



City of Port Hueneme

City Council Regular Meeting Agenda

March 6, 2023

**Port Hueneme City Hall
250 North Ventura Road, Port Hueneme, CA 93041
(In-Person and Virtually via Zoom)**

6:00 PM Closed Session | 6:30 PM

The following provides information to the public on how to observe and/or participate in City meetings remotely:

- Meeting Zoom Link for Live Public Participation and Real Time Public Comments:
<https://us02web.zoom.us/j/82201808238?pwd=T2JlSjxM5V3ZEbWFRReUVkVWZ4L3Y5dz09>
Dial by your location: Meeting ID: 822 0180 8238 / Passcode: 953263
+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)
+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)
- Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>
- Public comments may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.
In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak.
Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.
Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the City Clerk by 5:00 p.m. on the day of the City Council meeting by email or directly to the City Clerk's Office. Email clerk@cityofporthueneme.org and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "Public Comment and meeting date".
- Additional electronic meeting guidelines can be found at the end of the agenda.
- Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: www.PortHuenemeEmergency.org

6:00 PM – CITY COUNCIL CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

PUBLIC COMMENT (10 Minutes)

The Council will hear closed session public comments for a maximum of 10 minutes. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

CLOSED SESSION ITEMS

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

A. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Tony Stewart, Interim City Manager; Charles Peretz, Deputy City Manager; Kevin Spaulding, City Attorney; and Steven M. Berliner, Special Counsel

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers' Association (POA)

CONFLICT OF INTEREST DECLARATION

RECESS TO CLOSED SESSION

6:30 PM CITY COUNCIL REGULAR MEETING AGENDA

CALL TO ORDER / FLAG SALUTE

ROLL CALL

Councilmembers Steven A. Gama, Laura D. Hernandez, Martha R. McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

INSPIRATION

Given by Councilmember Gama

CLOSED SESSION REPORT

PUBLIC COMMENT

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

AGENDA APPROVAL FOR CITY COUNCIL

[City Council Agenda](#)

Recommendation: Approve the City Council Agenda of March 6, 2023.

CONFLICT OF INTEREST DECLARATION

PRESENTATIONS

1. Explorer of the Year Certificate of Recognition
2. Hueneme Beach Festival Presentation

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

3. [Minutes](#)

Recommendation: Approve the February 6, 2023, City Council Regular Meeting Minutes, the February 21, 2023, City Council Regular Meeting Minutes, and the February 23, 2023, City Council Special Meeting Minutes.

4. [Register of Disbursements](#)

Recommendation: Receive and file the City's register of disbursements for the period of February 14, 2023 through March 1, 2023.

5. [Authorization of Out of State Travel and Reimbursement for Councilmember McQueen-Legohn and Councilmember Hernandez](#)

Recommendation:

1. Authorize out of state travel from Sunday, March 19, 2023, through Thursday, March 23, 2023, for Councilmember McQueen-Legohn and Councilmember Hernandez to attend the Regional Defense Partnership for the 21st Century lobbying trip to Washington, D.C. in support of the Naval Base Ventura County, Point Mugu and Port Hueneme; and
2. Authorize reimbursement for travel costs in the amount of \$3,000.00 from Account No. 001-1113-611.61-13.

6. [Citizen Advisory Commission and Transaction and Use Tax Citizens Oversight Committee Appointments](#)

Recommendation:

Confirm and approve the following appointments:

Citizen Advisory Commission (Four-year term ending January 31, 2027)

- Councilmember Gama to appoint Jeffrey Scarberry

Transaction and Use Tax Citizens Oversight Committee (Two-year term ending January 31, 2025)

- Mayor Martinez to reappoint Josue Mendez

7. [Ratification of Side Letter to Memorandum of Agreement between the City of Port Hueneme and Service Employees International Union Local 721](#)

Recommendation: Ratify a side letter to the three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Service Employees International Union Local 721 (SEIU) (contract period July 1, 2022 – June 30, 2025).

8. [Request by Port of Hueneme to Use Hueneme Beach Parking Lot "C" on March 10-12, 2023 for the "First" Robotics Competition Event](#)

Recommendation: Approve the Port of Hueneme to use Hueneme Beach Parking Lot "C" on March 10-12, 2023, for the FIRST Robotics Competition event.

~~9. Authorization to Award J & H Engineering General Contractors, Inc., A Contract for Hueneme Bay Alleys Grind and Overlay Phase 6~~

~~*Recommendation:* Authorize the Interim Public Works Director to award a contract to J & H Engineering General Contractors, Inc. and appropriate \$119,463 to construct the Hueneme Bay Alleys Grind and Overlay Phase 6 Project. The contract reference is EZIQG Contract No. CA-R7-PAV02-123021-JHE.~~

PUBLIC HEARINGS – None.

BUSINESS ITEMS

9. [Amendment to Fiscal Year 2022-2023 Operating Budget to Account for Operational Costs and Project Revenues Associated with Learn-to-Swim and Ocean Lifeguard Programs](#)

Recommendation:

1. Approve an adjustment in the City's Comprehensive Salary Schedule to amend salary ranges for all positions within the Ocean Lifeguard, Junior Lifeguard and Learn to Swim Programs and add the classification and associated salary range for Pool Supervisor.
2. Approve an amendment to the FY 2022-2023 Operating Budget to Appropriate \$47,520 to Budget Account Number 001-4186-622.10-02, and increase anticipated revenue by \$24,190.

10. [Bubbling Springs Concessions/Cost Abatement](#)

Recommendation: City Council discuss Bubbling Springs concessions and proposed cost abatement and take such action as it deems appropriate.

11. [2022 Annual General Plan and Housing Progress Report](#)

Recommendation: Receive the information provided by staff and any public comment made on the item, and direct staff to submit the annual report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research.

CITY MANAGER COMMENTS AND REPORTS

COUNCILMEMBERS' REPORTS AND COMMENTS

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

Mayor Martinez: City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

Mayor Pro Tem Perez: City-Port Standing Committee; Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG) – Community Economic Human Development Committee (CEHD)

Councilmember Gama: Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

Councilmember Hernandez: California State University Channel Islands Site Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD); SCAG - Transportation Committee

Councilmember McQueen-Legohn: Air Pollution Control Board; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21st Century (RDP-21); Ventura County Transportation Commission (VCTC)

REQUEST FOR FUTURE AGENDA ITEMS

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

ADJOURNMENT

The City Council will adjourn to its next regular meeting scheduled for Monday, March 20, 2023, at 6:30 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).