



# City of Port Hueneme

## City Council Regular Meeting Agenda

**February 21, 2023**

**Port Hueneme City Hall  
250 North Ventura Road, Port Hueneme, CA 93041  
(In-Person and Virtually via Zoom)**

**5:00 PM Closed Session | 6:30 PM**

*The following provides information to the public on how to observe and/or participate in City meetings remotely:*

- *Meeting Zoom Link for Live Public Participation and Real Time Public Comments:*  
<https://us02web.zoom.us/j/83252949262?pwd=RIUrVkY5cklWTi8zWm1oYWlzaGd3UT09>  
*Dial by your location: Meeting ID: 832 5294 9262 / Passcode: 847043*  
*+669 900 6833 US (San Jose) +346 248 7799 US (Houston) +253 215 8782 US (Tacoma)*  
*+312 626 6799 US (Chicago) +929 205 6099 US (New York) +301 715 8592 US (Washington DC)*
- *Meetings can also be viewed at: <http://porthuenemeca.suiteonemedia.com/web/Home.aspx>*
- *Public comments may be submitted in person, virtually via Zoom, or written. In-person and virtual comments should be no longer than 3 minutes.*  
*In-Person: Complete a speaker request form located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak.*  
*Virtually via Zoom: Access the meeting Zoom link to provide real-time (virtual) comments at appropriate public comment times throughout the meeting by using the raise hand feature.*  
*Written: All written public comments should be no more than 500 words and are subject to the Public Records Request Act. Written comments should be submitted to the City Clerk by 5:00 p.m. on the day of the City Council meeting by email or directly to the City Clerk's Office. Email [clerk@cityofporthueneme.org](mailto:clerk@cityofporthueneme.org) and enter "City Council Public Comment" in the Subject line (and agenda item number if applicable). Mail or drop off written comments to the City Clerk's Office located at 250 N. Ventura Road, Port Hueneme, CA 93041. Please clearly mark envelope with "Public Comment and meeting date".*
- *Additional electronic meeting guidelines can be found at the end of the agenda.*
- *Detailed information and updates about COVID-19, can be found on the City of Port Hueneme's Emergency Website at: [www.PortHuenemeEmergency.org](http://www.PortHuenemeEmergency.org)*

### **5:00 P.M. – CITY COUNCIL CLOSED SESSION AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

Councilmembers: Steven A. Gama, Laura D. Hernandez, Martha McQueen-Legohn; Mayor Pro Tem Misty Perez; Mayor Roberto "Bobby" Martinez

#### **PUBLIC COMMENT (10 Minutes)**

The Council will hear closed session public comments for a maximum of 10 minutes. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

#### **CLOSED SESSION ITEMS**

With respect to every item of business to be discussed in CLOSED SESSION, pursuant to the California Government Code:

A. CONFERENCE WITH LABOR NEGOTIATORS

Authority: Government Code § 54957.6

AGENCY DESIGNATED REPRESENTATIVES: Charles Peretz, Deputy City Manager;  
Kevin Spaulding, City Attorney; Steven M. Berliner, Special Counsel

EMPLOYEE ASSOCIATION: Port Hueneme Police Officers' Association (POA)

B. PUBLIC EMPLOYEE APPOINTMENT

Authority: Government Code Section 54957 and 54954.(e)

Title: City Manager (Interim)

**RECESS TO CLOSED SESSION**

**6:30 P.M. CITY COUNCIL REGULAR MEETING AGENDA**

**CALL TO ORDER / FLAG SALUTE**

**ROLL CALL**

Councilmembers: Steven A. Gama, Laura D. Hernandez, Martha McQueen-Legohn; Mayor Pro  
Tem Misty Perez; Mayor Roberto "Bobby" Martinez

**INSPIRATION**

Given by Councilmember Hernandez

**CLOSED SESSION REPORT**

**PUBLIC COMMENT**

Members of the public may submit comments for items on the Agenda or that is within the subject matter jurisdiction of the City Council. General public comments regarding items *Not* on the Agenda will be heard at this time. State law prohibits Council from taking action on any item *Not* on the Agenda. Comments regarding items on the Agenda will be heard when the item is addressed. In-person and virtual public comments should be no more than 3 minutes in length. Written comments should be no more than 500 words. Please see Agenda cover page for submission instructions.

**AGENDA APPROVAL FOR CITY COUNCIL**

City Council Agenda

*Recommendation:* Approve the City Council Agenda of February 21, 2023.

**PRESENTATIONS**

1. Crisis Intervention Team (CIT) Officer of the Year Awards
2. Police Department Year End Report
3. Broadband Master Plan Update

**CONSENT CALENDAR**

All matters listed on the Consent Calendar are to be considered routine by the governing body, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions

4. [Minutes](#)

*Recommendation:* Approve the January 17, 2023, City Council Regular Meeting Minutes.

5. [Register of Disbursements](#)

*Recommendation:* Receive and file the City's register of disbursements for the period of January 30, 2023 through February 13, 2023.

