation and Real Time Public Comments:
<https://us02web.zoom.us/j/85400985671?pwd=QzdnSDdjdGE3Q2ZvUEExqSkZmOERCQT09>
Dial by your location: Meeting ID: 854 0098 5671 / Passcode: 544091
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public comments may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.
In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the City/Authority Clerk. Your name will be called when it is your turn to speak.
Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.
Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the City/Authority Clerk by 5:00 p.m. on the day of the City Council/Housing Authority meeting by email or directly to the City/Authority Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council (or Housing Authority) Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City/Authority Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "City Council (or Housing Authority) Public Comment and meeting date".
- Additional electronic meeting guidelines can be found [at the end of the agenda.](#)

6:00 PM – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto “Bobby” Martinez

PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Authority: Government Code section 54956.9, subdivision (d)

Case Name: *OPV Coalition, et al. v. Fox Canyon Groundwater Management Agency, et al.*

Case No. Santa Barbara County Superior Court VENC100555357

CONFLICT OF INTEREST DECLARATION

RECESS TO CLOSED SESSION

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto “Bobby” Martinez

INSPIRATION

Given by Mayor Martinez

CLOSED SESSION REPORT

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda Approval](#)

Recommendation: Approve the City Council Agenda of June 20, 2023.

CONFLICT OF INTEREST DECLARATION

CALL TO ORDER THE HOUSING AUTHORITY SPECIAL MEETING – JOINT SESSION WITH COUNCIL

ROLL CALL

Housing Authority Members Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Members Robert Blackwell and Johnny Brown; Vice-Chair Misty Perez; Chair Roberto “Bobby” Martinez

PUBLIC COMMENT (10 Minutes)

Members of the public may submit comments only on scheduled items on the Agenda at this time. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CONSENT CALENDAR

1. [Minutes](#)
Recommendation: Approve the June 5, 2023, Housing Authority Regular Meeting Minutes.
2. [Register of Disbursements](#)
Recommendation: Receive and file the Housing Authority's register of disbursements for the period of May 30, 2023 through June 14, 2023.
3. [Adopt a Resolution for the Housing Manager Job Classification and Salary Schedule Pay Range and Approve the Appropriation of Funds](#)
Recommendation:
 1. It is recommended that City Council authorize Staff to reinstate the position of Housing Manager and adopt a resolution approving and adopting the classification of Housing Manager and establishing the salary schedule pay range for the position as follows:
 - Approve the Classification and Recommended Salary Schedule Pay Range, (\$44.99 - \$58.46/hour) for the Housing Manager in the Unrepresented Executive Management and Management & Professional Employees unit.
 2. It is recommended the Housing Authority Board approve the appropriation of funds for the Housing Manager position.

BUSINESS ITEMS – None.

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF THE PORT HUENEME HOUSING AUTHORITY SPECIAL MEETING

The Port Hueneme Housing Authority will adjourn to its next regular meeting of July 3, 2023, at 6:30 p.m.

RECONVENE CITY COUNCIL REGULAR MEETING

PRESENTATIONS

4. Chief of Police Introduction
5. Presentation by U.S. Navy on Base Perimeter Security and No Parking Signs on San Pedro Street
6. City Employee Recognition

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

7. [Minutes](#)
Recommendation: Approve the June 5, 2023, City Council Regular Meeting Minutes.
8. [Register of Disbursements](#)
Recommendation: Receive and file the City's register of disbursements for the period of May 30, 2023 through June 14, 2023.

9. [Approve the Execution of Representation Agreement with Hollister & Brace](#)
Recommendation: Approve the execution of representation agreement with Hollister & Brace.
10. [Authorization to Purchase Water Valve Exercise / Vacuum Unit](#)
Recommendation: Approve the purchase of a Valve Exercise Machine with Vacuum Unit from Hurco Technology Inc for the amount of \$57,117.88 and an appropriation of funds in the amount of \$8,000 to cover this expense.
11. [Authorize the Sole Source Purchase of Antiscalant for use at the PHWA Water Treatment Plant \(Brackish Water Reclamation Demonstration Facility\)](#)
Recommendation: Authorize the sole source purchase of antiscalant, per Municipal Code Section 2564(b), from King Lee Technologies in the amount of \$52,750.
12. [Award Contracts for the Purchase of Chemicals for use at the PHWA Water Treatment Plant \(Brackish Water Reclamation Demonstration Facility\)](#)
Recommendation: Award contracts for the purchase of chemicals for use at the water treatment plant for FY 2023-24 and FY 2024-25 to Univar Solutions USA Inc., Aquapulse Chemicals, and Hill Brothers Chemical Company.
13. [Adopt Resolution Declaring a Level 1 Water Supply Shortage Pursuant to Ordinance No. 698](#)
Recommendation: Rescind the Level 2 Water Supply shortage and adopt a Resolution declaring a Level 1 Water Supply Shortage pursuant to Ordinance No. 698.

PUBLIC HEARINGS

14. [Levy and Collection of the Annual Assessments for Assessment District No. 87-1, Assessment District No. 91-1, and Assessment District No. 95-3; and, Agreement with the Ventura County Auditor-Controller for Billing of Direct Assessments](#)
Recommendation:
 1. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Lighting Maintenance Assessment District No. 87-1 for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024, Pursuant to the Landscape and Lighting Act of 1972;
 2. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Parkway and Median Maintenance Assessment District No. 91-1 for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024, Pursuant to the Landscape and Lighting Act of 1972;
 3. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Ordering the Levy and Collection of Assessments within the Port Hueneme Drainage Maintenance Assessment District No. 95-3 for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024, Pursuant to the Landscape and Lighting Act of 1972; and,
 4. Authorize the City Manager to execute the agreement.
15. [Resolution Adopting the Annual Appropriations Limit for the Fiscal Year 2023-24](#)
Recommendation: Adopt a Resolution entitled, "A Resolution of the City Council of the City of Port Hueneme, California, Establishing the Appropriation Limit for the Fiscal Year 2023-24 Pursuant to Article XIII B of the California Constitution".
16. [Adopt Resolution Granting Special Use Permit No. 12-23 for the Port Hueneme Recreation Department Touch-A-Truck Event](#)
Recommendation:
 1. Open the continued public hearing to take testimonial and documentary evidence; and

2. Close the continued public hearing and consider the evidence; and
 3. Adopt a Resolution approving Special Use Permit No. 12-23 (Port Hueneme Recreation Touch-A-Truck Event); and
 4. Take such additional, related, action that may be desirable.
17. [Adopt Resolution Granting Special Use Permit No. 16-23 for the City of Port Hueneme Fun Run Event with Ancillary Food Trucks, Vendors, and Entertainment](#)
Recommendation:
1. Open the continued public hearing to take testimonial and documentary evidence; and
 2. Close the continued public hearing and consider the evidence; and
 3. Adopt a Resolution approving Special Use Permit No. 16-23 (Hueneme Fun Run); and
 4. Take such additional, related, action that may be desirable.

BUSINESS ITEMS

18. [Recommendation of Chandler Asset Management, Inc. for Investment Advisory Services](#)
Recommendation: Select Chandler Asset Management, Inc. for investment advisory and portfolio management services for an initial 5- year term; and authorize the interim City Manager to execute a contract subject to review and approval of the City Attorney.

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Mayor Pro Tem Perez: City-Port Standing Committee; Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG) – Community Economic Human Development Committee (CEHD)

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: California State University Channel Islands Site Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD); SCAG - Transportation Committee

Councilmember McQueen-Legohn: Air Pollution Control Board; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Transportation Commission (VCTC)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Monday, July 3, 2023, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City/Authority Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).