



CITY OF PORT HUENEME

City Council Regular Meeting Agenda
Housing Authority Regular Meeting Agenda
Surplus Property Authority Special Meeting Agenda

June 5, 2023

Port Hueneme City Hall

250 North Ventura Road, Port Hueneme, CA 93041

**Teleconference Location: Hyatt Regency Huntington Beach Conference Center
Rm: Business Center, 21500 Pacific Coast Highway, Huntington Beach, CA 92648
(In-Person and Virtually via Zoom)**

5:30 PM Closed Session | 6:30 PM

The following provides information to the public on how to observe and/or participate in City meetings remotely:

- *Meeting Zoom Link for Live Public Participation and Real Time Public Comments:*
<https://us02web.zoom.us/j/88070884987?pwd=K1Y0eDRyRVlyMnl5SmRWVXRRSjVKZz09>
Dial by your location: Meeting ID: 880 7088 4987 / Passcode: 988826
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- *Meetings can also be viewed at:* <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- *Public comments may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.*
In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the City/Authority Clerk. Your name will be called when it is your turn to speak.
Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.
Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the City/Authority Clerk by 5:00 p.m. on the day of the City Council/Housing Authority meeting by email or directly to the City/Authority Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council (or Housing Authority) Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City/Authority Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "City Council (or Housing Authority) Public Comment and meeting date".
- *Additional electronic meeting guidelines can be found [at the end of the agenda.](#)*

5:30 PM – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

A. PUBLIC EMPLOYEE APPOINTMENT

Authority: Government Code §§ 54957 and Government Code § 54954.5(e)

Position: City Manager

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Authority: Government Code § 54956.8

PROPERTY: 156 W. Pleasant Valley Road

NEGOTIATING PARTIES: City of Port Hueneme and POLIANTHES TUBEROSA LLC

UNDER NEGOTIATION: Price and Terms of Payment

CONFLICT OF INTEREST DECLARATION

RECESS TO CLOSED SESSION

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto “Bobby” Martinez

INSPIRATION

Given by Councilmember McQueen-Legohn

CLOSED SESSION REPORT

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda

Recommendation: Approve the City Council Agenda of June 5, 2023.

CONFLICT OF INTEREST DECLARATION

RECESS THE CITY COUNCIL MEETING

CALL TO ORDER THE PORT HUENEME HOUSING AUTHORITY REGULAR MEETING

ROLL CALL

Port Hueneme Housing Authority Members Johnny Brown, Robert Blackwell, Steven A. Gama, Laura D. Hernandez, and Martha R. McQueen-Legohn; Vice Chair Misty Perez, and Chair Roberto “Bobby” Martinez

HOUSING AUTHORITY PUBLIC COMMENT (10 Minutes)

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the Housing Authority. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits the Authority from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda

will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

HOUSING AUTHORITY CONSENT CALENDAR

1. [Minutes](#)

Recommendation: Approve the May 1, 2023, Housing Authority Regular Meeting Minutes.

2. [Register of Disbursements](#)

Recommendation: Receive and file the Housing Authority's register of disbursements for the period of April 26, 2023 through May 29, 2023.

HOUSING AUTHORITY PUBLIC HEARING

3. [Housing Authority's 2023-2024 Annual Plan and Updated Program Policies](#)

Recommendation: Adopt a Resolution of the Board of Commissioners of the Housing Authority of the City of Port Hueneme, California, approving the Five-Year Fiscal Year (FY) 2023 Public Housing Annual Plan.

HOUSING AUTHORITY BUSINESS ITEMS – None.

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

CALL TO ORDER THE JOINT SESSION OF THE CITY COUNCIL, HOUSING AUTHORITY, AND SURPLUS PROPERTY AUTHORITY

ROLL CALL

Councilmembers/Members Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Members Robert Blackwell and Johnny Brown; Mayor Pro Tem/Vice-Chair Misty Perez; Mayor/Chair Roberto "Bobby" Martinez

PUBLIC HEARINGS

4. [Biennial Operating and Capital Budget for Fiscal Years 2023-24 and 2024-25](#)

Recommendation:

1. Open the Public Hearing to take testimonial and documentary evidence and thereafter consider approval and adoption of the proposed Operating and Capital Improvement Program budget for the Fiscal Years 2023-24 and 2024-25; and
2. Adopt a resolution approving the Operating and Capital Improvement Program budget for Fiscal Years 2023-24 and 2024-25.

