



# Port Hueneme Water Agency

250 North Ventura Road • Port Hueneme, CA 93041 • (805) 986-6563

## Water Agency Regular Meeting Agenda

**May 15, 2023**

**Port Hueneme City Hall  
250 North Ventura Road, Port Hueneme, CA 93041  
(In-Person and Virtually via Zoom)**

**4:00 PM**

*The following provides information to the public on how to observe and/or participate in the meeting remotely:*

- *Meeting Zoom Link for Live Public Participation and Real Time Public Comments:*  
<https://us02web.zoom.us/j/83044726590?pwd=cStBMFVHSVXZkJmcGR4VENJUHlmUT09>  
*Dial by your location: Meeting ID: 830 4472 6590 / Passcode: 261014*  
*+669 900 6833 US (San Jose); +346 248 7799 US (Houston); +253 215 8782 US (Tacoma); +312 626 6799 US (Chicago); +929 205 6099 US (New York); +301 715 8592 US (Washington DC)*
- *Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>*
- *Public comments may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.*  
*In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the Agency Clerk. Your name will be called when it is your turn to speak.*  
*Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.*  
*Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the Agency Clerk by 3:00 p.m. on the day of the Water Agency meeting by email or directly to the Agency Clerk's Office. Email [clerk@cityofporthueneme.org](mailto:clerk@cityofporthueneme.org) and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the Agency Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "PHWA Public Comment and meeting date".*
- *Additional electronic meeting guidelines can be found at the end of the agenda.*

### **4:00 PM PHWA REGULAR MEETING AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

Members Jared Bouchard, Martha R. McQueen-Legohn, and Misty Perez; Ex-Officio Member Nathan Jacobsen; Vice-Chair Sean Debley and Chair Laura D. Hernandez

#### **PUBLIC COMMENT**

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the Agency Members. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits the Agency from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

## AGENDA APPROVAL FOR WATER AGENCY

### Port Hueneme Water Agency Agenda Approval

*Recommendation:* Approve the Port Hueneme Water Agency Agenda of May 15, 2023.

**PRESENTATIONS** – None.

### CONSENT CALENDAR

1. [Minutes](#)  
*Recommendation:* Approve the Minutes of the Water Agency Regular Meeting of April 17, 2023.
2. [Register of Disbursements](#)  
*Recommendation:* Receive and file the Port Hueneme Water Agency's Register of Disbursements for the period of April 10, 2023 through May 8, 2023.
3. [PHWA Monthly Operational Report](#)  
*Recommendation:* It is recommended that the Agency receive and file the monthly Operational Report.

**PUBLIC HEARINGS** – None.

### BUSINESS ITEMS

4. [Pension/Other Post Employment Benefit \(OPEB\) Costs](#)  
*Recommendation:* Based on an audit, it was discovered the Pension and OPEB obligations were not properly allocated to the City's Water Plant Fund. The result is an outstanding liability in the amount of \$932,417 from the Agency Water Plant (Fund 990) to the City Water Plant Fund (Fund 443).  
Staff is recommending this amount be paid to the City Water Plant Fund over a three-year period in equal installments.

It is recommended the Board discuss and approve staff's recommendation.

5. [Strategic Planning Workshop \(1 of 2\)](#)  
*Recommendation:* None. This is an informational item only.

### AGENCY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

### ADJOURNMENT

The Water Agency will adjourn to its next regular meeting scheduled for Tuesday, June 20, 2023, at 4:00 p.m.

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Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the Agency Clerk and on the City's website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the Agency Clerk's office at the same time they are provided to the Agency. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE AGENCY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.

I, Georgianna Nicole Alvarez, City/Authority Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).