



City of Port Hueneme

City Council Regular Meeting Agenda

April 3, 2023

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041
(In-Person and Virtually via Zoom)**

4:30 PM Closed Session | 6:30 PM Open Session

The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meeting Zoom Link for Live Public Participation and Real Time Public Comments:
<https://us02web.zoom.us/j/88923066808?pwd=L1k1MVRZV3lmMnNmWTEONGR4RGMyZz09>
Dial by your location: Meeting ID: 889 2306 6808 / Passcode: 176802
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public comments may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.
In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak.
Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.
Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the City Clerk by 5:00 p.m. on the day of the City Council meeting by email or directly to the City Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "Public Comment and meeting date".
- Additional electronic meeting guidelines can be found [at the end of the agenda](#).
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

4:30 PM – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

A. PUBLIC EMPLOYEE APPOINTMENT

Authority: Government Code Section 54957 and 54954.5(e)

Title: City Manager

CONFLICT OF INTEREST DECLARATION

RECESS TO CLOSED SESSION

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto “Bobby” Martinez

INSPIRATION

Given by Mayor Martinez

CLOSED SESSION REPORT

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

City Council Agenda

Recommendation: Approve the City Council Agenda of April 3, 2023.

CONFLICT OF INTEREST DECLARATION

PRESENTATIONS

1. Swearing in of New Police Officer
2. Autism Awareness Proclamation

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

3. [Minutes](#)

Recommendation: Approve the March 20, 2023, City Council Regular Meeting Minutes.

4. [Register of Disbursements](#)

Recommendation: Receive and file the City’s register of disbursements for the period of March 14, 2023 through March 28, 2023.

5. [Proposed Ordinance Prohibiting the Use or Sale of Expanded Polystyrene \(EPS\) and Single-Serve Plastics throughout the City of Port Hueneme](#)

Recommendation: Adopt an Ordinance of the City Council of the City of Port Hueneme, California, adding a new Chapter 8 to Article V, beginning with Section 5630, to the City

of Port Hueneme Municipal Code for the purposes of prohibiting the sale, manufacturing, and distribution of designated expanded polystyrene products; and make a determination of exemption under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) of Title 14 of the California Code of Regulations.

6. [Award of Contract for Professional Auditing Services](#)

Recommendation: Select Moss, Levy & Hartzheim, LLP, for professional auditing services for an initial three-year period (FY 2022-23, 2023-24 and 2024-25) with two one-year renewal options, and authorize the Interim City Manager to execute a contract subject to review and approval of the City Attorney.

7. [Authorization to Purchase Landscape Maintenance Equipment](#)

Recommendation: Approve the purchase of multiple pieces of equipment that will be utilized for Landscape maintenance for \$31,420.15, utilizing a cooperative purchasing agreement through Sourcewell Contract No. #031121-TTC-2.

8. [Ratification of Labor Contract with Port Hueneme Police Officers Association](#)

Recommendation: Ratify a three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and the Port Hueneme Police Officers Association (POA) for the contract period July 1, 2022 – June 30, 2025.

PUBLIC HEARINGS

9. [Adopt Resolution Granting Special Use Permit No. 02-23 for the Beach Soccer Promotions LLC. Beach Soccer Tournament Events and Finding the Event Exempt from CEQA](#)

Recommendation:

1. Open the public hearing to take testimonial and documentary evidence; and
2. Close the public hearing and consider the evidence; and
3. Adopt a Resolution deeming a temporary event exempt from the California Environmental Quality Act and Conditionally approving Special Use Permit No. 02-23 (City of Port Hueneme Public Event known as the “Beach Soccer Promotions LLC. Beach Soccer Tournament Events”) located at Hueneme Beach Park; and
4. Take such additional, related, action that may be desirable.

BUSINESS ITEMS

10. [Adopt a Resolution Recognizing a New Sister City Relationship with the City of Puerto Vallarta, Mexico, and Authorizing the Establishment of a Sister City Committee](#)

Recommendation:

1. Adopt a Resolution recognizing a new Sister City relationship with the City of Puerto Vallarta, Mexico; and
2. Authorize the establishment of a Sister City ad hoc committee.

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS’ REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Mayor Pro Tem Perez: City-Port Standing Committee; Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG) – Community Economic Human Development Committee (CEHD)

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: California State University Channel Islands Site Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD); SCAG - Transportation Committee

Councilmember McQueen-Legohn: Air Pollution Control Board; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Transportation Commission (VCTC)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Monday, April 17, 2023, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).