



# Surplus Property Authority

## PORT HUENEME SURPLUS PROPERTY AUTHORITY SPECIAL MEETING

JANUARY 3, 2017

6:30 PM

*(Immediately following the City Council meeting)*

PORT HUENEME CITY HALL - CITY COUNCIL CHAMBER  
250 NORTH VENTURA ROAD  
PORT HUENEME, CA 93041

### AGENDA

**Public Communications:** Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the Housing Board. Speakers will be allowed three minutes per Agenda item to address the Board. Members of the public who want to address the Board should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the Authority Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Board takes action on the Agenda item. All speakers wishing to address the Board on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

**1. CALL TO ORDER, ROLL CALL**

**2. AGENDA:** *(Amend / Approve)*

**3. CONSENT AGENDA:**

**A. APPROVAL OF MINUTES**

Action: It is recommended the Board approve the Minutes of the October 3, 2016 Regular Meeting.

**4. OPEN FORUM:**

Anyone wishing to speak to the Board on any matter NOT on the Agenda may do so. Please approach the podium and give your name and city of residence clearly for the record. The Board cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

**5. CLOSED SESSION** (None)

**ADJOURNMENT:** Adjourn to the next Regular Meeting to be held April 3, 2017 in the City Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Board. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.

**PORT HUENEME  
SURPLUS PROPERTY AUTHORITY COMMISSION  
REGULAR MEETING**

**OCTOBER 3, 2016**

**MINUTES**

The Regular Meeting of the Port Hueneme Surplus Property Authority Commission was called to order by Vice President Sharkey at 8:26 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. The Authority Clerk called the roll:

PRESENT: Commissioners Tom Figg, Jim Hensley, Sylvia Muñoz Schnopp; Vice President Jonathan Sharkey  
ABSENT: None.

Staff members present were: Carmen Nichols, Interim Authority Manager; Karl Berger, Deputy Authority Counsel; John Baker, Interim Community Development and Housing Director; Alvin Burrell, Interim Finance Director; Michele Kostenuik, Authority Clerk.

**AGENDA:**

The Commission had previously received copies of the Agenda.

Commissioner Schnopp, seconded by Commissioner Hensley, moved to approve the Agenda as presented. Motion carried unanimously.

**CONSENT AGENDA:**

- A. APPROVAL OF MINUTES  
Action: It is recommended the Board approve the Minutes of the July 18, 2016 Special Meeting.

Commissioner Schnopp, seconded by Commissioner Hensley, moved to approve the Agenda as presented. Motion carried unanimously.

**OPEN FORUM:**

Vice President Sharkey asked if anyone present wished to speak on any matter not on the agenda. No one requested to speak.

**CLOSED SESSION:** None.

**ADJOURNMENT:**

**10/03/2016**

Vice President Sharkey, without objection, adjourned the meeting at 8:27 p.m. to the next Regular Meeting to be held January 2, 2017 in the City Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

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Michele Kostenuik  
Authority Clerk

APPROVED:

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VICE PRESIDENT SHARKEY