ADJOURNMENT OF THE PORT HUENEME HOUSING AUTHORITY REGULAR MEETING AND THE SURPLUS PROPERTY AUTHORITY SPECIAL MEETING

The Port Hueneme Housing Authority will adjourn to its next regular meeting of July 3, 2023, at 6:30 p.m. The Surplus Property Authority will adjourn to a date to be determined.

RECONVENE CITY COUNCIL REGULAR MEETING

APPOINTMENT OF CITY MANAGER

5. [Appointment of City Manager and Approval of Employment Agreement](#)

Recommendation: Appoint Mr. James Vega as City Manager and approve a four-year Employment Agreement.

PRESENTATIONS

6. Pride Flag Discussion and Pride Month Proclamation

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

7. [Minutes](#)

Recommendation: Approve the May 15, 2023, City Council Regular Meeting Minutes.

8. [Register of Disbursements](#)

Recommendation: Receive and file the City's register of disbursements for the period of May 9, 202 through May 29, 2023.

9. [Award of Contract to Provide Legal Services Related to Labor and Employment Law](#)

Recommendation: Authorize the City Manager to enter into a professional services agreement with Burke Williams Sorensen to provide legal services pertaining to labor and employment law for a three-year period with two one-year renewal options.

10. [Adoption of a Resolution for Fiscal Year 2023/2024 Budget for the List of Proposed Road Maintenance and Rehabilitation Projects for Submittal to the California Transportation Commission](#)

Recommendation: Adopt the resolution entitled "A Resolution of the City Council of the City of Port Hueneme, California, Adopting a List of Projects For Fiscal Year 2023-24 Funded by SB 1: The Road Repair and Accountability Act of 2017" that lists the proposed capital improvement projects for road maintenance and rehabilitation projects for submittal to the California Transportation Commission.

11. [Appropriation of Solid Waste Funds for Purchase of Automated Side Loader Truck](#)

Recommendation: Approve the appropriation of \$350,000 of Solid Waste Operation funds to purchase a new automated side loader truck.

12. [Comprehensive Pay Schedules for Fiscal Year 2022 and 2023](#)

Recommendation: Receive and file the City's revised Comprehensive Pay Schedules.

13. [Authorization of \\$10,000 Fee for the Clean Power Alliance to Conduct a Feasibility Study](#)

Recommendation: Authorize the Interim City Manager to pay the \$10,000 fee for the Clean Power Alliance (CPA) to conduct a study for the City to be considered for CPA membership and to submit the required documentation to Southern California Edison (SCE) authorizing SCE to supply energy usage data for the City.

14. [Economic Development Consultant Contract Renewal](#)

Recommendation: Approve the renewal of a contract for economic development consulting services with Kharis Navigating.

BUSINESS ITEMS

15. [Annual Assessments for Assessment District No. 87-1, Assessment District No. 91-1, and Assessment District No. 95-3](#)

Recommendation:

1. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Declaring its Intention to Order the Levy and Collection of Assessments for the Lighting Maintenance Assessment District No. 87-1 for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024;
2. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Declaring its Intention to Order the Levy and Collection of Assessments for the Parkway and Median Assessment District No. 91-1 for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024; and
3. Adopt a Resolution of the City Council of the City of Port Hueneme, California, Declaring its Intention to Order the Levy and Collection of Assessments for the Port Hueneme Drainage Maintenance Assessment District No. 95-3 for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024

16. [Approve Agreement for Hueneme Beach Festival - 2023](#)

Recommendation: Approve the attached agreement between the City and REACH to coordinate the Hueneme Beach Festival

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Mayor Pro Tem Perez: City-Port Standing Committee; Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG) – Community Economic Human Development Committee (CEHD)

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: California State University Channel Islands Site Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD); SCAG - Transportation Committee

Councilmember McQueen-Legohn: Air Pollution Control Board; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Transportation Commission (VCTC)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Tuesday, June 20, 2023, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City/Authority Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).