



CITY OF PORT HUENEME

City Council Regular Meeting Agenda Housing Authority Regular Meeting Agenda

May 1, 2023

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041
(In-Person and Virtually via Zoom)**

4:00 PM Closed Session | 6:30 PM Open Session

The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meeting Zoom Link for Live Public Participation and Real Time Public Comments:
<https://us02web.zoom.us/j/81915938440?pwd=VkpJRUVzZC9KSkorcml2RUUpML2NZQT09>
Dial by your location: Meeting ID: 8019 1593 8440 / Passcode: 408122
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public comments may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.
In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the City/Authority Clerk. Your name will be called when it is your turn to speak.
Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.
Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the City/Authority Clerk by 5:00 p.m. on the day of the City Council/Housing Authority meeting by email or directly to the City/Authority Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council (or Housing Authority) Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City/Authority Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "City Council (or Housing Authority) Public Comment and meeting date".
- Additional electronic meeting guidelines can be found [at the end of the agenda](#).
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

4:00 PM – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

- A. PUBLIC EMPLOYEE APPOINTMENT
Authority: Government Code § 54957 and 54954.5(e)
Title: City Manager

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Authority: Government Code § 54956.8
PROPERTY: 156 Pleasant Valley Road
NEGOTIATING PARTIES: City of Port Hueneme and POLIANTHES TUBEROSA LLC
UNDER NEGOTIATION: Price and Terms of Payment

CONFLICT OF INTEREST DECLARATION

RECESS TO CLOSED SESSION

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto “Bobby” Martinez

INSPIRATION

Given by Councilmember Hernandez

CLOSED SESSION REPORT

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda

Recommendation: Approve the City Council Agenda of May 1, 2023.

CONFLICT OF INTEREST DECLARATION

RECESS THE CITY COUNCIL MEETING

CALL TO ORDER THE PORT HUENEME HOUSING AUTHORITY REGULAR MEETING

ROLL CALL

Port Hueneme Housing Authority Members Johnny Brown, Robert Blackwell, Steven A. Gama, Laura D. Hernandez, and Martha R. McQueen-Legohn; Vice Chair Misty Perez, and Chair Roberto “Bobby” Martinez

HOUSING AUTHORITY PUBLIC COMMENT (10 Minutes)

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the Housing Authority. General public comments regarding items *Not* on the Agenda will be heard at this time. State

law prohibits the Authority from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

HOUSING AUTHORITY CONSENT CALENDAR

1. [Minutes](#)

Recommendation: Approve the March 20, 2023, Housing Authority Special Meeting Minutes.

2. [Register of Disbursements](#)

Recommendation: Receive and file the Housing Authority's register of disbursements for the period of March 14, 2023 through April 25, 2023.

3. [Adoption of Resolution Recognizing Gabriela Basua as the Executive Director, Lupe Acero as the Treasurer, and Tony Stewart as the Interim City Manager of the Housing Authority Respectively, and Authorizing the Investment of Monies](#)

Recommendation: Adopt a Resolution recognizing Gabriela Basua as the Executive Director, Lupe Acero as the Treasurer, and Tony Stewart as the Interim City Manager of the Housing Authority respectively, and authorizing the investment of monies.

4. [Notice of Completion Mar Vista Windows and Doors – Project No. 20-210107](#)

Recommendation:

1. Accept the project entitled: Mar Vista Windows and Doors – Project No. 20- 210107 as completed; and
2. Authorize the additional expenditures of \$118,612.25 from the Capital Grant Fund 2022; and
3. Authorize the City Clerk to file a Notice of Completion for the project with the Ventura County Clerk and Recorder; and
4. Authorize staff to release the project retention of \$24,837.93, thirty-five (35) days after recordation of the Notice of Completion by the County Clerk and Recorder contingent upon no claims being filed on the project.

HOUSING AUTHORITY BUSINESS ITEMS – None.

AUTHORITY MEMBERS' REPORTS, COMMENTS, & REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT OF THE PORT HUENEME HOUSING AUTHORITY REGULAR MEETING

The Port Hueneme Housing Authority will adjourn to its next regular meeting of June 5, 2023, at 6:30 p.m.

RECONVENE CITY COUNCIL REGULAR MEETING

PRESENTATIONS

5. Regional Sand Management in the Santa Barbara Littoral Cell
6. Mental Health Awareness Proclamation
7. 54th Annual Municipal Clerks Week Proclamation

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

8. [Minutes](#)

Recommendation: Approve the April 17, 2023, City Council Regular Meeting Minutes.

9. [Register of Disbursements](#)

Recommendation: Receive and file the City's register of disbursements for the period of April 10, 2023 through April 25, 2023.

10. [Treasurer's Quarterly Investment Report – March 31, 2023](#)

Recommendation: Receive and file the March 31, 2023 Treasurer's Report as presented.

PUBLIC HEARINGS – None.

BUSINESS ITEMS

11. [Hueneme Beach Festival Discussion, Continued](#)

Recommendation:

Consider two options and give staff appropriate direction on one of the options:

1. Approve the revised budget estimate for the 2023 Hueneme Beach Festival, which includes anticipated revenue from a reduced admission fee; or
2. Cancel the Festival for 2023, and conduct market research in advance of the 2024 event on the issue of charging admission and other related economic factors.

12. [Purchase of 140 W. Pleasant Valley Road](#)

Recommendation:

1. Approve and authorize the City Manager to execute a Purchase and Sale Agreement with the Larramendy Exemption Trust for the City's purchase of property located at 140 W. Pleasant Valley Road, for a purchase price of \$750,000; and
2. Appropriate \$750,000 from the Capital/Land Account 001-1903-619.70-01.

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Mayor Pro Tem Perez: City-Port Standing Committee; Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG) – Community Economic Human Development Committee (CEHD)

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: California State University Channel Islands Site Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD); SCAG - Transportation Committee

Councilmember McQueen-Legohn: Air Pollution Control Board; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Transportation Commission (VCTC)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Monday, May 15, 2023, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).