6. [Approval to use 75<sup>th</sup> Anniversary Logo on City-Related Documents](#)

*Recommendation:* Adopt a Resolution officially approving the proposed “City of Port Hueneme at 75” logo for official City business.

7. [Citizen Advisory Commission and Transaction and Use Tax Citizens Oversight Committee Appointments](#)

*Recommendation:* Confirm and Approve the following appointments:  
Citizen Advisory Commission (Four-year term ending January 31, 2027)

- Councilmember Gama to appoint Jeffrey Scarberry

Transaction and Use Tax Citizens Oversight Committee (Two-year term ending January 31, 2025)

- Mayor Martinez to reappoint Josue Mendez

8. [Authorization for Out of State Travel and Teacher Leave Reimbursement \(Retroactive\) for Mayor Bobby Martinez](#)

*Recommendation:*

1. Authorize out of state travel from Wednesday, February 8, 2023, through Saturday, February 11, 2023, for Mayor Bobby Martinez to represent the City of Port Hueneme in Puerto Vallarta to establish a Sister City relationship; and
2. Authorize teacher leave reimbursement for substitute teacher costs pursuant to Education Code Section 44987.3(b), in the amount of \$450.00, payable to the Oxnard Unified School District, to cover Mayor Pro Tem Bobby Martinez absence from Wednesday, February 8, 2023, through Friday, February 10, 2023, for the establishment of a Sister City Relationship between Puerto Vallarta and the City of Port Hueneme.

9. [Ratification of Side Letter to Memorandum of Agreement Between the City of Port Hueneme and Service Employees International Union Local 721](#)

*Recommendation:* Ratify a side letter to the three-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and Service Employees International Union Local 721 (SEIU) (contract period July 1, 2022 – June 30, 2025).

**PUBLIC HEARINGS** – None.

**BUSINESS ITEMS**

10. [2021-22 Fiscal Year Comprehensive Annual Financial Report](#)

*Recommendation:* Receive and file the City’s Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022.

11. [Fiscal Year 2022-23 Mid-Year Budget Review Report](#)

*Recommendation:* Approve the proposed FY 22-23 Mid -Year Budget adjustments. Total City and Related Entity proposed new revenue of \$1,013,195 and appropriations of \$1,604,339. The General fund proposed new revenue of \$430,950 and new appropriations of \$799,207.

12. [Adopt a Resolution Accepting \\$7,500,000.00 from the Statewide Park Development and Community Revitalization \(SPP\) Grant to Construct Bubbling Springs Park Renewal Project and Discussion of Temporary Snack Bar Solutions](#)

*Recommendation:*

1. Adopt a Resolution accepting \$7,500,000 from the Statewide Park Development and Community Revitalization Program (SPP) Grant to construct the Bubbling Springs Park Renewal Project.
2. Discuss temporary snack bar solutions and take such action as it deems appropriate.

## **CITY MANAGER COMMENTS AND REPORTS**

### **COUNCILMEMBERS' REPORTS AND COMMENTS**

Council Members are appointed to various Regional Committees/Agencies/Boards and will report out on their activities with these organizations and put forth any comments in regards to community events at this time.

**Mayor Martinez:** City-Port Standing Committee; Recreation, Education, Arts, Culture in Hueneme (REACH); Sister City Committee

**Mayor Pro Tem Perez:** City-Port Standing Committee; Economic Development Collaborative (EDC-VC); Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG) – Community Economic Human Development Committee (CEHD); Landscape Design Guidelines Update Committee

**Councilmember Gama:** Animal Services Commission; Beach Erosion Authority for Clean Oceans and Nourishment (BEACON); California Joint Powers Insurance Authority (CJPIA); Ventura Council of Governments (VCOG)

**Councilmember Hernandez:** California State University Channel Islands Site Authority; Port Hueneme Water Agency (PHWA); Southern California Association of Governments (SCAG); Southern California Edison Advisory Committee; Ventura County Regional Energy Alliance District Board (VCREA); Ventura Regional Sanitation District (VRSD); SCAG - Transportation Committee

**Councilmember McQueen-Legohn:** Air Pollution Control Board; Gold Coast Transit; Port Hueneme Water Agency (PHWA); Regional Defense Partnership for the 21<sup>st</sup> Century (RDP-21); Ventura County Transportation Commission (VCTC); Museum Governance Committee

### **REQUEST FOR FUTURE AGENDA ITEMS**

Councilmembers may request items to be placed on future agendas at this time. All requested items will require a motion, a second, and a majority vote, per adopted Council policies, to be placed on a future agenda and will be scheduled at the City Manager's discretion.

### **ADJOURNMENT**

The City Council will adjourn to its next regular meeting scheduled for Monday, March 6, 2023, at 6:30 p.m.

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Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT (805) 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING

I, Georgianna Nicole Alvarez, City Clerk of the City of Port Hueneme, do hereby affirm that the agenda was posted at least 72 hours in advance of the meeting on the City's website and near the front entrance of Port Hueneme City Hall, 250 N. Ventura Road, Port Hueneme, California, 93041, in accordance with California Government Code Section 54954.2(a).